



FRESNO COUNTY ZOO AUTHORITY

AGENDA

9:00 AM, Wednesday, April 29, 2020

**Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681**

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Due to the current Shelter-in-Place Order covering the State of California and Social Distance Guidelines issued by Federal, State, and Local Authorities, the Zoo Authority is implementing the following changes for attendance and public comment at all Board meetings until notified otherwise. The Board room will not be open to the public. Any member of the Zoo Authority Board may participate from a remote location by teleconference.

- **The meeting will be broadcasted and can be accessed at:
www.zooauthority.org/Home/BoardMeetings**

Written Comments

- **Members of the public are encouraged to submit written comments to:
ZooAuthority@co.fresno.ca.us. Comments should be submitted as soon as possible but not later than 15 minutes before start of meeting. You will need to provide the following information:**
 - **Board Meeting Date**
 - **Item Number**
 - **Comment (please limit to 250 words or less)**
- **Please submit a separate e-mail for each item you are commenting on.**
- **Please be aware that public comments received that do not specify a particular agenda item will be made part of the record of proceedings as a general public comment.**

- **If a written comment is received after the start of the meeting it will be made part of the record of proceedings, provided that such comments are received prior to the end of the Board meeting.**
- **Written comments will be provided to the Board members. Comments received during the meeting may not be distributed to Board members until after the meeting has concluded.**

1. Call to Order

2. Adopt Agenda

3. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

a. Review and approve minutes of February 5, 2020

b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$3,690.41 for services through March 2020

c. Receive Treasurer's Reports for January and February 2020

5. Receive Fresno Chaffee Zoo Director's report

6. Receive Fresno Chaffee Zoo Corporation January/February 2020 Board Financial Report

7. Approve and authorize the release of retention withheld on CLR Design, Inc. fee for Kingdoms of Asia (\$53,020.95)

8. Approve Fresno's Chaffee Zoo Corporation request to reallocate the approved Measure Z 2020 operating funds due to Fresno Chaffee Zoo receiving a Payroll Protection Program loan

9. Receive staff reports

10. Approve next meeting date

Dates include:

Wednesday, May 27, 2020

Wednesday, June 24, 2020

Wednesday, July 29, 2020

11. Chair's comments
12. Board Member comments
13. Adjourn

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, February 5, 2020

Fresno Chaffee Zoo
Simba Room
894 West Belmont Avenue
Fresno, CA 93728
(559) 498-5910

1. Call to Order

MEMBER HERZOG CALLED THE MEETING TO ORDER AT 9:00 AM. A QUORUM WAS PRESENT WITH MEMBERS STRATFORD, GARABEDIAN, AND ARIAS PRESENT.

2. Adopt Agenda

MEMBER ARIAS MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

3. Nominations and election of officers for 2020

MEMBER TOSTE WAS NOMINATED FOR THE OFFICE OF CHAIRMAN. MEMBER STRATFORD MOVED TO APPROVE. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

MEMBER ROMAN WAS NOMINATED FOR THE OFFICE OF VICE CHAIRMAN. MEMBER GARABEDIAN MOTIONED TO APPROVE. SECONDED BY MEMBER STRATFORD. THE MOTION PASSED UNANIMOUSLY.

4. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NONE RECEIVED.

5. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

- a. Review and approve minutes of December 18, 2019
- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$6,035.43 for services through January 2020
- c. Receive Treasurer's Reports for December 2019

MEMBER ARIAS MOVED FOR APPROVAL OF THE CONSENT AGENDA ITEMS. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

6. Receive Fresno Chaffee Zoo Director's report

RECEIVED. DIRECTOR SCOTT BARTON REPORTED. SCOTT MENTIONED THERE ARE SEVERAL PROJECTS: FINISHED THATCH WARANTEE ITEM, STARTING CONSTRUCTION ON BELMONT RELIEF LINE, KINGDOMS OF ASIA, ZOO PLEX, AMBASSADOR ANIMAL PROJECT, ADMIN BUILDING; IN DESIGN PHASE FOR AFRICA RIVER PROJECT, PARKING DESIGN, & ENTRANCE.

7. Receive Fresno Chaffee Zoo Corporation FY 2019 November Board Financial Report

RECEIVED. SCOTT INTRODUCED DR. LILY WACHTER AS NEW CFO. REPORTED ON FINANCIALS AND ATTENDANCE.

