



## **FRESNO COUNTY ZOO AUTHORITY**

### **ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, January 18, 2023**

**Fresno Chaffee Zoo**

**Simba Room**

**894 West Belmont Avenue Fresno, CA 93728**

**(559) 498-5910**

1. Call to Order  
**CHAIRM ROMAN CALLED THE MEETING TO ORDER AT 9:13AM.**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS ROMAN, TOSTE, GARABEDIAN AND WESTERLUND IN ATTENDANCE.**
3. Approve Agenda  
**MEMBER GARABEDIAN MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.**
4. Nominations and election of officers for 2023  
**MEMBER ROMAN WAS NOMINATED TO REMAIN AS THE CHAIRMAN. MEMBER TOSTE MOVED TO APPROVE THE NOMINATION. SECONDED BY MEMBER GARABEDIAN. MEMBER GARABEDIAN WAS NOMINATED AS THE VICE CHAIRMAN. MEMBER TOSTE MOVED TO APPROVE THE NOMINATION. SECONDED BY MEMBER WESTERLUND. THE MOTION PASSED UNANIMOUSLY.**
5. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. NONE RECEIVED.**

6. Approve Consent Agenda Items

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar

- a. Review and approve minutes of November 30, 2022
- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$17,702.66 for services through December 2022
- c. Receive Treasurer's Reports for the months of October, November, and December and quarter ending December 2022

**MEMBER TOSTED MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.**

7. Receive Fresno Chaffee Zoo Corporation's November 2022 Year-to-Date Financial Report and December 2022 Early Insights

**RECEIVED. CFO NORA CROW REPORT ON NOVEMBER ATTENDANCE, SELF-GENERATED BUDGET, EXPENSES, OPERATING DEFICIT AND SURPLUS, AND NET SURPLUS. REPORTED ON YTD VARIANCE ANALYSIS VS. BUDGET, PER CAPITA SPENDING, AND THE BALANCE SHEET. A QUESTION AROSE REGARDING THE NET ASSETS SECTION OF THE BALANCE SHEET: FUND BALANCE-WITHOUT DONOR RESTRICTION. WHY IS THIS NOT TITLED EQUITY? MUST KEEP AS IS FOR CONSISTENCY BUT WILL ADD "EQUITY" IN PARENTHESIS.**

8. Approve Fresno's Chaffee Zoo Corporation fiscal year 2023 Measure Z Operating funds totaling \$7,605,000, for reimbursement of Animal Care, Commissary, Maintenance and Horticulture Salaries and Benefits, Animal Feed, Animal Exhibit Supplies, Veterinary Supplies, Water Quality Supplies, Utilities and Bank Fees to wire reimbursement funds to the Zoo

**DISCUSSED EMPLOYEE SALARIES AND MERIT INCREASES. DISCUSSED THE 2023 PRICE SHEET SHOWING NO INCREASE IN ENTRY FEES AND INCREASES IN FEEDING AND OTHER EXHIBIT ENTRY FEES. REVIEWED MEASURE Z RECEIPTS AND GROWTH RATES YEAR-OVER-YEAR. ADDITIONALLY, MEMBER TOSTE REQUESTED THAT TREASURER STAFF BE PART OF THE BUDGET ESTIMATE AS WELL. THIS ITEM WAS TABLED UNTIL THE NEXT MEETING.**

9. Review next meeting date and revise if necessary:

- Wednesday, February 22, 2023
- Wednesday, March 29, 2023

**NO REVISIONS TO THE CALENDAR WERE MADE.**

10. Receive staff reports

**NO ADDITIONAL REPORTS RECEIVED.**

11. Chair's comments

**NO COMMENTS RECEIVED.**

12. Board Member comments

**MEMBER GARABEDIAN MENTIONED THE FRESNO STATE MAGAZINE SPREAD ON THE ZOO. A FEATURED STUDENT WAS ONE OF HER STUDENTS. RECOMMENDED EVERYONE ATTEND ILLUMINATURE. THE CHRISTMAS PARTY WAS VERY NICE AS WELL. MEMBER TOSTE ALSO STATED THAT ILLUMINATURE WAS GREAT.**

13. Receive Fresno Chaffee Zoo Director's report and receive continuation of the Master Plan presentation  
**THIS ITEM WAS TABLED UNTIL THE NEXT MEETING.**
  
14. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, VICE-CHAIRMAN GARABEDIAN ADJOURNED THE MEETING AT 10:25AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.