



FRESNO COUNTY ZOO AUTHORITY

AGENDA

8:00 AM, Wednesday, January 19, 2022

To Be Held Via Zoom

Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Due to the current Shelter-in-Place Order covering the State of California and Social Distance Guidelines issued by Federal, State, and Local Authorities, the Zoo Authority is implementing the following changes for attendance and public comment at all Board meetings until notified otherwise. The Board room will not be open to the public. Any member of the public and the Zoo Authority Board may participate from a remote location by teleconference. 15 minutes will be allotted for the public comment period and a total of 15 minutes (three minutes per person) following each agenda item. Should no members of the public immediately speak following each agenda item, five minutes will be allotted to provide sufficient time for members of the public to do so.

The meeting will be a Zoom meeting and can be accessed at:

<https://us06web.zoom.us/j/83146884420?pwd=VFBWZ0RjME1QOFJreVpQckJ1TEFtZz09>

Meeting ID: 831 4688 4420

Passcode: 190300

One tap mobile

+16699006833,,83146884420# US (San Jose)

+12532158782,,83146884420# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 831 4688 4420

Find your local number: <https://us06web.zoom.us/u/krVrY6i9i>

1. Call to Order
2. Roll Call
3. Nominations and election of officers for 2022
4. Approve Agenda
5. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any. Should no members of the public immediately speak during this time, 15 minutes will be allotted to provide sufficient time for members of the public to do so.
6. Approve Consent Agenda Items (a – d)
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.
 - a. Review and approve minutes of December 22, 2021
 - b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$13,235.21 for services through December 2021
 - c. Receive Treasurer's Reports for December 2021
 - d. Approve and adopt resolution re-acknowledging the Governor's Proclamation of a State of Emergency, and finding that the Fresno County Zoo Authority Board has reconsidered the circumstances of the state of emergency, and conditions causing imminent risk to attendees, including widespread local transmission of COVID-19, the presence of the highly transmissible COVID-19 Delta variant, limited availability of intensive care and hospital beds in local hospitals, and relatively confined Board meeting space, which restricts social distancing, have caused, and will continue to cause, conditions of peril to the safety of persons attending Board meetings of the Fresno County Zoo Authority, and continue to directly impact the ability of the Board members to meet safely in person, and re-authorizing the Fresno County Zoo Authority to conduct its Board meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, provided that Fresno County Zoo Authority shall comply with all requirements of Government Code section 54953 to provide the public with access to all Board meetings.
7. Receive Fresno Chaffee Zoo Director's report
8. Receive Fresno Chaffee Zoo Corporation November 2021 Year-to-Date Financial Report and December 2021 Early Insights

9. Receive and approve request from Fresno Chaffee Zoo Corporation to release remaining Measure Z budgeted funds from the South Corridor Infrastructure Project (SCIP) in the total amount of \$153,171.43
10. Approve Fresno Chaffee Zoo Corporation's request for Measure Z Capital Funds totaling \$18,500 for the structural engineering design component of the trickling tower renovation and replacement superstructure along with the chiller addition
11. Approve and authorize release of retention withheld on consulting work related to Kingdoms of Asia (\$1,900)
12. Approve next meeting date:

Wednesday, February 16, 2022
Wednesday, March 16, 2022
Wednesday, March 30, 2022 (Regularly Scheduled Meeting)
13. Receive staff reports
14. Chair's comments
15. Board Member comments
16. Adjourn

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, December 22, 2021

Held Via Zoom

Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681

1. Call to Order
CHAIRMAN TOSTE CALLED THE MEETING TO ORDER AT 9:00AM
2. Roll Call
A QUORUM WAS PRESENT WITH MEMBERS TOSTE, ROMAN, GARABEDIAN, HERZOG, STRATFORD AND WATERHOUSE PRESENT
3. Approve Agenda
MEMBER HERZOG MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.
4. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any. Should no members of the public immediately speak during this time, 15 minutes will be allotted to provide sufficient time for members of the public to do so.
HELD. NONE RECEIVED
5. Approve Consent Agenda Items (a – d)
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.
 - a. Review and approve minutes of November 24, 2021

- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$1,875 for services through November 2021
- c. Receive Treasurer's Reports for November 2021
- d. Approve and adopt resolution re-acknowledging the Governor's Proclamation of a State of Emergency, and finding that the Fresno County Zoo Authority Board has reconsidered the circumstances of the state of emergency, and conditions causing imminent risk to attendees, including widespread local transmission of COVID-19, the presence of the highly transmissible COVID-19 Delta variant, limited availability of intensive care and hospital beds in local hospitals, and relatively confined Board meeting space, which restricts social distancing, have caused, and will continue to cause, conditions of peril to the safety of persons attending Board meetings of the Fresno County Zoo Authority, and continue to directly impact the ability of the Board members to meet safely in person, and re-authorizing the Fresno County Zoo Authority to conduct its Board meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, provided that Fresno County Zoo Authority shall comply with all requirements of Government Code section 54953 to provide the public with access to all Board meetings.

MEMBER HERZOG MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER GARABEDIAN. THE MOTION PASSED UNANIMOUSLY.

- 6. Receive Zoo Authority Year Ended June 30, 2021 financial statements with independent auditor's report from Brown Armstrong Accountancy Corporation
RECEIVED. BROWN ARMSTRONG REPRESENTATIVE, ERIC XIN, REPORTED. CLEAN UNCONDITIONAL AUDIT.
- 7. Receive Fresno Chaffee Zoo Director's report
RECEIVED. DIRECTOR JON DOLIN WAS NOT IN ATTENDANCE. CHIEF PEOPLE OFFICER LAURA MARTINA REPORTED ON CURRENT EVENTS. INTERIM CFO NORA CROW REPORTED ON PROJECTIONS.
- 8. Receive Fresno Chaffee Zoo Corporation October 2021 Year-to-Date Financial Report and November 2021 Early Insights
RECEIVED. INTERIM CFO NORA CROW REPORTED ON ATTENDANCE, REVENUES AND EXPENDITURES. REVIEWED THE BALANCE SHEET. MEMBERS REQUESTED AND RECEIVED ADDITIONAL INFORMATION REGARDING THE ACCREDITATION LINE ITEM.
- 9. Approve Fresno's Chaffee Zoo Corporation fiscal year 2022 Measure Z Operating funds totaling \$6,903,000, for reimbursement of Animal Care, Veterinary, Commissary and Maintenance & Horticulture Salaries and Benefits, Animal Feed, Animal Exhibit Supplies, Veterinary Supplies, Water Quality Supplies, Utilities and Bank Fees to wire reimbursement funds to the Zoo
INTERIM CFO NORA CROW STATED THAT THIS ITEM WAS SUBMITTED TO STAFF OUTSIDE OF THE REQUIRED 30-DAY LIMIT FOR BOARD REVIEW PRIOR TO ACTION BY THE BOARD. NORA REPORTED ON THE ITEM. QUESTIONS AROSE REGARDING ENERGY EFFICIENCY STUDIES AND THE USE OF SOLAR. CHAIRMAN REQUESTED OF THE COORDINATOR TO MAKE A NOTE TO BRING THE USE OF SOLAR DISCUSSION BEFORE THE BOARD AT A FUTURE MEETING. CHAIRMAN NOTED THAT ANNUAL REVENUE PROJECTIONS WERE NOT INCLUDED WITHIN THE REPORT AND RAISED CONCERNS ABOUT THE BUDGET INCREASES, SPENDING, AND THE USE OF RESERVES. DISCUSSION ENSUED. COUNSEL STATED THAT THE 30-DAY POLICY IS A BOARD POLICY. THE BOARD MAY TAKE ACTION ON THE ITEM NOW IF IT IS THE WILL OF THE BOARD. MEMBER WATERHOUSE MOVED TO WAIVE THE 30-DAY

