



FRESNO COUNTY ZOO AUTHORITY

MEETING AGENDA

9:00 AM, Wednesday, January 31, 2024

Fresno County Employees' Retirement Association

7772 N. Palm Ave. Fresno, CA 93711

(559) 457-0681

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Nominations and election of Board Officers for 2024
5. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any
6. Approve Consent Agenda Items
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
 - a. Review and approve minutes of November 29, 2023
 - b. Review and approve payment of County of Fresno January 2024 invoice for Professional and Specialized Services in the amount of \$32,724.81 for services through December 2023
 - c. Receive Treasurer's Report for months ending November and December and Quarter ending December 2023
7. Receive Fresno Chaffee Zoo Director's report

8. Receive Fresno Chaffee Zoo Corporation's November 2023 Year-to-Date Financial Report and December 2023 Early Insights
9. Approve and authorize release of retention withheld on construction work provided by New England Sheet Metal and Mechanical Co., related to Sea Lion Cove Chillers (\$48,893.64)
10. Approve and authorize release of retention withheld on services related to Energy Efficiency Upgrades from Alliance Business Solutions, Inc., for a total of \$69,178.25
11. Discuss Zoo membership rates, the \$10 County resident discount and the methods available to utilize the discount
12. Receive staff reports
13. Chair's comments
14. Board Member comments
15. Adjourn

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, November 29, 2023

Fresno Chaffee Zoo

Tonle Classroom located inside of Kingdoms of Asia

894 West Belmont Avenue, Fresno, CA 93728

(559) 498-5910

1. Call to Order
VICE CHAIRMAN GARABEDIAN CALLED THE MEETING TO ORDER AT 9:02AM.
2. Roll Call
A QUORUM WAS PRESENT WITH MEMBERS GARABEDIAN, TOSTE, WATERHOUSE, WESTERLUND AND ARIAS IN ATTENDANCE.
3. Approve Agenda
MEMBER ARIAS MOVED TO APPROVE THE AGENDA. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.
4. Public Comments
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any
HELD. NONE RECEIVED.
5. Approve Consent Agenda Items
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar:
 - a. Review and approve minutes of October 25, 2023
 - b. Receive Treasurer's Report for month ending October 2023**MEMBER TOSTE MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**

6. Receive Fresno Chaffee Zoo Director's report
RECEIVED. CEO JON DOHLIN REPORTED THE HIGHLIGHTS OF 2023. ALSO REPORTED ON PHASE 2 OF KINGDOMS OF ASIA AND THE CONSERVATION ACTION CENTER CONSTRUCTION. REPORTED ON AN ENVIRONMENTAL IMPACT REPORT AND NEXT STEPS. PROVIDED AN UPDATE ON THE NEXT MEETING WITH THE CITY REGARDING THE FUTURE OF PLAYLAND.
7. Receive Fresno Chaffee Zoo Corporation's September 2023 Year-to-Date Financial Report and October 2023 Early Insights
RECEIVED. CFO NORA CROW REPORTED ON SEPTEMBER ATTENDANCE, SELF-GENERATED REVENUE, EXPENSES, THE OPERATING DEFICIT AND NET SURPLUS. REVIEWED THE SAME FOR OCTOBER. REVIEWED PER CAPITA SPENDING AND THE BALANCE SHEET.
8. Approve Fresno's Chaffee Zoo Corporation's fiscal year 2024 Measure Z Operating funds totaling \$7,085,000, for reimbursement of Animal Care, Commissary, Veterinary, and Maintenance & Horticulture Salaries and Benefits, Animal Feed, Animal Exhibit Supplies, Veterinary Supplies, Water Quality Supplies, Utilities and Bank Fees to wire reimbursement funds to the Zoo, and fiscal year 2024 Measure Z Capital funds totaling \$120, for reimbursement of Bank Fees to wire reimbursement funds to the Zoo
THE BOARD APPROVED AUDITOR STAFF TO BUDGET THE \$120 FOR BANK FEES TO AVOID HAVING TO INCLUDE IT IN THIS BUDGET REQUEST IN FUTURE YEARS. DISCUSSIONS ENSUED REGARDING ZOO ENTRY RATE INCREASES. MEMBER WATERHOUSE MOVED TO APPROVE THE 2024 MEASURE Z OPERATING FUNDS BUDGET. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.
9. Approve and adopt the 2024 Zoo Authority regular board meeting calendar as outlined in Attachment A
MEMBER TOSTE MOVED TO APPROVE THE 2024 CALENDAR WITH THE EXCEPTION THE NOVEMBER MEETING BEING MOVED TO THE 20TH AND THE DECEMBER MEETING BEING MOVED TO THE 18TH. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.
10. Receive staff reports
NO FURTHER REPORTS RECEIVED.
11. Chair's comments
RECOMMENDED ALL TO VISIT ILLUMINATURE.
12. Board Member comments
MEMBER ARIAS ADVISED ZOO STAFF TO REVIEW MEASURE B ARTS AND CULTURE SUNSET. \$300,000 IN NON-PROFIT FUNDING AVAILABLE.
13. Adjourn
THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 10:17AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



Invoice for Professional Services in Support of the Zoo Authority
Billing Hours and Expenses through December 2023

Invoice Number
1-ZOO-13124

January 31, 2024

TO: Zoo Authority Board
c/o County of Fresno
2281 Tulare St. Room 304
Fresno, CA 93721