8. Approve Fresno's Chaffee Zoo Corporation fiscal year 2020 Measure Z Operating funds totaling \$5,263,687 for reimbursement of Animal Care and Veterinary Salaries and Benefits, Animal Feed, Exhibit Maintenance & Renovations, Water Quality Supplies, Utilities, and Bank Fees to wire reimbursement funds to the Zoo

DIRECTOR SCOTT BARTON REPORTED. MEMBER ARIAS MOVED FOR APPROVAL. SECONDED BY GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

9. Approve draft of Zoo Authority fiscal year 2018-19 Annual Report

DEBBIE PAOLINELLI REPORTED. MEMBER ARIAS MOVED FOR APPROVAL. SECONDED BY GARABEDIAN . THE MOTION PASSED UNANIMOUSLY.

10. Approve and authorize the Chairman to execute annual engagement letter on applying agreed-upon procedures from Moss Adams, the Zoo Corporation's outside auditor, for the Zoo Corporation's audit report

DEBBIE PAOLINELLI REPORTED. MEMBER STRATFORD MOVED FOR APPROVAL. SECONDED BY GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

11. Receive staff reports

TREASURER, MEGAN MARKS, INTRODUCED JUSTIN PRATT, WHO WILL BE TAKING OVER AS TREASURER. DATE TO BE DETERMINED. NOW OFFERING ACH. WILL LOOK INTO PROCEDURES TO DO SO.

12. Approve next meeting date.

Dates include:

Wednesday, March 25, 2020
Wednesday, April 29, 2020
Wednesday, May 27, 2020

MEMBER STRATFORD MOVED TO CANCEL THE MARCH 25TH MEETING WITH THE NEXT MEETING TO BE HELD APRIL 29, 2020. THE MAY 27, 2020 TO REMAIN AS SCHEDULED. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

13. Chair's comments

NO COMMENTS

14. Board Member comments

NO ADDITIONAL COMMENTS RECEIVED

15. Adjourn

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, MEMBER HERZOG ADJOURNED THE MEETING AT 9:52 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, CA 93721, during regular business hours.

For further information, please contact Ron Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



Invoice for Professional Services in Support of the Zoo Authority
Billing Hours and Expenses through March 2020

Invoice Number
01-ZOO-042920

April 29, 2020

TO: Zoo Authority Board
c/o County of Fresno
2281 Tulare St. Room 304
Fresno, CA 93721

Department / Title	Hours	Rates	Cost
<i>ACTTC FR&A</i>			
<i>Division Chief</i>	9.25	\$92.49	\$855.54
<i>Accounting & Finance Manager</i>	1.33	\$91.80	\$122.09
<i>Accountant I</i>	0.00	\$62.78	\$0.00
<i>Accountant II</i>	6.50	\$74.80	\$486.20
<i>Account Clerk I</i>	32.10	\$48.46	\$1,555.58
<i>County Counsel</i>			
<i>Deputy County Counsel</i>	5.50	\$122.00	\$671.00
Professional Services Total	54.68		\$3,690.41
Office Expense Total			\$0.00
Invoice Total			\$3,690.41



Invoice

Invoice Date	Invoice Number	Due Date
4/20/2020	2015	5/20/2020

FOR COUNTY USE ONLY				
FUND	SUBCLASS	ACCOUNT	ORG	PROGRAM
0001	10000	4885	Various	0

BILL TO:

Email to:
ronalexander@fresnocountyca.gov

MAKE YOUR REMITTANCE PAYABLE TO:

FRESNO COUNTY TREASURER

AND SEND IT TO FOLLOWING ADDRESS:

OSCAR J. GARCIA, CPA
 AUDITOR-CONTROLLER/TREASURER TAX
 COLLECTOR - ADMINISTRATION DIVISION

PO BOX 1247
FRESNO CA 93715-1247

PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK OR MONEY ORDER

DESCRIPTION		AMOUNT
ACTTC FR&A (04100300)		
FR&A Accounting Services for pay period ending 3/22/2020	\$	823.11
FR&A Accounting Services for pay period ending 4/5/2020	\$	405.95
CURRENT AMOUNT DUE		\$ 1,229.06
Total Balance Due		\$ 1,229.06