REQUIREMENT AND APPROVE THE 2022 MEASURE Z OPERATING FUNDS BUDGET. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.

10. Approve and authorize release of retention withheld on the Ambassador Building Project (\$285,344.57)
MEMBER ROMAN MOVED TO APPROVE THE RELEASE OF RETENTION. SECONDED BY MEMBER HERZOG. THE MOTION PASSED UNANIMOUSLY.

11. Approve next meeting date:
 - Wednesday, January 19, 2022
 - Wednesday, January 26, 2022 (Regularly Scheduled Meeting)
 - Wednesday, February 16, 2022
 - Wednesday, February 23, 2022 (Regularly Scheduled Meeting)**MEMBER WATERHOUSE MOVED TO APPROVE ADDING A MEETING ON JANUARY 19, 2022 AT 8:00AM AND FEBRUARY 16, 2022 AT 9:00AM, WHICH INCLUDED CANCELLING THE REGULARLY SCHEDULED MEETINGS ON JANUARY 26, 2022 AND FEBRUARY 23, 2022. SECONDED BY MEMBER ROMAN. THE MOTION PASSED UNANIMOUSLY.**

12. Receive staff reports
NO ADDITIONAL STAFF REPORTS RECEIVED.

13. Chair's comments
CHAIRMAN ATTENDED ZOO LIGHTS. VERY WELL DONE. CONGRATULATED THE ZOO.

14. Board Member comments
MEMBER WATERHOUSE STATED NATIONAL GEOGRAPHIC PHOTOGRAPHER WILL BE IN TOWN. ENCOURAGED ALL TO ATTEND ZOO FUNCTION AT 10AM ON JANUARY 19TH.

15. Adjourn
THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, MEMBER HERZOG MOVED TO ADJOURN, SECONDED BY MEMBER STRATFORD AND PASSED UNANIMOUSLY. CHAIRMAN TOSTE ADJOURNED THE MEETING AT 10:44 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

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Invoice for Professional Services in Support of the Zoo Authority
Billing Hours and Expenses through December 2021

Invoice Number
01-ZOO-11922

January 19, 2022

TO: Zoo Authority Board
c/o County of Fresno
2281 Tulare St. Room 304
Fresno, CA 93721

Department / Title	Hours	Rates	Cost
<i>ACTTC FR&A</i>			
<i>Accounting & Finance Div Chief</i>		\$92.49	\$0.00
<i>Accounting & Finance Manager</i>	4.89	\$91.80	\$448.90
<i>Accountant II</i>	8.10	\$74.80	\$605.88
<i>Accountant I</i>	4.17	\$62.78	\$261.79
<i>Account Clerk I</i>	18.50	\$48.46	\$896.52
<i>Account Clerk II</i>		\$56.16	\$0.00
<i>County Counsel</i>			
<i>Deputy County Counsel</i>	3.00	\$150.00	\$450.00
<i>CAO</i>			
<i>Board Coordinator</i>	81.00	\$130.52	\$10,572.12
Professional Services Total	119.66		\$13,235.21
Office Expense Total			\$0.00
Invoice Total			\$13,235.21

**Fresno County
Administrative Office**

INVOICE

2281 Tulare Street, Room 304
Fresno, CA 93721
559-600-1710

DATE: January 1, 2022
INVOICE # 1010
FOR: *Zoo Authority
Administration*

Bill To:
Zoo Authority

DESCRIPTION	AMOUNT
Zoo Authority Board Coordinator Services October, November, December 2021	\$ 10,572.12
TOTAL	\$ 10,572.12



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Quarter Ended December 31, 2021**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	5,142,910.47
		Total Proceeds Received:	\$ 5,142,910.47
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)	102,858.21	
-	Allocation to Trust Fund for Operations and Capital Projects (98%)	5,040,052.26	
		Total Proceed Allocations	\$ 5,142,910.47
Cash Balance by Fund			
Zoo Authority Fund		>> Administrative Fund 2%	
		Beginning Cash Balance	\$ 2,429,354.26
Receipts:	- Measure Z Sales Tax Proceeds		102,858.21
	- Interest Received		8,531.30
Disbursements:	- PeopleSoft Financial Charges		(138.24)
	- ZA Staff Invoice Reimbursement for Professional Services		(7,345.73)
		Net Increase/(Decrease) to Cash	103,905.54
		Ending Cash Balance - Zoo Authority Administrative Fund	\$ 2,533,259.80
Trust Fund for FCZC Operations and Capital Projects 98%			
		Beginning Cash Balance	\$ 43,246,068.79
		>>> Operations Fund	
		Beginning Cash Balance	8,257,954.43
Receipts:	- Measure Z Sales Tax Proceeds		1,680,017.41
	- Interest Received		27,788.11
	- FCZC Operations Claim #2021-08		(432,491.45)
Disbursements:	- FCZC Operations Claim #2021-09		(659,150.54)
	- FCZC Operations Claim #2021-10		(700,480.68)
	- Wire Fees		(60.00)
		Net Increase/(Decrease) to Cash	(84,377.15)
		Ending Cash Balance - Available for Operations	\$ 8,173,577.28
		>>> Capital Facilities Project Fund	
		Beginning Cash Balance	\$ 34,988,114.36
Receipts:	- Measure Z Sales Tax Proceeds		3,360,034.85
	- Interest Received		133,087.38
Disbursements:	- FCZC Capital Claim #2021-08C		(2,657,057.25)
	- FCZC Capital Claim #2021-09C		(2,711,695.30)
	- FCZC Capital Claim #2021-10C		(2,250,678.73)
		Net Increase/(Decrease) to Cash	(4,126,309.05)
		Ending Cash Balance - Available for Capital Projects	30,861,805.31
		Ending Balance Available for Operations and Capital Projects	\$ 39,035,382.59
		Total Interest Received During the Quarter	169,406.79

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage percentage rate of 1.433 as of September 30, 2021.



