



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, April 12, 2023

Fresno County Employees' Retirement Association

7772 N. Palm Ave. Fresno, CA 93711

(559) 457-0681

1. Call to Order
CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:05AM.
2. Roll Call
A QUORUM WAS PRESENT WITH MEMBERS ROMAN, HERZOG, WATERHOUSE, WESTERLUND AND ARIAS IN ATTENDANCE.
3. Approve Agenda
MEMBER WATERHOUSE MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.
4. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any
HELD. NONE RECEIVED.
5. Approve Consent Agenda Items
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar
 - a. Review and approve minutes of February 22, 2023
 - b. Review and approve payment of County of Fresno Revised February 2023 invoice for Professional and Specialized Services in the amount of \$19,013.99 for services through January 2023

- c. Review and approve payment of County of Fresno March 2023 invoice for Professional and Specialized Services in the amount of \$1,192.50 for services through February 2023
- d. Receive Treasurer's Reports for February 2023

MEMBER HERZOG MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.

- 6. Receive Zoo Authority Year Ended June 30, 2022 financial statements with independent auditor's report from Brown Armstrong Accountancy Corporation
RECEIVED. INTEREST LINE ITEM: MEMBER ARIAS ASKED WHERE THE INTEREST IS HELD AND WHO KEEPS THE HALF MILLION DOLLARS IN INTEREST GENERATED BY THE TRUST? WHERE DOES IT GO, AND DOES THE BOARD HAVE TO REALLOCATE IT? AT WHAT POINT DO WE BUDGET ITS USE? WHO HAS CONTROL OF IT, AND AT WHAT POINT DO WE DISCUSS REDEPLOYMENT/REAPPROPRIATION OF THE HALF MILLION DOLLARS? ARIAS STATED THAT HE DOES NOT WANT IT TO GET TO A MILLION DOLLARS WITHOUT HAVING A PLAN TO UTILIZE IT. IS IT PART OF THE RESERVE OR IS IT ADDITIONAL FUNDING TO REALLOCATE? STAFF STATED THEY WILL RETURN WITH AN ANSWER.
- 7. Adopt Budget Resolution increasing FY 2022-23 appropriations for Professional & Specialized Services in the amount of \$113,534 using the excess revenue in the original approved budget
MEMBER ARIAS QUESTIONED WHY THE ZOO AUTHORITY IS PAYING THESE COSTS. TYPICALLY, THE GOVERNMENT AGENCY PAYS THE COSTS, NOT THE BENEFITING ENTITY. STAFF STATED THAT HISTORICALLY THE ZOO AUTHORITY HAS PAID THESE COSTS AND THAT THE RESOLUTION APPROVED BY THE BOARD INCLUDED INFORMATION STATING THAT THE ZOO AUTHORITY WOULD PAY THE COSTS. CHAIRMAN ROMAN ASKED IF THIS AMOUNT INCLUDED ADDITIONAL ADMIN COSTS OR IS IT SOLELY FOR THE ELECTION COSTS? STAFF STATED THAT IT IS ONE-TIME COSTS FOR THE ELECTION. MEMBER HERZOG ASKED WHAT THE SOURCE IS FOR THE FUNDS? STAFF STATED IT IS EXCESS REVENUES. MEMBER ARIAS MOVED TO APPROVE THE RESOLUTION. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.
- 8. Approve and authorize release of retention withheld on construction work provided by BMY Construction Group, Inc., related to Zooplex (\$1,052,377.36)
MEMBER HERZOG MOVED TO APPROVE THE RELEASE OF RETENTION. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.
- 9. Receive Fresno Chaffee Zoo Director's Report
RECEIVED. CEO JON DOHLIN REPORTED ON KINGDOMS OF ASIA. OPENING DATE IS NOW MEMORIAL DAY IN MAY. REPORTED ON ANIMALS AND EXHIBITS WITHIN KINGDOMS OF ASIA. REPORTED ON BUTTERFLY GARDEN. REPORTED ON FUNDING (\$1.2 MILLION) TO PROTECT THE BLUNT-NOSED LIZARD.
- 10. Receive Fresno Chaffee Zoo Corporation's January 2023 Year-to-Date Financial Report and February 2023 Early Insights
RECEIVED. CFO NORA CROW REPORT ON JANUARY KEY TAKEAWAYS (ATTENDANCE, SELF-GENERATED BUDGET, EXPENSES, OPERATING DEFICIT AND SURPLUS, AND NET SURPLUS. CORRECTED A TYPO ON THE FIRST BULLET POINT: SELF-GENERATED REVENUE IS 37% BELOW BUDGET, NOT ABOVE AS INDICATED. REPORTED ON FEBRUARY KEY NOTES (SELF-GENERATED REVENUE, ATTENDANCE, AND BLACK HISTORY MONTH CELEBRATION).
- 11. Review next meeting date and revise if necessary:

- Wednesday, April 26, 2023

MEMBER ARIAS MADE A MOTION TO CONDUCT THE NEXT MEETING ON MAY 24, 2023. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.

12. Receive staff reports
NO ADDITIONAL REPORTS RECEIVED.
13. Chair's comments
THANKED EVERYONE FOR ALL THE HELP DURING THE LAST MEETING SHE ATTENDED.
14. Board Member comments
NO ADDITIONAL REPORTS RECEIVED.
15. Adjourn
THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 10:02AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.