JC
4/20/20

Statement

Date: April 9, 2020
 Invoice # 20-10

FRESNO COUNTY COUNSEL
 2220 Tulare Street, Suite 500
 Fresno, CA 93721

Bill to: Zoo Authority
 VIA Email to Ron Alexander

Comments:

Date	Description	Balance	Amount		
4/9/20	Invoice# 20-10 Billing for Professional Services for 3/9/20-4/5/20		\$ 244.00		
	PAST DUE:				
2/13/20	Invoice# 20-08 Billing for Professional Services for 1/13/20-2/9/20		\$ 427.00		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
PLEASE EMAIL COPY OF JV TO jmontoya@fresnocountyca.gov					
Current	1-30 Days Past Due	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
\$671.00					\$671.00

Remittance	
Invoice #	20-10
Date	
Amount Due	\$671.00
Amount Enclosed	

Make all checks payable to Fresno County Counsel
 2220 Tulare Street, Suite 500, Fresno, CA 93721 Ph# 559/600-3479



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended January 31, 2020**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds		\$ 1,263,406.31
	Total Proceeds Received:		\$ 1,263,406.31
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		\$ 25,268.13
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,238,138.18
	Total Proceed Allocations		\$ 1,263,406.31
Cash Balance by Fund			
Zoo Authority Fund			
	>> Administrative Fund	2%	
	Beginning Cash Balance		\$ 1,864,750.18
Receipts:	- Measure Z Sales Tax Proceeds		25,268.13
	- Interest Received		752.58
Disbursements:	- PeopleSoft Financials Charge		(43.58)
	Net Increase/(Decrease) to Cash		25,977.13
	Ending Cash Balance - Zoo Authority Administrative Fund		\$ 1,890,727.31
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance		\$ 47,352,904.92
	>>> Operations Fund		
	Beginning Cash Balance		7,137,856.02
Receipts:	- Measure Z Sales Tax Proceeds		412,712.73
	- Interest Received		2,951.17
	FCZC Operations Claim #2019-11		(373,276.87)
Disbursements:	- Wire Fees		(30.00)
	Net Increase/(Decrease) to Cash		42,357.03
	Ending Cash Balance - Available for Operations		\$ 7,180,213.05
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance		\$ 40,215,048.90
Receipts:	- Measure Z Sales Tax Proceeds		825,425.45
	- Interest Received		15,861.42
Disbursements:	- FCZC Capital Claim #2019-10C		(142,189.83)
	- FCZC Capital Claim #2019-11C		(176,402.20)
	Net Increase/(Decrease) to Cash		522,694.84
	Ending Cash Balance - Available for Capital Projects		40,737,743.74
	Ending Balance Available for Operations and Capital Projects		\$ 47,917,956.79
	<i>Total Interest Received During the Month</i>		<i>19,565.17</i>

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.102 as of December 31, 2019.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS			CURRENT FISCAL YEAR			
	2016-2017	2017-2018	2018-2019	2019-20			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 952,000	\$ 930,800	\$ 1,227,435	\$ 1,264,258	\$ 1,436,673	\$ 172,415	13.64%
August	1,269,300	1,241,000	928,052	900,210	1,123,640	223,430	24.82%
September	1,181,071	1,391,154	1,171,132	1,159,421	1,367,439	208,018	17.94%
October	941,400	933,300	1,619,199	1,667,775	1,571,111	(96,664)	-5.80%
November	1,255,200	1,244,400	1,531,072	1,577,004	1,073,344	(503,660)	-31.94%
December	1,188,304	1,452,570	1,392,262	1,378,339	1,194,027	(184,312)	-13.37%
January	955,400	951,900	1,345,542	1,385,908	1,263,406	(122,502)	-8.84%
February	1,273,900	1,269,200	1,118,789	1,107,601			
March	1,114,146	1,420,604	1,327,543	1,314,268			
April	855,500	865,400	1,318,821	1,358,386			
May	1,140,700	1,512,737	868,850	1,542,538			
June	1,220,710	1,103,925	1,263,124	1,103,815			
Total	\$ 13,347,631	\$ 14,316,990	\$ 15,111,821	\$ 15,759,523	\$ 9,029,640	\$ (303,275)	-1.92%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 177,465,771



