



FRESNO COUNTY ZOO AUTHORITY MEETING

Wednesday, May 24, 2006

9:00 AM

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order by Chair Brina Harwood

CHAIR BRINA HARWOOD CALLED THE MEETING TO ORDER; MEMBER ALAN AUTRY IS ABSENT

2. Review and approve minutes and Treasurer's Report from April 26, 2006, meeting

APPROVED AS RECOMMENDED – LYLES/WATERHOUSE (AUTRY ABSENT)

3. Discuss and approve Zoo Authority Board's letter to American Zoo and Aquarium Association guaranteeing funding for necessary projects at Fresno Chaffee Zoo prior to adoption of a master plan

APPROVED AS RECOMMENDED AND AUTHORIZED CHAIR TO SIGN – WATERHOUSE/TOSTE (AUTRY ABSENT)

4. Receive Fresno's Chaffee Zoo Corporation's (FCZC) monthly financial report and profit and loss statement

RECEIVED

5. Discuss possible tour of Fresno Chaffee Zoo on June 28, 2006, in lieu of Board meeting

DISCUSSED AND APPROVED – SEE ITEM NO. 7 ACTION – TOSTE/LYLES (AUTRY ABSENT)

6. Discuss possible revision of Board meeting schedule for remainder of calendar year and procedures for notice of changes or cancellations

DISCUSSED. REMAINED WITH MONTHLY MEETING SCHEDULE, WITH DECISION TO BE MADE MONTHLY AS TO CANCELLATION OF NEXT MEETING. AUTHORIZED CHAIR TO MAKE POST-MEETING DECISION TO CANCEL BASED ON STAFF RECOMMENDATIONS UPON LATER FINDING THERE ARE NO ISSUES REQUIRING A MEETING. DIRECTED STAFF TO PROVIDE BOARD MEMBERS WITH TREASURER'S REPORT AND FRESNO'S CHAFFEE ZOO CORPORATION VARIANCE REPORT EACH MONTH EVEN IF THE MEETING IS CANCELLED. CONSENSUS (AUTRY ABSENT)

7. Confirm next meeting for July 26, 2006

SET NEXT MEETING FOR JUNE 28 AT CHAFFEE ZOO, WITH AGENDA LIMITED TO TOUR WITH DIRECTOR AND TIME CHANGED TO 8:30 A.M.; WILL MEET ON JULY 26 AT REGULAR TIME AND PLACE WITH USUAL AGENDA – TOSTE/LYLES (AUTRY ABSENT)

8. a. Direct staff to have Zoo Authority Board's financial records audited by an independent third party for the fiscal period ending June 30, 2006
b. Direct staff to include an estimate of \$10,000 in the 2006-07 Zoo Authority Administrative Budget for external audit services

APPROVED 8.A. AND 8.B. AS RECOMMENDED – WATERHOUSE/LYLES (AUTRY ABSENT)

- c. Adopt a policy of using the same external auditor as the County

APPROVED 8.C. AS RECOMMENDED AND DIRECTED STAFF TO RETURN JANUARY 2007 TO DISCUSS AUDIT FOR NEXT FISCAL YEAR – WATERHOUSE/STRATFORD (TOSTE/HARWOOD – OPPOSED, AUTRY ABSENT)

9. Adopt proposed 2006-07 Zoo Authority Board Administrative Budget

APPROVED AS RECOMMENDED – WATERHOUSE/LYLES (AUTRY ABSENT)

10. Discuss possible amendments to bylaws

DISCUSSED; NO ACTION TAKEN

11. Approve reimbursement for \$5,803.13 for County staff time and invoices for \$1,954.54 for services in April 2006

APPROVED AS RECOMMENDED – WATERHOUSE/LYLES (AUTRY ABSENT)

12. Receive Administrator's Report

RECEIVED

13. Receive Treasurer's Report

RECEIVED

14. Receive Counsel's Report

RECEIVED

15. Board Member Comments

HELD

16. Public Comments

HELD

17. Adjournment

BOARD ORDER