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended December 31, 2021**

Summary of Measure Z Proceeds		
Tax Proceeds Received:		
-	Measure Z - Sales Tax Proceeds	\$ 1,573,897.82
	Total Proceeds Received:	\$ 1,573,897.82
Tax Proceeds Allocated:		
-	Allocation to Zoo Authority Fund (2%)	\$ 31,477.96
-	Allocation to Trust Fund for Operations and Capital Projects (98%)	1,542,419.86
	Total Proceed Allocations	\$ 1,573,897.82
Cash Balance by Fund		
Zoo Authority Fund	>> Administrative Fund	2%
	Beginning Cash Balance	\$ 2,494,016.11
Receipts:	- Measure Z Sales Tax Proceeds	31,477.96
	- Interest Received	7,813.73
Disbursements:	- PeopleSoft Financial Charges	(48.00)
	Net Increase/(Decrease) to Cash	39,243.69
	Ending Cash Balance - Zoo Authority Administrative Fund	\$ 2,533,259.80
Trust Fund for FCZC Operations and Capital Projects		
	98%	
	Beginning Cash Balance	\$ 40,296,797.88
	>>> Operations Fund	
	Beginning Cash Balance	8,334,487.16
Receipts:	- Measure Z Sales Tax Proceeds	514,139.95
	- Interest Received	25,450.85
	FCZC Operations Claim #2021-10	(700,480.68)
Disbursements:	- Wire Fees	(20.00)
	Net Increase/(Decrease) to Cash	(160,909.88)
	Ending Cash Balance - Available for Operations	\$ 8,173,577.28
	>>> Capital Facilities Project Fund	
	Beginning Cash Balance	\$ 31,962,310.72
Receipts:	- Measure Z Sales Tax Proceeds	1,028,279.91
	- Interest Received	121,893.41
Disbursements:	- FCZC Capital Claim #2021-10C	(2,250,678.73)
	Net Increase/(Decrease) to Cash	(1,100,505.41)
	Ending Cash Balance - Available for Capital Projects	30,861,805.31
	Ending Balance Available for Operations and Capital Projects	\$ 39,035,382.59
	<i>Total Interest Received During the Month</i>	<i>155,157.99</i>

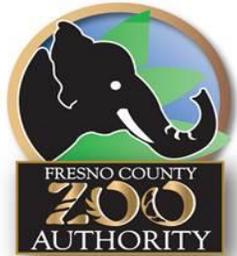
By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 1.433 as of September 30, 2021.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS			CURRENT FISCAL YEAR			
	2018-2019 ACTUAL TAX RECEIPTS	2019-2020 ACTUAL TAX RECEIPTS	2020-21 ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	2021-22 ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 1,227,435	\$ 1,436,673	1,493,025	\$ 1,537,816	\$ 2,124,574	\$ 586,758	38.16%
August	928,052	1,123,640	1,669,386	1,619,304	1,637,692	18,388	1.14%
September	1,171,132	1,367,439	1,417,789	1,403,611	1,638,799	235,188	16.76%
October	1,619,199	1,571,111	1,609,453	1,657,737	1,919,542	261,805	15.79%
November	1,531,072	1,073,344	1,437,716	1,480,847	1,649,471	168,624	11.39%
December	1,392,262	1,194,027	1,302,722	1,289,695	1,573,898	284,203	22.04%
January	1,345,542	1,263,406	1,388,858	1,430,524			
February	1,118,789	1,707,967	1,728,158	1,710,876			
March	1,327,543	1,063,584	1,292,553	1,279,627			
April	1,318,821	1,031,402	1,513,199	1,558,595			
May	868,850	989,444	1,632,214	1,049,701			
June	1,263,124	1,105,857	1,682,042	1,128,085			
Total	<u>\$ 15,111,821</u>	<u>\$ 14,927,894</u>	<u>18,167,115</u>	<u>\$ 17,146,418</u>	<u>\$ 10,543,976</u>	<u>\$ 1,554,966</u>	<u>9.07%</u>

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 212,075,116



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended December 31, 2021

Summary of Quarterly Interest Receipts											
Fund	Subclass	Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Total Interest
			1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	
Date Received			7/20/2021	9/3/2021	10/20/2021	1/3/2022					
4845	10000	Zoo Authority	705.85	7,224.03	717.57	7,813.73	-	-	-	-	\$ 16,461.18
4850	10000	FCZC - Operations	1,951.27	19,970.22	2,337.26	25,450.85	-	-	-	-	\$ 49,709.60
4850	42700	FCZC - CP	12,681.48	129,788.10	11,193.97	121,893.41	-	-	-	-	\$ 275,556.96
Total			\$ 15,338.60	\$ 156,982.35	\$ 14,248.80	\$ 155,157.99	\$ -	\$ -	\$ -	\$ -	\$ 341,727.74

For Fiscal Year Ending June 30, 2022



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended December 31, 2021**

Cash Balance as of 12/31/21		\$ 30,861,805
 DEDUCTIONS (earmarked projects, FY21-22 expenditures paid through claim 2021-10C):		
Zooplex Construction - June 2020	4,153,739	
Ambassador Animal Building Construction - June 2020	130,754	
Asia Construction - July 2020	14,986,340	
South Corridor Infrastructure - February 2018	153,170	
Asia Design - December 2017	940,448	
Zooplex Design- August 2017	235,487	
Ambassador Animal Building Design - August 2017	25,878	
African River - June 2016	2,830,350	
Mixed Species Exhibit Design - June 2021	194,422	
 Total Deductions:		 <u><u>\$ (23,650,588)</u></u>
 TOTAL:		 <u><u>\$ 7,211,217</u></u>



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended December 31, 2021**

Cash Balance as of 12/31/21 **\$ 8,173,577**

DEDUCTIONS (Remaining budgets, paid through claim 2021-10):

Marketing	440
Animal	866,381
Veterinary	105,218
Utilities	191,479
Animal Feed	49,727
Interest/Bank Charges	(120)
Maintenance-General Equipment	9,492
Maint.-Water/Water Standby	12,770
Visitor Services	260,228
Maintenance	248,638
Education	202,093
Medical, Dental & Lab Supplies	14,569
Total Deductions:	<u><u>\$ (1,960,915)</u></u>
TOTAL:	<u><u>\$ 6,212,662</u></u>



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended December 31, 2021**

Cash Balance as of 12/31/21 \$ 2,533,260

DEDUCTIONS

(FY 21-22 Remaining budgets, paid through ZA Claim December 2021):