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended January 31, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. January	2nd Alloc February	Interest Received
4845	10000	Zoo Authority	752.58	-	\$ 752.58
4850	10000	FCZC - Operations	2,951.17	-	\$ 2,951.17
4850	42700	FCZC - CP	15,861.42	-	\$ 15,861.42
Total			\$ 19,565.17	\$ -	\$ 19,565.17
January to February					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended January 31, 2020**

Cash Balance as of 1/31/20 \$ 40,737,744

DEDUCTIONS (earmarked projects, FY19-20 expenditures paid through claim 2019-11C):

2018 Warthog Exhibit - May 2018	190,236
2018 South Corridor Infrastructure - February 2018	222,452
2018 Asian Exhibits - December 2017	1,983,003
2018 Belmont Basin Relief Line - August 2017	162,550
2018 Animal Nutrition Center - August 2017	397,191
2018 Prgm Animal Holding Facility - August 2017	67,220
2017 Orangutan Exhibit - May 2017	25,394
2017 Water Play Area - January 2017	92,261
2016 African River - June 2016	3,552,766
2016 Dino Dig Expansion - June 2016	154,218

Total Deductions: \$ (6,847,291)

TOTAL: \$ 33,890,453



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended January 31, 2020**

Cash Balance as of 1/31/20 \$ 7,180,213

DEDUCTIONS (Remaining budgets, paid through claim 2019-11):

2019 Animal	484,069
2019 Veterinary	90,018
2019 Utilities	13,702
2019 Animal Feed	148,707
2019 Interest/Bank Charges	(90)
2019 Exhibit Maintenance & Renovations	60,979
2019 Water Quality Supplies	22,739

Total Deductions: \$ (820,124)

TOTAL: \$ 6,360,089



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended January 31, 2020**

Cash Balance as of 1/31/20 \$ 1,890,727

DEDUCTIONS

(FY 19-20 Remaining budgets, paid through claim 04050607-ZOO-121819):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	470
2019 Professional Services	108,750
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (121,470)

TOTAL:

\$ 1,769,257



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended February 29, 2020**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,707,966.81
	Total Proceeds Received:	\$	1,707,966.81
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		34,159.34
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,673,807.47
	Total Proceed Allocations	\$	1,707,966.81
Cash Balance by Fund			
Zoo Authority Fund			
	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	1,890,727.31
Receipts:	- Measure Z Sales Tax Proceeds		34,159.34
Disbursements:	- PeopleSoft Financial Charges		(28.42)
	- AP Payment		(2,800.00)
	- ZA Claim 12/2019-1/2020		(2,812.55)
	Net Increase/(Decrease) to Cash		28,518.37
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	1,919,245.68
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance	\$	47,917,956.79
	>>> Operations Fund		
	Beginning Cash Balance		7,180,213.05
Receipts:	- Measure Z Sales Tax Proceeds-		557,935.82
Disbursements:	- FCZC Operations Claim #2019-11		
	- Wire Fees		
	Net Increase/(Decrease) to Cash		557,935.82
	Ending Cash Balance - Available for Operations	\$	7,738,148.87
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	40,737,743.74
Receipts:	- Measure Z Sales Tax Proceeds		1,115,871.65
Disbursements:	- FCZC Capital Claim #2019-11C		
	Net Increase/(Decrease) to Cash		1,115,871.65
	Ending Cash Balance - Available for Capital Projects		41,853,615.39
	Ending Balance Available for Operations and Capital Projects	\$	49,591,764.26
	<i>Total Interest Received During the Month</i>		-

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.102 as of December 31, 2019.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS			CURRENT FISCAL YEAR			
	2016-2017	2017-2018	2018-2019	2019-20			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 952,000	\$ 930,800	\$ 1,227,435	\$ 1,264,258	\$ 1,436,673	\$ 172,415	13.64%
August	1,269,300	1,241,000	928,052	900,210	1,123,640	223,430	24.82%
September	1,181,071	1,391,154	1,171,132	1,159,421	1,367,439	208,018	17.94%
October	941,400	933,300	1,619,199	1,667,775	1,571,111	(96,664)	-5.80%
November	1,255,200	1,244,400	1,531,072	1,577,004	1,073,344	(503,660)	-31.94%
December	1,188,304	1,452,570	1,392,262	1,378,339	1,194,027	(184,312)	-13.37%
January	955,400	951,900	1,345,542	1,385,908	1,263,406	(122,502)	-8.84%
February	1,273,900	1,269,200	1,118,789	1,107,601	1,707,967	600,366	54.20%
March	1,114,146	1,420,604	1,327,543	1,314,268			
April	855,500	865,400	1,318,821	1,358,386			
May	1,140,700	1,512,737	868,850	1,542,538			
June	1,220,710	1,103,925	1,263,124	1,103,815			
Total	\$ 13,347,631	\$ 14,316,990	\$ 15,111,821	\$ 15,759,523	\$ 10,737,607	\$ 297,091	1.89%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 179,173,738



