



FRESNO COUNTY ZOO AUTHORITY MEETING

November 30, 2005

9:00 AM

Fresno County Employees Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order - Dr. Ron Gentzler, Chairman
Meeting was called to order; Alan Autry will be absent for the day
2. Review and approve minutes from October 26, 2005 meeting.
Reviewed and approved minutes – Gerald Lyles/John Gray (Autry absent)
3. Chairman's comments
Held
4. Discuss and take action on request letter from Fresno County Board of Supervisors to request resignation of Fresno's Chaffee Zoo Corporation Board Chairman Jay Weed, Legal Counsel Mike Woods, and Treasurer David Cowin.
Pulled from agenda as moot – Gerald Lyles/Kent Stratford (Autry absent)
5. Receive presentation by Fresno County Information Technology Services Department (ITSD) on Zoo Authority Web site, and provide direction to staff on appropriate site content.
Approved as recommended with addition of placing upcoming meeting dates and times on web site – John Gray/Kent Stratford (Autry absent)

6. Receive presentation on Streaming Audio capability in Fresno County Employees' Retirement Association boardroom. Discuss and take action on draft letter requesting that FCERA allow equipment installation and maintenance by ITSD.
Received presentation and approved letter as recommended – Brina Harwood/Gerald Lyles (Autry absent)

7. Review and approve revised disbursement procedures to be followed after approval of contract with Fresno's Chaffee Zoo Corporation.
 - Capitalization discussion (GAAP vs. Law/Authority)
 - Options for reporting and line item management
 - Variance of 25 percent or \$25,000
 - Month-end close (30-day reporting)**Reviewed and approved upon use of titles only and removal of individual's names, also disbursement variances to be 25 percent or \$25,000 – whichever is less – Paul Toste/Gerald Lyles (Autry absent)**

8. Review and approve contract with Fresno's Chaffee Zoo Corporation.
Reviewed and directed staff to amend contract; deferred approval until next meeting – Gerald Lyles/Paul Toste (Autry absent)

9. Review and consider rescinding October vote of approval of letter Assignment of Proceeds from Fresno County Zoo Authority Transactions and Use Tax.
Rescinded as recommended – Paul Toste/John Gray (Autry absent)

10. Discuss classification of items under Zoo's operations and capital expense budgets, as defined in FCZA bylaws (IIIC.2-3, page 5).
Discussed

11. Approve reimbursement, not-to-exceed \$8,138.73, for County staff charges for the period July 1, 2005, to September 30, 2005.
Approved as recommended – Gerald Lyles/Paul Toste (Autry absent)

12. Receive Administrator's Report
Received report and directed staff to coordinate joint meeting with Zoo Corp. when it has a full board – Consensus (Autry absent)

13. Receive Treasurer's Report
Received

14. Receive County Counsel's Report
Received

15. Confirm next meeting for December 21, 2005, at 9:00 AM at Chaffee Zoo Education Building Classroom or at 2:00 PM at FCERA Boardroom.
Confirmed next meeting to be December 21, 2005, at 2:00 PM at FCERA Boardroom – Consensus (Autry absent)

16. Board Member Comments
Held; staff to agendize item for December meeting to discuss letter of thanks to Zoo Corp. board members who resigned – Consensus (Autry absent)

17. Public Comments
Held

18. Adjournment
Adjourned – John Gray/Gerald Lyles (Autry absent)

Gael Storm
Fresno County Asst. Clerk to the Board

Ron Gentzler, Chairman
Fresno County Zoo Authority