Telephone Charges	250
Memberships	500
Office Expense	6,000
Postage	1,000
PeopleSoft Financials Charges	560
Professional & Specialized Ser	109,329
Data Processing Services	1,500
Publications & Legal Notices	500
Trans, Travel & Education	2,500

Total Deductions: \$ (122,139)

TOTAL: \$ 2,411,121



AGENDA ITEM 6.d

DATE: January 19, 2022
TO: Fresno County Zoo Authority Board
FROM: Ron Alexander, Zoo Authority Board Coordinator
SUBJECT: AB 361 Resolution

RECOMMENDED ACTION:

Approve and adopt resolution re- acknowledging the Governor’s Proclamation of a State of Emergency, and finding that the Fresno County Zoo Authority Board has reconsidered the circumstances of the state of emergency, and conditions causing imminent risk to attendees, including widespread local transmission of COVID-19, the presence of the highly transmissible COVID-19 Delta variant, limited availability of intensive care and hospital beds in local hospitals, and relatively confined Board meeting space, which restricts social distancing, have caused, and will continue to cause, conditions of peril to the safety of persons attending Board meetings of the Fresno County Zoo Authority, and continue to directly impact the ability of the Board members to meet safely in person, and re-authorizing the Fresno County Zoo Authority to conduct its Board meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, provided that Fresno County Zoo Authority shall comply with all requirements of Government Code section 54953 to provide the public with access to all Board meetings.

ATTACHMENTS:

Resolution

BEFORE THE BOARD
OF THE
FRESNO COUNTY ZOO AUTHORITY

FRESNO COUNTY, CALIFORNIA

In the Matter of)
THE FRESNO COUNTY ZOO AUTHORITY)
RE-ACKNOWLEDGING THE PROCLAMATION OF)
A STATE OF EMERGENCY BY GOVERNOR'S)
ORDER, DATED MARCH 4, 2020, AND)
RE-AUTHORIZING REMOTE TELECONFERENCE))
BOARD MEETINGS OF THE FRESNO COUNTY)
ZOO AUTHORITY FOR THE PERIOD OF)
JANUARY 19, 2021 THROUGH)
FEBRUARY 19, 2022, PURSUANT TO BROWN)
ACT PROVISIONS.)

Resolution No. 21-004

WHEREAS, the Fresno County Zoo Authority is committed to preserving and nurturing public access and participation in Board meetings of the Fresno County Zoo Authority; and

WHEREAS, all Board Meetings of the Fresno County Zoo Authority are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Fresno County Zoo Authority Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the State's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the Fresno County Zoo Authority Board meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Fresno County Zoo Authority Board previously adopted Resolution No. 21-001, finding that the requisite conditions exist for the Fresno County Zoo Authority Board to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Fresno County Zoo Authority Board must reconsider the circumstances of the state of emergency that exists the State, and the Fresno County Zoo Authority Board has done so; and

WHEREAS, such conditions persist in the State, specifically, Governor Gavin Newsom has declared a state of emergency, due to the outbreak of novel coronavirus COVID-19 in the State of California ("State of Emergency"); and

WHEREAS, because COVID-19 transmission continues to be widespread in Fresno County, the COVID-19 Delta variant is highly transmissible, and may cause more severe illness, local hospitals currently have few available intensive care and hospital beds, and the meeting space of the Fresno County Zoo Authority Board is a relatively confined space, which restricts social distancing, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the Fresno County Zoo Authority Board does hereby find that the proclaimed State of Emergency, and conditions causing imminent risk to attendees have caused, and will continue to cause, conditions of peril to the safety of persons attending Board meetings of the Fresno County Zoo Authority, and continue to directly impact the ability of the Board members to meet safely in person, and the Board desires to re-acknowledge the proclamation of the State of Emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the State of Emergency persisting, the Fresno County Zoo Authority Board does hereby find that the Fresno County Zoo Authority shall continue to conduct its Board meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that the Fresno County Zoo Authority shall continue to comply with the requirements to provide the public with access to its Board meetings, as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Fresno County Zoo Authority shall continue to conduct teleconference Board meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the Fresno County Zoo Authority Board, including, but not limited to: the Fresno County Zoo Authority shall continue to give notice of the meeting and post agendas, use Zoom for its remote Board meetings, comply with the required comment periods for the public attending its meetings remotely, not require public comments to be submitted in advance of the meeting, and if the Fresno County Zoo Authority experiences any technical difficulties transmitting the Board meeting, or allowing real-time comments during a Board meeting, the Fresno County Zoo Authority Board shall take no further actions until those problems are resolved.

NOW, THEREFORE, THE FRESNO COUNTY ZOO AUTHORITY BOARD DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct, and are incorporated into this Resolution by this reference.

Section 2. Affirmation that State of Emergency Persists. The Fresno County Zoo Authority Board hereby reconsiders the conditions of the State of Emergency, and affirms that because

COVID-19 transmission continues to be widespread in Fresno County, the COVID-19 Delta variant is highly transmissible, and may cause more severe illness, local hospitals currently have few available intensive care and hospital beds, the meeting space of the Fresno County Zoo Authority Board is a relatively confined space, which restricts social distancing, the State of Emergency continues to directly impact the ability of the Board members to meet safely in person, and meeting in person would continue to present imminent risks to the health or safety of attendees.

Section 3. Re-acknowledgement of Governor's Proclamation of a State of Emergency. The Fresno County Zoo Authority Board hereby re-acknowledges the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Description of Imminent Risk. The Fresno County Zoo Authority Board does hereby find that the proclaimed State of Emergency, and conditions causing imminent risk to attendees, as described above, continue to directly impact the ability of the Board members to meet safely in person, and have caused, and will continue to cause, conditions of peril to the safety of persons attending Board meetings of the Fresno County Zoo Authority.

Section 5. Remote Teleconference Meetings. The staff and Board of the Fresno County Zoo Authority are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public Board meetings in accordance with Government Code section 54953(e), and all other applicable provisions of the Brown Act.

Section 6. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption, and shall be effective until the earlier of (i) February 19, 2022, or such time the Fresno County Zoo Authority Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Fresno County Zoo Authority Board may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Fresno County Zoo Authority Board this 19th day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul A. Toste, DVM
Chairman
Fresno County Zoo Authority Board



AGENDA ITEM 7

DATE: January 19, 2022

TO: Fresno County Zoo Authority Board

FROM: Jon Forrest Dohlin, Chief Executive Officer
Fresno Chaffee Zoo Corporation

SUBJECT: Zoo Director's Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Director's report.