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended February 29, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. January	2nd Alloc February	Interest Received
4845	10000	Zoo Authority	752.58	-	\$ 752.58
4850	10000	FCZC - Operations	2,951.17	-	\$ 2,951.17
4850	42700	FCZC - CP	15,861.42	-	\$ 15,861.42
Total			\$ 19,565.17	\$ -	\$ 19,565.17
January to February					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended February 29, 2020**

Cash Balance as of 02/29/20 \$ 41,853,615

DEDUCTIONS (earmarked projects, FY19-20 expenditures paid through claim 2019-11C):

2018 Warthog Exhibit - May 2018	190,236
2018 South Corridor Infrastructure - February 2018	222,452
2018 Asian Exhibits - December 2017	1,983,003
2018 Belmont Basin Relief Line - August 2017	162,550
2018 Animal Nutrition Center - August 2017	397,191
2018 Prgm Animal Holding Facility - August 2017	67,220
2017 Orangutan Exhibit - May 2017	25,394
2017 Water Play Area - January 2017	92,261
2016 African River - June 2016	3,552,766
2016 Dino Dig Expansion - June 2016	154,218

Total Deductions: \$ (6,847,291)

TOTAL: \$ 35,006,324



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended February 29, 2020**

Cash Balance as of 02/29/20 **\$ 7,738,149**

DEDUCTIONS (Remaining budgets, paid through claim 2019-11):

2019 Animal	215,733
2019 Veterinary	56,298
2019 Utilities	-
2019 Animal Feed	115,736
2019 Interest/Bank Charges	(100)
2019 Exhibit Maintenance & Renovations	40,715
2019 Water Quality Supplies	18,455

Total Deductions:

\$ (446,837)

TOTAL:

\$ 7,291,312



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended February 29, 2020**

Cash Balance as of 02/29/20 \$ 1,919,246

DEDUCTIONS

(FY 19-20 Remaining budgets, paid through claim 04050607-ZOO-121819):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	442
2019 Professional Services	103,138
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (115,830)

TOTAL:

\$ 1,803,416



**Financial Report
Jan/Feb YTD 2020**

Summary

YTD 2020 (Jan/Feb soft numbers)

