



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, October 25, 2023

Fresno Chaffee Zoo

Simba Room

894 West Belmont Avenue, Fresno, CA 93728

(559) 498-5910

1. Call to Order
CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:05AM.
2. Roll Call
A QUORUM WAS PRESENT WITH MEMBERS ROMAN, GARABEDIAN, TOSTE, WATERSHOUSE AND ARIAS IN ATTENDANCE.
3. Approve Agenda
MEMBER ARIAS MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.
4. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any
HELD. NONE RECEIVED.
5. Approve Consent Agenda Items
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
 - a. Review and approve minutes of October 4, 2023
 - b. Review and approve payment of County of Fresno October 2023 invoice for Professional and Specialized Services in the amount of \$10,374.86 for services through September 2023
 - c. Receive Treasurer's Report for Quarter ending September 2023

MEMBER TOSTED MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER ARIAS. THE MOTION PASSED ALL IN FAVOR WITH THE EXCEPTION OF MEMBER WATERHOUSE ABSTAINING HIS VOTE ON ITEM 5A AS HE WAS NOT PRESENT DURING THE PREVIOUS MEETING.

6. Receive Fresno Chaffee Zoo Director's report; and receive Fresno Chaffee Zoo Chief Advancement Officer's Centennial Campaign presentation
RECEIVED. CEO JON DOHLIN REPORTED ON PHASE 2 OF KINGDOMS OF ASIA. REPORTED ON PROGRESS OF THE CONSERVATION ACTION CENTER. PROVIDED AN UPDATE ON THE ELEPHANT LAWSUIT. CHIEF ADVANCEMETN OFFICER, TERRY SKODA, REPORTED ON THE CENTENNIAL CAMPAIGN AND FUND-RAISING EFFORTS.
7. Receive Fresno Chaffee Zoo Corporation's August 2023 Year-to-Date Financial Report and September 2023 Early Insights
RECEIVED. CFO NORA CROW REPORTED ON AUGUST AND SEPTEMBER KEY TAKEAWAYS: ATTENDANCE, REVENUES AND EXPENSES. DISCUSSED ENERGY SAVINGS AND SOLAR. REPORTED ON TICKET PRICES AND THE BALANCE SHEET. REVIEWED OUTSTANDING PROJECTS ON PAGE 13 OF THE TREASURER'S REPORT.
8. Approve and authorize release of retention withheld on construction and design services related to Kingdoms of Asia totaling \$1,784,897.48 for the following vendors:
 - Bernards - \$1,736,650
 - Beez Kneez Creative - \$3,236.50
 - AFH Design - \$5,601.93
 - CLR Design - \$39,409.05 (\$29,912.52 + \$8,459.03 + \$1,037.50)**MEMBER GARABEDIAN MOVED TO TABLE ITEM NO. 8 TO HEAR ITEM NO. 9 FIRST. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.**

MEMBER GARABEDIAN MOVED TO RETURN TO ITEM NO. 8. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.

MEMBER ARIAS MOVED TO APROVE THE RELEASE OF RETENTION. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.

FURTHER DISCUSSION ENSUED REGARDING THE RELEASE OF RETENTION POLICY FOR DESIGN WORK THAT IS UNRELATED TO CONSTRUCTION. IT WAS DECIDED TO ALLOW RELEASE OF RETENTION WITH PROPER SATISFACTORY SIGN-OFFS FROM THE ZOO OF SOFT COSTS (DESIGN WORK) BEING COMPLETED.

9. Approve transfer of \$280,119.28 in unspent funds allocated to Kingdoms of Asia Design to Kingdoms of Asia Construction
MEMBER WATERHOUSE MOVED TO APPROVE THE TRANSFER OF UNSPENT FUND FROM DESIGN TO CONSTRUCTION. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.
10. Review next meeting dates and revise if necessary:
 - Wednesday, November 29, 2023
 - Wednesday, December 27, 2023**MEMBER TOSTE MOVED TO CANCEL THE DECEMBER 27TH MEETING. SECONDED BYMEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.**

11. Receive staff reports
THE COORDINATOR PROVIDED AN UPDATE REGARDING THE ABILITY TO LIVE-STREAM THE BOARD MEETINGS.
12. Chair's comments
THANKED EVERYONE FOR ATTENDING THE MEETING.
13. Board Member comments
MEMBER GARABEDIAN STATED THAT SHE HAS THE FINAL NUMBERS FOR SAFARI NIGHT. IT WAS OVER \$100,000 (NET). THANKED ALL FOR THEIR SUPPORT. IT WILL BE HELD SEPTEMBER 27TH NEXT YEAR.
MEMBER ARIAS ALSO THANKED ALL AND MENTIONED THE ZOO IS A SAFE PLACE FOR KIDS TO GO. HE ALSO INQUIRED ABOUT THE COUNTY'S INVESTMENT POOL AND IT UNDERPERFORMING REGARDING INTEREST EARNED. AUDITOR STAFF RESPONDED REGARDING OPTIONS AND THE COUNTY'S CONSERVATIVE APPROACH TO INVESTMENTS.
14. Adjourn
THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 10:12AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.