AGENDA ITEM 8

DATE: January 19, 2022

TO: Fresno County Zoo Authority Board

FROM: Nora Crow, Contracted Chief Financial Officer
Fresno Chaffee Zoo Corporation

SUBJECT: November 2021 Year-to-Date Financial Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Corporation November 2021 Year-to-Date Financial Report and December 2021 Early Insights

ATTACHMENTS:

November 2021 Financial Report



Financial Report

**November 2021 YTD
December 2021 Early Insights**

Summary

November 2021

Key Takeaway: Attendance in November and December was above monthly budget partially attributed to Zoo Lights; Zoorassic ended in early November and exceeded revenue expectations, bringing in approx. \$902K more than budget; ZooBoo grossed \$379K, net inc of \$304K; accreditation costs YTD reflected in financials is \$341K

- \$13,473,745 self-generated revenue YTD (26% above budget)
- \$15,516,470 total expenses (1% below budget)
- \$2,042,724 operating deficit (less than budgeted deficit of \$4,908,525)
- \$2,061,414 operating surplus with Measure Z support (budgeted deficit of \$215,525)
- **\$27,548,875 net surplus – MZ Capital Funds, Depreciation, Investment Income/Interest, PPP1 Forgiveness**

December Preliminary 2021 Key Notes:

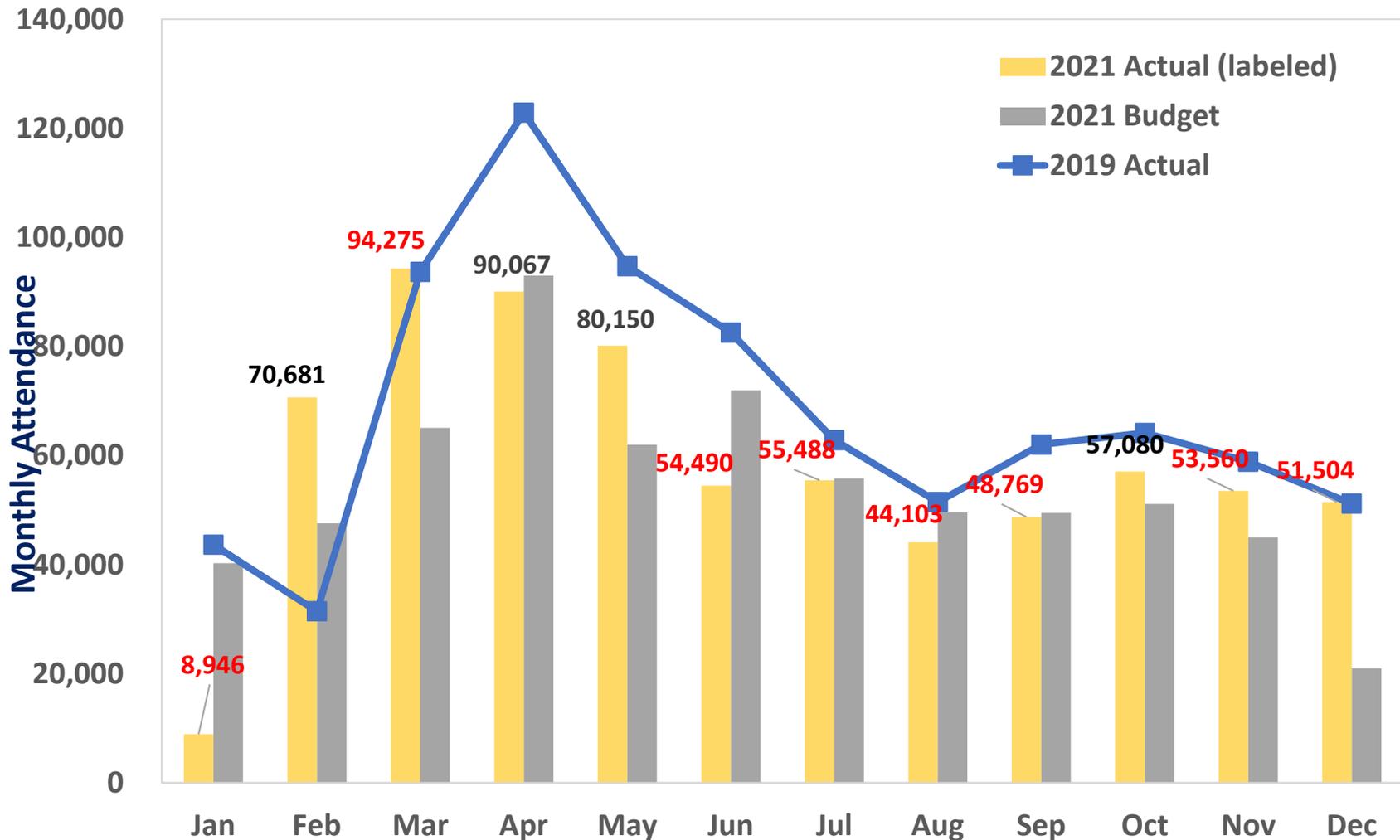
- PPP2 forgiveness application submission in process – ERC filed for \$1.9M
- Accreditation work continues on strong, with approximately \$392K in expenses incurred YTD of the anticipated \$400-550K, excluding SLC Biotanks of \$600K
- Attendance at Zoo Lights has been very strong in December with a total attendance in 31,265 through Dec 23rd

2021 – Attendance

November 2021 = 53,560 (91% of 2019, 119% of budget)

November 2021 YTD attendance = 657,609 (86% of 2019, 104% of budget)

December 2021* YTD attendance = 709,113 (87% of 2019, 109% of budget)



*Through 12/29/2021



Nov. '21 YTD – Variance Analysis vs. Budget

Summary	Actuals	FY 21 Budgeted	FY 20 Diff.	% Diff.	FY 20 Actual	FY 20 Diff.	% Diff.
Attendance	53,560	45,000	8,560	19%	47,476	6,084	13%
Revenue	\$13,473,745	\$10,698,000	\$2,775,745	26%	\$6,938,321	\$6,535,424	94%
Personnel Expenses	\$8,863,126	\$10,110,784	(\$1,247,658)	(12%)	\$8,505,734	\$357,392	4%
Other Expenses	\$6,653,343	\$5,495,741	\$1,157,602	21%	\$4,903,266	\$1,750,077	36%
Operations Surplus (Deficit)	(\$2,042,724)	(\$4,908,525)	\$2,865,801	58%	(\$6,470,679)	\$4,427,955	68%
Measure Z Operating	\$4,104,138	\$4,693,000	(\$588,862)	(13%)	\$6,108,373	(\$2,004,235)	(33%)
Operations + MZ Surplus (Deficit)	\$2,061,414	(\$215,525)	\$2,276,939	nm	(\$362,306)	\$2,423,720	nm
Other Non-Operating	\$25,487,461	\$746,910	\$24,740,551	nm	\$7,781,607	\$17,705,855	228%
Net Surplus (Deficit)	\$27,548,875	\$531,385	\$27,017,490	5084%	\$7,419,300	\$20,129,575	271%