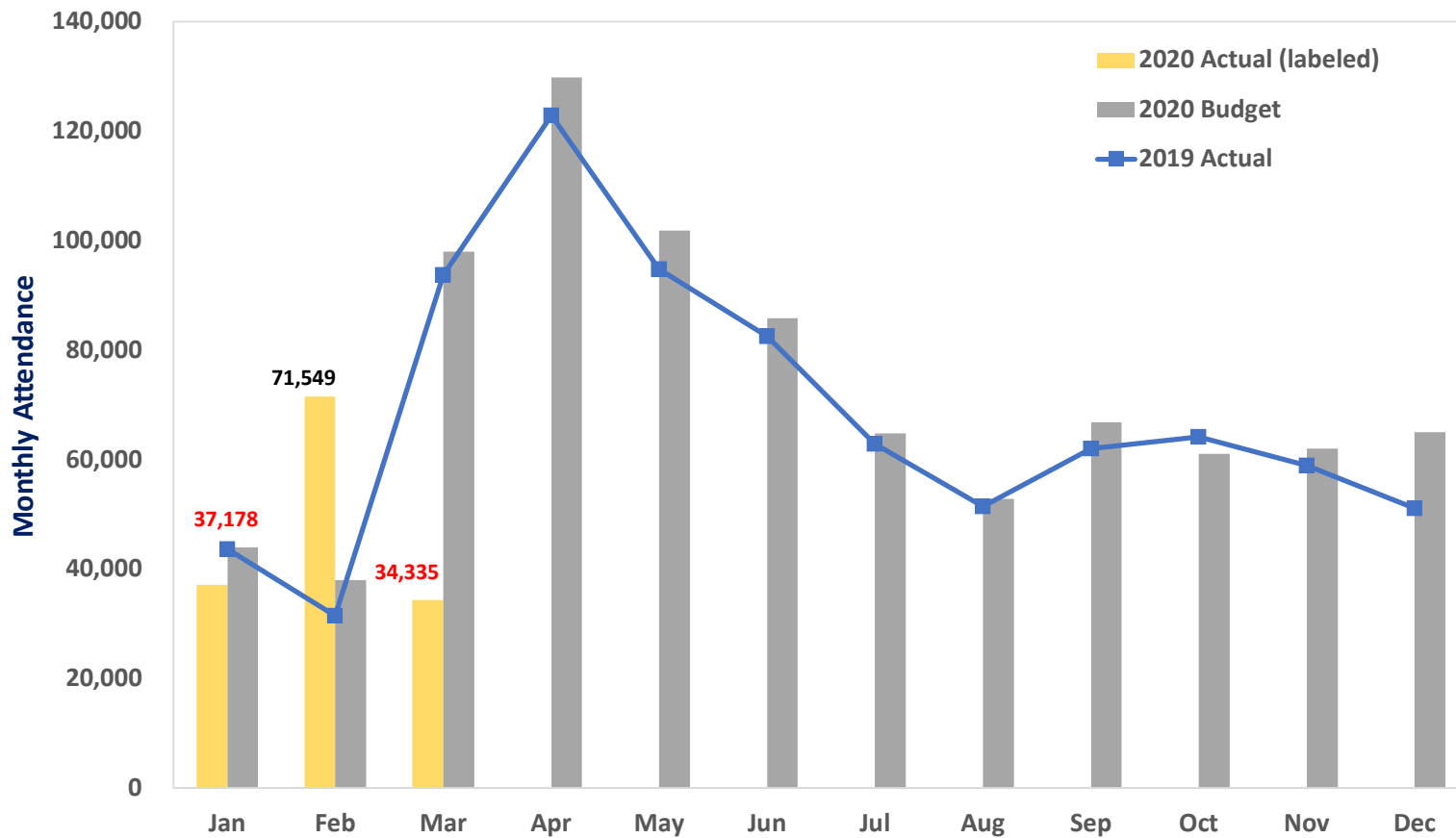
Key Takeaway: YTD performance was very strong given Feb. weather/attendance

- 108,727 attendance (33% above budget; weather in Feb)
- \$1,373,052 self-generated revenue (29% above budget; attendance)
- \$2,386,852 expenses (19% below budget; personnel exp. & timing of other exp.)
- (\$1,013,801) operating income (46% above budget)
- (\$475,063) net surplus (44% above budget)

2020 – Attendance

1Q20 attendance = 143,062 vs. 180,000 budget / 168,852 actual 2019

Jan/Feb attendance = 108,727 vs. 82,000 budget / 75,168 actual 2019



Jan/Feb '20 – Variance Analysis vs. Budget

Summary	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Attendance	108,727	82,000	26,727	33%	75,168	33,559	45%
Revenue	\$1,373,052	\$1,065,082	\$307,969	29%	\$501,159	\$871,893	174%
Personnel Expenses	\$1,752,975	\$1,991,189	(\$238,214)	(12%)	(\$304,763)	\$2,057,738	nm
Other Expenses	\$633,877	\$940,399	(\$306,522)	(33%)	\$18,628	\$615,249	3303%
Operations Surplus (Deficit)	(\$1,013,801)	(\$1,866,506)	\$852,705	46%	\$215,025	(\$1,228,825)	nm
Measure Z Operating	\$911,158	\$1,012,247	(\$101,090)	(10%)	\$166,000	\$745,158	449%
Other Non-Operating	(\$372,420)	(\$40)	(\$372,380)	nm	(\$1,668,648)	\$1,296,228	78%
Net Surplus (Deficit)	(\$475,063)	(\$854,298)	\$379,236	44%	(\$1,287,624)	\$812,561	63%

