



## **FRESNO COUNTY ZOO AUTHORITY**

### **ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, January 31, 2024**

**Fresno County Employees' Retirement Association**

**7772 N. Palm Ave. Fresno, CA 93711**

**(559) 457-0681**

1. Call to Order  
**CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:00AM.**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS ROMAN, GARABEDIAN, TOSTE, AND WATERHOUSE IN ATTENDANCE.**
3. Approve Agenda  
**CHAIRMAN ROMAN ADDED AN ITEM (12A) TO THE AGENDA TO REVIEW THE NEXT MEETING DATE. MEMBER GARABEDIAN MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
4. Nominations and election of Board Officers for 2024  
**MEMBER ROMAN WAS NOMINATED TO REMAIN AS THE CHAIRMAN. MEMBER TOSTED MOVED TO APPROVE THE NOMINATION. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.**  
  
**MEMBER GARABEDIAN WAS NOMINATED TO REAMAIN AS VICE-CHAIRMAN. MEMBER TOSTE MOVED TO APPROVE THE NOMINATION. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
5. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. NONE RECEIVED.**

6. Approve Consent Agenda Items  
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
  - a. Review and approve minutes of November 29, 2023
  - b. Review and approve payment of County of Fresno January 2024 invoice for Professional and Specialized Services in the amount of \$32,724.81 for services through December 2023
  - c. Receive Treasurer's Report for months ending November and December and Quarter ending December 2023**MEMBER GARABEDIAN MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
7. Receive Fresno Chaffee Zoo Director's report  
**RECEIVED. CEO JON DOHLIN REPORTED ON KINGDOMS OF ASIA PHASE 2 (TRANSFORMATION OF THE OLD ELEPHANT AND RHINO EXHIBIT). REPORTED ON CONSERVATION ACTION CENTER (PROPAGATION SPACES). BOTH PROJECTS ARE ON SCHEDULE. KOA TO OPEN LATE APRIL. CAC TO OPEN IN MARCH.**
8. Receive Fresno Chaffee Zoo Corporation's November 2023 Year-to-Date Financial Report and December 2023 Early Insights  
**RECEIVED. CFO NORA CROW REPORTED ON ATTENDANCE, SELF-GENERATED REVENUE, TOTAL EXPENSES, OPERATING DEFICIT, NET SURPLUS VARIANCE ANALYSIS VS BUDGET, AND THE BALANCE SHEET.**
9. Approve and authorize release of retention withheld on construction work provided by New England Sheet Metal and Mechanical Co., related to Sea Lion Cove Chillers (\$48,893.64)  
**MEMBER WATERHOUSE MOVED TO APPROVE THE RELEASE OF RETENTION. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.**
10. Approve and authorize release of retention withheld on services related to Energy Efficiency Upgrades from Alliance Business Solutions, Inc., for a total of \$69,178.25  
**MEMBER GARABEDIAN MOVED TO APPROVE THE RELEASE OF RETENTION. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
11. Discuss Zoo membership rates, the \$10 County resident discount and the methods available to utilize the discount  
**CHIEF ADVANCEMENT OFFICER, TERRY SKODA, PROVIDED UPDATES REGARDING THE RATES. ALSO STATED THAT BOARD MEMBERS MAY CONTACT HIM DIRECTLY IF THERE ARE OTHER QUESTIONS.**
12. Receive staff reports  
**NO FURTHER REPORTS RECEIVED.**
- 12a. Agenda item added to the agenda during approval of agenda to review the next meeting date, and revise if necessary.  
**MEMBER TOSTE MOVED TO CANCEL THE FEBRUARY 28<sup>TH</sup> MEETING. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY. THE NEXT MEETING WILL BE HELD AS SCHEDULED ON MARCH 27<sup>TH</sup> AT THE ZOO.**

13. Chair's comments  
**CHAIRMAN ROMAN THANKED ALL FOR THE 2024 CHAIRMAN NOMINATION. ALSO STATED THAT ILLUMINATURE IS AMAZING.**
  
14. Board Member comments  
**MEMBER TOSTE REQUESTED AN UPDATE ON PLAYLAND, WHICH WAS PROVIDED BY CEO JON DOHLIN. MEMBER WATERHOUSE ALSO PRAISED ILLUMINATURE AND THE ASSOCIATED STAFF MEMBERS INVOLVED. MEMBER GARABEDIAN ASKED WHEN IT WILL END. 2/10/24 WITH LUNAR NEW YEAR CELEBRATION.**
  
15. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 9:53AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.