Revenue - Selected Detail	Actuals	FY 21 Budgeted	FY 20 Diff.	% Diff.	FY 20 Actual	FY 20 Diff.	% Diff.
Admissions	\$5,129,909	\$4,039,000	\$1,090,909	27%	\$2,492,116	\$2,637,793	106%
Membership	\$2,296,153	\$1,897,000	\$399,153	21%	\$1,203,886	\$1,092,267	91%
Food Services/Gift Shop	\$1,508,685	\$1,343,000	\$165,685	12%	\$758,189	\$750,496	99%
Dinosaur Exhibit	\$1,489,048	\$644,000	\$845,048	131%	\$695,231	\$793,817	114%
Grants/Fundraising, ex-bequest	\$154,197	\$229,000	(\$74,803)	(33%)	\$225,049	(\$70,852)	(31%)
Bequest - unrestricted	-	nm	nm	nm	\$318,750	nm	nm
Other	\$2,895,753	\$2,546,000	\$349,753	14%	\$288,850	\$2,606,903	903%
Revenue	\$13,473,745	\$10,698,000	\$2,775,745	26%	\$6,938,321	\$6,535,424	94%

Expenses - Selected Detail	Actuals	FY 21 Budgeted	FY 20 Diff.	% Diff.	FY 20 Actual	FY 20 Diff.	% Diff.
Personnel - Animal/Vet.	\$3,761,360	\$4,059,155	(\$297,795)	(7%)	\$3,692,453	\$68,907	2%
Personnel - Education	\$1,155,101	\$1,140,127	\$14,974	1%	\$978,659	\$176,443	18%
Personnel - Maint./Hort.	\$880,672	\$1,196,308	(\$315,636)	(26%)	\$782,082	\$98,589	13%
Personnel - Other	\$3,065,993	\$3,715,194	(\$649,201)	(17%)	\$3,052,540	\$13,453	0%
Animal Services	\$426,254	\$394,662	\$31,592	8%	\$382,513	\$43,741	11%
Dinosaur Exhibit	\$475,451	\$532,700	(\$57,249)	(11%)	\$603,028	(\$127,577)	(21%)
Utilities	\$707,566	\$885,413	(\$177,847)	(20%)	\$746,466	(\$38,900)	(5%)
Repairs & Replacements	\$732,861	\$369,691	\$363,170	98%	\$389,209	\$343,651	88%
Contracted/Prof. Services	\$1,068,310	\$524,505	\$543,805	104%	\$731,336	\$336,974	46%
Conservation	\$223,553	\$245,000	(\$21,447)	(9%)	\$115,640	\$107,913	93%
Other	\$3,019,350	\$2,543,770	\$475,580	19%	\$1,935,074	\$1,084,276	56%
Operating Expenses	\$15,516,470	\$15,606,525	(\$90,056)	(1%)	\$13,409,001	\$2,107,469	16%

Per Capita Spending on Grounds (1 of 3)

Price Reference

Selected Ticket Prices	Non-Member				Member			
	2022	2021	2020	2019	2022	2021	2020	2019
Adult Ticket	\$14.95	\$14.95	\$14.95	\$12.95	-	-	-	-
Child Ticket	\$8.95	\$8.95	\$8.95	\$7.95	-	-	-	-
Giraffe Feeding	\$5.00	\$5.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Stingray Bay Admission	\$4.00	\$4.00	\$2.00	\$2.00	-	-	-	-
Stingray Bay Feeding	\$2.00	\$2.00	\$2.00	\$1.00	\$2.00	\$2.00	\$2.00	\$1.00
Adult Zoorassic Park	\$6.00	\$6.00	\$5.00	\$4.00	\$5.00	\$5.00	\$5.00	\$4.00
Child Zoorassic Park	\$5.00	\$5.00	\$4.00	\$3.00	\$4.00	\$4.00	\$4.00	\$3.00

Note: Additional prices/discounts offered for seniors, groups, total experience ticketholders, etc. Free attendance includes babies, complimentary ticketholders, etc. Members can purchase Zoorassic Park season passes.

Per Capita Spending on Grounds (2 of 3)

Capture Rates & Average Revenue for Experiences

	November 2021	October 2021	September 2021	November 2019
Attendance	53,560	57,080	48,769	58,889
General Admission	26,911	22,484	28,876	29,321
Total Experience GA	7,105	5,374	7,310	4,521
Members	17,815	13,999	17,839	19,825
Programs & Events (P&E)	8,834	20,597	2,054	9,743
Giraffe Feeding				
Attendance	14,499	11,619	13,121	16,608
Total Experience	7,105	5,374	7,310	4,521
Revenue	\$60,204	\$51,554	\$62,802	\$43,523
Capture Rate	27%	20%	27%	28%
Capture Rate, ex. P&E	28%	28%	24%	31%
Average Revenue	\$4.15	\$4.44	\$4.79	\$2.62
Stingray Bay				
Attendance	12,598	13,508	13,975	17,290
Total Experience	7,105	5,374	7,310	4,521
Revenue	\$32,258	\$27,344	\$32,720	\$18,909
Capture Rate	24%	24%	29%	29%
Capture Rate, ex. P&E	28%	37%	30%	35%
Average Revenue	\$2.56	\$2.02	\$2.34	\$1.09
Zoorassic Park				
Attendance	7,722	20,353	21,511	14,590
Total Experience	7,105	5,374	7,310	4,521
Revenue	\$30,651	\$86,389	\$97,942	\$51,062
Capture Rate	14%	36%	44%	25%
Capture Rate, ex. P&E	17%	56%	46%	30%
Average Revenue	\$3.97	\$4.24	\$4.55	\$3.50

Per Capita Spending on Grounds (3 of 3)