Revenue - Selected Detail	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Admissions	\$668,661	\$525,937	\$142,724	27%	\$383,237	\$285,424	74%
Membership	\$305,063	\$221,008	\$84,055	38%	\$200,902	\$104,161	52%
Food Services	\$88,165	\$78,720	\$9,445	12%	\$52,616	\$35,548	68%
Dinosaur Exhibit	\$30,482	-	\$30,482	nm	-	\$30,482	nm
Grants/Fundraising	\$19,427	-	\$19,427	nm	\$18,604	\$823	4%
Other	\$261,254	\$239,417	\$21,837	9%	\$216,534	\$44,720	21%
Revenue	\$1,373,052	\$1,065,082	\$307,969	29%	\$871,893	\$501,159	57%

Expenses - Selected Detail	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Personnel - Animal/Vet.	\$735,258	\$818,629	(\$83,372)	(10%)	\$612,177	\$123,080	20%
Personnel - Education	\$199,566	\$209,442	(\$9,876)	(5%)	\$172,078	\$27,488	16%
Personnel - Maint./Hort.	\$150,940	\$235,828	(\$84,887)	(36%)	\$152,317	(\$1,376)	(1%)
Personnel - Other	\$667,212	\$727,291	(\$60,079)	(8%)	\$511,641	\$155,571	30%
Animal Services	\$69,304	\$93,362	(\$24,058)	(26%)	\$60,702	\$8,602	14%
Dinosaur Exhibit	\$46,254	-	\$46,254	nm	\$102,489	(\$56,235)	(55%)
Utilities	\$131,893	\$147,000	(\$15,107)	(10%)	\$84,037	\$47,856	57%
Repairs & Replacements	\$21,359	\$75,862	(\$54,503)	(72%)	\$21,739	(\$380)	(2%)
Contracted/Prof. Services	\$95,702	\$96,480	(\$778)	(1%)	\$62,712	\$32,990	53%
Conservation	-	-	-	nm	\$3,396	(\$3,396)	nm
Other	\$269,365	\$527,695	(\$258,331)	(49%)	\$317,430	(\$48,065)	(15%)
Operating Expenses	\$2,386,852	\$2,931,588	(\$544,736)	(19%)	\$2,100,718	\$286,134	14%

Capture Rates

	Jan/Feb 2020	FY 2019	FY 2018	2019 vs. 2018
Attendance	108,727	819,560	828,425	(1%)
Paid	53,501	378,463	376,844	0%
Members	43,604	242,583	228,949	6%
Group	5,619	97,459	100,515	(3%)
Other	6,003	101,055	122,117	(17%)
Giraffe Feeding				
Attendance	31,565	214,256	184,090	16%
Revenue	\$84,475	\$573,062	\$517,267	11%
Capture Rate	29%	26%	22%	18%
Per Cap	\$0.78	\$0.70	\$0.62	12%
Stingray Bay				
Attendance	30,707	234,699	221,055	6%
Revenue	\$34,412	\$271,138	\$267,736	1%
Capture Rate	28%	29%	27%	7%
Per Cap	\$0.32	\$0.33	\$0.32	2%
Zoorasic Park				
Attendance	3,917	161,027	na	nm
Revenue	\$30,482	\$645,845	na	nm
Capture Rate*	37%	45%	na	nm
Per Cap	nm	\$1.82	na	nm

*3,873 of 10,338 attendees visited Zoorasic Park on 2/27/20-2/29/20.

FCZC Balance Sheet – Unaudited

	February 2020	December 2019	December 2018
ASSETS			
Current Assets			
Cash	311,435	823,767	969,219
Short Term Investments-Retention	98,416	83,878	312,512
Accounts Receivable	1,949,307	1,511,599	1,410,080
Prepaid Expenses	719,376	210,225	153,450
Deferred Maintenance	148,474	182,717	155,384
Total Current Assets	3,227,008	2,812,186	3,000,645
Other Assets			
Long Term Investments	12,215,206	12,287,898	10,218,315
Buildings, Equipment, Vehicles, and Furniture (net)	3,872,977	3,935,477	3,033,559
Exhibits	63,165,024	63,165,024	61,555,039
Construction in Progress	4,030,442	3,658,737	9,569,797
Goodwill	115,366	115,366	-
Total Other Assets	83,399,016	83,162,503	84,376,710
TOTAL ASSETS	86,626,024	85,974,689	87,377,354
LIABILITIES AND NET ASSETS			
Liabilities			
Accounts Payable and Accrued Liabilities	3,149,827	2,953,615	2,169,621
Line of Credit	1,078,299	678,299	336,644
Retention Payable	79,726	74,849	389,330
Total Liabilities	4,307,852	3,706,763	2,895,595
Net Assets			
Fund Balance-Unrestricted	80,884,413	80,847,860	82,794,652
Fund Balance-Temporarily Restricted	1,364,029	1,350,336	1,629,979
Fund Balance-Permanently Restricted	69,730	69,730	57,127
Total Net Assets	82,318,172	82,267,926	84,481,759
TOTAL LIABILITIES AND NET ASSETS	86,626,024	85,974,689	87,377,354



