



**FRESNO COUNTY ZOO AUTHORITY**

**ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, July 26, 2023**

**Fresno Chaffee Zoo**

**Simba Room**

**894 West Belmont Avenue, Fresno, CA 93728**

**(559) 498-5910**

1. Call to Order  
**CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:04AM**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS ROMAN, GARABEDIAN, HERZOG, TOSTE, WATERHOUSE, AND ARIAS IN ATTENDANCE.**
3. Approve Agenda  
**MEMBER ARIAS MOVED TO APROVE THE AGENDA. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.**
4. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. NONE RECEIVED.**
5. Approve Consent Agenda Items  
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar
  - a. Review and approve minutes of May 24, 2023
  - b. Review and approve payment of County of Fresno June 2023 invoice for Professional and Specialized Services in the amount of \$16,476.95 for services through June 2023
  - c. Receive Treasurer's Reports for May, June and fourth quarter 2023

**MEMBER HERZOG MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.**

6. Receive Fresno Chaffee Zoo Corporation 2022 Annual Audit from Price Paige & Company  
**RECEIVED. HENRY OUM, PRICE PAIGE & COMPANY AUDIT PARTNER, REPORTED ON THE ANNUAL AUDIT. ISSUED AN UNMODIFIED, CLEAN OPINION. DISCUSSION ENSUED REGARDING REPORTING PROPERTY VALUES, LEASES AND THE ASSOCIATED GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.**
7. Approve Fresno's Chaffee Zoo Corporation fiscal year 2023 Measure Z Capital funds totaling \$120, for reimbursement of Bank Fees to wire reimbursement funds to the Zoo  
**MEMBER HERZOG MOVED TO APPROVE THE CAPITAL FUNDS. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
8. Receive Fresno Chaffee Zoo Director's report  
**RECEIVED. CEO JON DOHLIN REPORTED ON THE OPENING OF KINGDOMS OF ASIA AND THE BEST JUNE ATTENDANCE EVER. CONSTRUCTION: WORKING ON PHASE II OF KINGDOMS OF ASIA. MASTER PLAN HAS TRIGGERED THE NEED FOR AN EIR FOR ROEDING PARK AND CHAFFEE ZOO PLAN. CONTRACTED WITH A CONSULTANT. LAUNCHED CENTENNIAL CAMPAIGN.**
9. Receive Fresno Chaffee Zoo Corporation's May 2023 Year-to-Date Financial Report and June 2023 Early Insights  
**RECEIVED. CFO NORA CROW REPORTED ON MAY KEY TAKEAWAYS: ATTENDANCE, SELF-GENERATED REVENUE, EXPENSES, OPERATING DEFICIT AND SURPLUS. REPORTED ON THE SAME INFO FOR JUNE. REPORTED MAY YTD VARIANCE ANALYSIS VS BUDGET. REPORTED ON PER CAPITA SPENDING AND THE BALANCE SHEET.**
10. Review next meeting dates and revise if necessary:
  - Wednesday, August 30, 2023
  - Wednesday, September 27, 2023**NO CHANGES WERE MADE TO THE MEETING CALENDAR.**
11. Receive staff reports  
**DURING BOARD MEMBER COMMENTS, AUDITOR STAFF REPORTED ON/ANSWERED A QUESTION RAISED AT THE PREVIOUS MEETING REGARDING STAFF TURNOVER AND PLANS TO MITIGATE IT.**
12. Chair's comments  
**THANKED ZOO STAFF.**
13. Board Member comments  
**MEMBER GARABEDIAN REPORTED THAT SAFARI NIGHT IS APPROACHING. CONTACT HER REGARDING TABLES AND DONATIONS. MEMBER WATERHOUSE CONGRATULATED JON AND STAFF WHO WORKED WITH AFRICAN ADVENTURE.**
14. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 10:03AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.