	November 2021	October 2021	September 2021	November 2019
General Admission	26,911	22,484	28,876	29,321
Total Experience GA	7,105	5,374	7,310	4,521
	26%	24%	25%	15%
Members	17,815	13,999	17,839	19,825
Attendance ex P&E	44,726	36,483	46,715	49,146
Giraffe	14,499	11,619	13,121	16,608
Stingray	12,598	13,508	13,975	17,290
Zoorassic	7,722	20,353	21,511	14,590
P&E attendance	8,834	20,597	2,054	9,743
Total attendance	53,560	57,080	48,769	58,889
Admissions	\$329,641	\$271,005	\$347,182	\$297,948
Food	\$51,692	\$69,752	\$66,708	\$45,422
Gift Shop	\$41,201	\$39,278	\$36,069	\$29,300
Giraffe	\$60,204	\$51,554	\$62,802	\$43,523
Stingray	\$32,258	\$27,344	\$32,720	\$18,909
Zoorassic	\$30,651	\$86,389	\$97,942	\$51,062
Revenue sub-total	\$545,647	\$545,322	\$643,423	\$486,163
Admissions	\$7.37	\$7.43	\$7.43	\$6.06
Food	\$1.16	\$1.91	\$1.43	\$0.92
Gift	\$0.92	\$1.08	\$0.77	\$0.60
Giraffe	\$1.35	\$1.41	\$1.34	\$0.89
Stingray	\$0.72	\$0.75	\$0.70	\$0.38
Zoorassic	\$0.69	\$2.37	\$2.10	\$1.04
Per capita (GA & members)	\$12.20	\$14.95	\$13.77	\$9.89
Admissions	\$6.15	\$4.75	\$7.12	\$5.06
Food	\$0.97	\$1.22	\$1.37	\$0.77
Gift	\$0.77	\$0.69	\$0.74	\$0.50
Giraffe	\$1.12	\$0.90	\$1.29	\$0.74
Stingray	\$0.60	\$0.48	\$0.67	\$0.32
Zoorassic	\$0.57	\$1.51	\$2.01	\$0.87
Per capita (all attendance)	\$10.19	\$9.55	\$13.19	\$8.26

FCZC Balance Sheet – November 2021

	November 2021	November 2020
ASSETS		
Current Assets		
Cash	\$6,216,297	\$2,338,862
Short Term Investments-Retention	\$2,006,490	\$167,287
Accounts Receivable	\$5,989,971	\$6,292,245
Prepaid Expenses	\$228,586	\$331,076
Deferred Maintenance	\$1,561	\$72,402
Total Current Assets	\$14,442,905	\$9,201,872
Other Assets		
Long Term Investments	\$18,219,433	\$13,500,003
Buildings, Equipment, Vehicles, and Furniture (net)	\$3,712,479	\$3,668,653
Exhibits	\$55,748,225	\$63,166,249
Construction in Progress	\$39,701,182	\$12,407,268
Goodwill	\$81,717	\$103,829
Total Other Assets	\$117,463,037	\$92,846,002
TOTAL ASSETS	\$131,905,942	\$102,047,874
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Accrued Liabilities	\$8,872,412	\$9,107,194
Line of Credit/Loan Account	\$0	\$1,026,834
Loan Account PPP	\$1,853,770	\$1,702,700
Retention Payable	\$2,213,710	\$499,711
Long-Term Liabilities	\$243,779	\$0
Total Liabilities	\$13,183,671	\$12,336,439
Net Assets		
Fund Balance-Without donor restriction	\$115,829,838	\$88,409,782
Fund Balance-With donor restriction	\$960,851	\$1,223,655
Fund Balance-Permanently Restricted	\$89,759	\$77,998
Fund Balance-Board Designated	\$1,841,823	\$0
Total Net Assets	\$118,722,271	\$89,711,435
TOTAL LIABILITIES AND NET ASSETS	\$131,905,942	\$102,047,874

FCZC Balance Sheet – December 2021 DRAFT

	December 2021	December 2020
ASSETS		
Current Assets		
Cash	\$3,893,017	\$2,615,801
Short Term Investments-Retention	\$2,143,921	\$239,523
Accounts Receivable	\$2,918,205	\$7,265,048
Prepaid Expenses	\$366,795	\$122,145
Deferred Maintenance	\$1,561	\$72,402
Total Current Assets	<u>\$9,323,499</u>	<u>\$10,314,919</u>
Other Assets		
Long Term Investments	\$18,645,253	\$13,760,953
Buildings, Equipment, Vehicles, and Furniture (net)	\$3,712,479	\$4,045,508
Exhibits	\$55,748,225	\$59,491,839
Construction in Progress	\$39,699,199	\$13,748,598
Goodwill	\$81,717	\$92,292
Total Other Assets	<u>\$117,886,873</u>	<u>\$91,139,189</u>
TOTAL ASSETS	<u><u>\$127,210,372</u></u>	<u><u>\$101,454,108</u></u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Accrued Liabilities	\$4,593,825	\$6,954,287
Line of Credit/Loan Account	\$0	\$775,694
Loan Account PPP	\$1,853,770	\$1,702,700
Retention Payable	\$1,928,366	\$604,253
Long-Term Liabilities	\$120,232	\$243,779
Total Liabilities	<u>\$8,496,193</u>	<u>\$10,280,713</u>
Net Assets		
Fund Balance-Without donor restriction	\$115,754,690	\$90,182,329
Fund Balance-With donor restriction	\$1,023,213	\$909,946
Fund Balance-Permanently Restricted	\$91,953	\$81,121
Fund Balance-Board Designated	\$1,844,323	\$0
Total Net Assets	<u>\$118,714,179</u>	<u>\$91,173,396</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$127,210,372</u></u>	<u><u>\$101,454,108</u></u>

UNAUDITED DRAFT
– subject to final
month-end
adjustments, and
year-end GAAP
and auditor
adjustments



AGENDA ITEM 9

DATE: January 19, 2022

TO: Fresno County Zoo Authority Board

FROM: Nora Crow, Contracted Chief Financial Officer
Fresno's Chaffee Zoo Corporation

SUBJECT: Completed Projects Remaining Funds

RECOMMENDED ACTION:

Receive and approve request from Fresno Chaffee Zoo Corporation to release remaining Measure Z budgeted funds from the South Corridor Infrastructure Project (SCIP) in the total amount of \$153,171.43.



AGENDA ITEM 10

DATE: January 19, 2022

TO: Fresno County Zoo Authority Board

FROM: Nora Crow, Contracted Chief Financial Officer
Fresno's Chaffee Zoo Corporation

SUBJECT: Measure Z Capital Funds Request

RECOMMENDED ACTION:

Approve Fresno Chaffee Zoo Corporation's request for Measure Z Capital Funds totaling \$18,500 for the structural engineering design component of the trickling tower renovation and replacement superstructure along with the chiller addition.

DISCUSSION:

During an onsite inspection of Sea Lion Cove (SLC) in early Spring 2021 by the original contractors (Matt Construction) to evaluate corrosion issues identified in certain portions of SLC, it was determined that the biotank filtration tower walls were experiencing substantial corrosion issues that may compromise the long-term integrity of the structure. It was recommended by Matt Construction that the best course of action is to conduct a major demolition and replacement operation to large sections of the tower walls to restore its long-term service life.

The Fresno Chaffee Zoo Corporation is requesting funding to move forward with the demolition and replacement work on the biotank filtration tower walls. The mobilization and work of this project creates the optimal time to complete the necessary work for electrical components and chillers to provide sufficient chilling capacity for our pool, as described below.