DATE: April 29, 2020

TO: Fresno County Zoo Authority Board

FROM: Scott Barton, Executive Director
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to Release Retention for CLR Design, Inc. fee for Kingdoms of Asia

RECOMMENDED ACTION:

Approve and authorize the release of retention withheld on CLR Design, Inc. fee for Kingdoms of Asia (\$53,020.95).

DISCUSSION:

Upon completion of a Fresno Chaffee Zoo project design, the Zoo Corporation may request the release of any retention funds withheld for the project. Prior to releasing any retention funds from the escrow account, ZooCorp shall request the release at an Authority Board meeting.

The design contingency is five percent. The plans have been completed and also submitted to the City of Fresno for review.

Attached is CLR's retention release invoice totaling \$53,020.95.



D E S I G N

EXHIBIT DESIGN • ARCHITECTURE • LANDSCAPE ARCHITECTURE

mark e. beauchamp, asla • gregory j. dykstra, aia • gregg b. leicester, asla

Fresno Chaffee Zoo
Rick Treatch
894 West Belmont Avenue
Fresno, CA 93728

Invoice number 9843
Date 03/30/2020

Project FCZ17ASI.01 FRESNO CHAFFEE ZOO
ASIAN EXHIBIT DD - CA

For the release of retainage associated with the Construction Document Phase of this exhibit.

Asian Exhibits

Invoice Summary

Description	Contract Amount	Percent Retainage	Fee Retainage	Incidental Retainage	Total Retainage Billed
CONSTRUCTION DOCUMENTATION	1,060,419.00	5%	53,020.95	0.00	53,020.95

Invoice total **53,020.95**

Beneficiary Name: CLR Design, Inc.
Beneficiary Address: 833 Chestnut Street, Suite 909, Philadelphia, PA 19107
Beneficiary Bank: PNC Bank, N.A., Philadelphia, PA
Beneficiary Account: 8400633794
Beneficiary Routing #: 031000053



DATE: April 29, 2020

TO: Fresno County Zoo Authority Board

FROM: Scott Barton, Executive Director
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to reallocate Measure Z operating funds

RECOMMENDED ACTION:

Approve Fresno's Chaffee Zoo Corporation request to reallocate the approved Measure Z 2020 operating funds due to Fresno Chaffee Zoo receiving a Payroll Protection Program loan.

DISCUSSION:

Fresno Chaffee Zoo (Zoo) was approved for a Payroll Protection Program (PPP) Loan under the CARES Act. That loan covers eight weeks of payroll and benefits. The Zoo would like to reallocate the Measure Z operating funding for 2020 to cover items not covered under the PPP loan.

Measure Z Operating Budget for 2020		Original	Amended
Animal Care Salaries & Benefits	Current Line Item	\$3,811,000	\$2,870,000
Veterinary Salaries & Benefits	Current Line Item	\$390,000	\$290,000
Animal Feed	Current Line Item	\$405,000	\$405,000
Exhibit Maintenance & Renovations	Current Line Item	\$64,000	\$64,000
Water Quality Supplies	Current Line Item	\$60,000	\$60,000
Utilities	Current Line Item	\$533,567	\$363,567
Education Salaries & Benefits	New Line Item	-	\$350,000
Maintenance/Horticulture Salaries & Benefits	New Line Item	-	\$402,000
Visitor Services/Security Salaries & Benefits	New Line Item	-	\$303,000
Maintenance Repairs	New Line Item	-	\$134,000
Veterinary Supplies	New Line Item	-	\$22,000
Wire Fees	Current Line Item	\$120	\$120
Total		\$5,263,687	\$5,263,687