SLC was originally completed without the chilling capacity necessary to keep the water temperatures within husbandry standards set forth by the Alliance of Marine Mammal Parks and Aquariums and USDA. In 2015, the Zoo invested in a swamp cooler mechanism to facilitate the cooling of the waters, but this has not proved sufficient to maintain the water temperatures at the ideal parameters for this species.

The proposal from MLA Engineering is for the structural engineering consulting and design services. As previously indicated, preliminary estimates on the overall project cost from design through construction completion are approximately \$610,000. However, at this time are requesting only an increase of \$18,500 to the originally approved design portion of the project for the structural engineering component.

The Fresno Chaffee Zoo Corporation Board of Directors approved this request on January 13, 2022.

The Fresno County Zoo Authority previously approved a request for funding of \$65,500 for the design phase of the trickling tower renovation and replacement superstructure along with the chiller addition at their meeting on September 29, 2021.

ATTACHMENTS:

Structural Engineering Proposal



ADDITIONAL SERVICE REQUEST #2					
To:	Bruce Hartman, Director of Facilities Fresno Chaffee Zoo 894 W Belmont Ave, Fresno, CA 93728 BHartman@fresnochaffeezoo.org	Date:	May 4, 2021	Add Service No.	2
		Project Name:	Sea Lion Tricking Tower & Holding Pool Repairs - Construction Documents Cooling Tower Foundations		
Attn:	Bruce Hartman	Client Tel:	559-899-9359		
From:	Michael Leonard	MLA No.:	2020.106.1		

Service Description: Provide structural engineering consulting and design services during construction as noted in the following phases of work:

Task A: Back-of-House

- Subtask 1: Provide plans, details and specifications for the Back-of-House area, including the Sea Lion Holding Pool, Curbs, and Slab-on-Grade. FCZ will provide gate and fence details; MLA will provide connections to the concrete.
- Subtask 2: Services during Construction:
 - Up to three meetings and site observations during construction, inclusive of pre-construction meeting. Provide summary of each meeting attended.
 - Review submittals
 - Respond to RFIs

Task B: Tricking Tower Renovation and Replacement of Superstructure

- Subtask 1: Provide plans, details and specifications for the Tricking Tower below-grade concrete repair and connections of the FPR tricking tower to the foundation slab and footings. FCZ will procure and install the new FPR tower and coordinate all piping, pumps, electrical, etc. requirements with the LSS engineer.
- Subtask 2: Services during Construction
 - Up to three meetings and site observations during construction, inclusive of pre-construction meeting. Provide summary of each meeting.
 - Review submittals
 - Respond to RFIs

Task C: Chiller Yard Housekeeping Slabs and Connections to Concrete

- Subtask 1: Provide stamped and signed calculations and details for the housekeeping pad foundation design and the connections between the chillers and concrete slab.
- Subtask 2: Services during Construction

- One site observation at end of project, combined with Tasks A and B. Provide summary of review.
- Review submittals
- Respond to RFIs

Phase D: Reimbursable expenses, at cost.

Fee Estimate: Hourly, not to exceed. Inclusive of expenses, except travel as noted in Task D.

Task A: **\$7,400.** TOTAL Professional Fees

Task 1 \$3,800.

Task 2 \$3,600. (\$1,200 per site observation meeting)

Task B: **\$6,500.** TOTAL Professional Fees

Task 1 \$2,900.

Task 2 \$3,600. (\$1,200/ per site observation meeting)

Task C: **\$1,600.** TOTAL Professional Fees

Task 1 \$1,400.

Task 2 \$200. (Site observation trip combined with Tasks A and B)

Task D: **\$3,000.** Travel Expenses Est.(\$500/trip; up to six trips, billed at actual cost)

Total **\$18,500.**

Service Fees/Terms and Conditions:

Terms and Conditions are as agreed upon in the original project contract.

Submitted by:

MLA Engineering, LLC



Michael S. Leonard, P.E.
Principal

Accepted by:

Fresno Chaffee Zoo

Signature: _____

Print Name: _____

Title: _____

Date: _____



AGENDA ITEM 11

DATE: January 19, 2022

TO: Fresno County Zoo Authority Board

FROM: Nora Crow, Contracted Chief Financial Officer
Fresno's Chaffee Zoo Corporation

SUBJECT: Request Retention Release for Consulting Work for Kingdoms of Asia

RECOMMENDED ACTION:

Approve and authorize release of retention withheld on consulting work related to Kingdoms of Asia (\$1,900)

DISCUSSION:

In accordance with the Retention Policy Adopted September 30, 2015, and Revised January 30, 2019, retention of 5% was withheld on the Interpretive planning work provided by Terry O'Connor Consulting as related to the Kingdoms of Asia capital project. The total contract was \$38,000, with a total retention of \$1,900.

Terry O'Connor Consulting has completed the work associated with this contract to the satisfaction of Fresno's Chaffee Zoo Corporation personnel. Thus, we are requesting the release of \$1,900 retention.

Fresno's Chaffee Zoo Corporation Board of Directors approved this request on January 13, 2022.

ATTACHMENTS:

Terry O'Connor Consulting, LLC Invoice



**Invoice # 12: Fresno Chaffee Zoo Kingdoms of Asia
Interpretive Planning**

DATE: 7 January 2022

TO: Dean Watanabe
Chief Conservation Education Officer
Fresno Chaffee Zoo

Address: 894 W Belmont Avenue
Fresno, CA 93728

Phone: 559.498.5942

Email: dwatanabe@fresnochaffeezoo.org

FROM: Terry O'Connor Consulting LLC
6232 Palatine Avenue North
Seattle, WA 98103
206.789.2545
terry@terryoconnor.net

Unified Business ID# 603-215-529
U.S. EIN # 45-5570844

FOR: 5% retained from original contract of \$38,000.

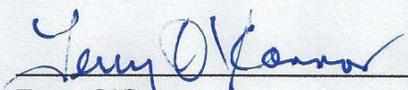
AMOUNT: \$ 1,900

Thank you.

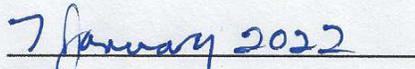
PAYMENT DUE: Payment is due within 30 days from date of invoice.

PAYMENT TO: Please make the check payable to:
Terry O'Connor Consulting LLC Thank you!

Fees Budgeted:	\$ 38,000
Previously Billed:	\$ 38,000
Fees this Invoice:	
\$ 1,900 retained	
Remaining Balance:	\$ 0
Not to Exceed:	\$ 8,000
Total to date:	\$ 7,999.46
Remaining Balance:	\$.54


Terry O'Connor

Principal Consultant
Terry O'Connor Consulting LLC


Date