Department / Title	Hours	Rates	Cost
ACTTC FR&A			
Accounting & Finance Div Chief	3.75	\$171.00	\$641.25
Accounting & Finance Manager	25.83	\$137.60	\$3,554.21
Accountant II	91.42	\$110.60	\$10,111.05
Accountant I	0.00	\$98.20	\$0.00
Account Clerk I	0.00	\$56.16	\$0.00
Account Clerk II	74.74	\$94.60	\$7,070.40
Supervising Account Clerk	0.00	\$91.80	\$0.00
County Counsel			
Deputy County Counsel	5.70	\$159.00	\$906.30
CAO			
Board Coordinator	80.00	\$130.52	\$10,441.60
Professional Services Total	281.44		\$32,724.81

Office Expense Total

Invoice Total **\$32,724.81**



Invoice

Invoice Date	Invoice Number	Due Date
11/20/2023	24086	12/20/2023

FOR COUNTY USE ONLY

ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS
4885	0001	0300	0	10000

BILL TO:

Zoo Authority

Email to:

ronalexander@fresnocountyca.gov

MAKE YOUR REMITTANCE PAYABLE TO:

FRESNO COUNTY TREASURER

AND SEND IT TO THE FOLLOWING ADDRESS:

Oscar J. Garcia, CPA

AUDITOR-CONTROLLER/TREASURER TAX

COLLECTOR - ADMINISTRATION DIVISION

PO BOX 1247

FRESNO, CA 93715-1247

PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK OR MONEY ORDER

[illegible]



Invoice

Invoice Date	Invoice Number	Due Date
12/19/2023	24117	1/19/2024

FOR COUNTY USE ONLY

ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS
4885	0001	0300	0	10000

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COLLECTOR - ADMINISTRATION DIVISION

PO BOX 1247

FRESNO, CA 93715-1247

PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK OR MONEY ORDER

DESCRIPTION		AMOUNT
ACTTC FR&A (04100300)		
Project Code: 9810ACCT		
FR&A Accounting Services for pay period ending	11/12/2023	\$ 2,173.40
FR&A Accounting Services for pay period ending	11/26/2023	\$ 3,588.60
CURRENT AMOUNT DUE		
Total Balance Due		\$ 5,762.00



Invoice

Invoice Date	Invoice Number	Due Date
1/16/2024	24142	2/16/2024

FOR COUNTY USE ONLY

ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS
4885	0001	0300	0	10000

BILL TO:

Zoo Authority

Email to:

ronalexander@fresnocountyca.gov

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FRESNO COUNTY TREASURER

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COLLECTOR - ADMINISTRATION DIVISION

PO BOX 1247

FRESNO, CA 93715-1247

PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK OR MONEY ORDER

[illegible]

INVOICE

DATE: January 1, 2024
INVOICE # 1017
FOR: Zoo Authority
Administration

DESCRIPTION	AMOUNT
Zoo Authority Board Coordinator Services October, November, December 2023	\$ 10,441.60
TOTAL	\$ 10,441.60

Statement

Date: December 1, 2023

Invoice # 24-04

FRESNO COUNTY COUNSEL
2220 Tulare Street, Suite 500
Fresno, CA 93721

Bill to: Zoo Authority
VIA Email to Ron Alexander

Comments:

[illegible]

Remittance	
Invoice #	24-04
Date	
Amount Due	\$349.80
Amount Enclosed	

Make all checks payable to Fresno County Counsel
2220 Tulare Street, Suite 500, Fresno, CA 93721 Ph# 559/600-3479

Statement

Date: December 21, 2023

Invoice # 24-05

FRESNO COUNTY COUNSEL
2220 Tulare Street, Suite 500
Fresno, CA 93721

Bill to: Zoo Authority
VIA Email to Ron Alexander

Comments:

[illegible]

Remittance	
Invoice #	24-05
Date	
Amount Due	\$556.50
Amount Enclosed	

Make all checks payable to Fresno County Counsel
2220 Tulare Street, Suite 500, Fresno, CA 93721 Ph# 559/600-3479



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended November 30, 2023**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,896,677.41
	Total Proceeds Received:	\$	1,896,677.41
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		37,933.55
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,858,743.86
	Total Proceed Allocations	\$	1,896,677.41
Cash Balance by Fund			
Zoo Authority Fund			
>> Administrative Fund		2%	
	Beginning Cash Balance	\$	3,039,832.61
Receipts:	- Measure Z Sales Tax Proceeds		37,933.55
Disbursements:	- PeopleSoft Financial Charges		(56.87)
	- ITSD Data Processing Charges		(478.84)
	- ZA Staff Invoice Reimbursement		(10,374.86)
	Net Increase/(Decrease) to Cash		27,022.98
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	3,066,855.59
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance	\$	37,560,423.40
>>> Operations Fund			
	Beginning Cash Balance		6,550,249.19
Receipts:	- Measure Z Sales Tax Proceeds		619,581.29
Disbursements:	- FCZC Operations Claim #2023-09		(673,455.11)
	- Wire Fees		(20.00)
	Net Increase/(Decrease) to Cash		(53,893.82)
	Ending Cash Balance - Available for Operations	\$	6,496,355.37
>>> Capital Facilities Project Fund			
	Beginning Cash Balance	\$	31,010,174.21
Receipts:	- Measure Z Sales Tax Proceeds		1,239,162.57
	- FCZC Capital Claim #2023-08C		(820,218.05)
	Net Increase/(Decrease) to Cash		418,944.52
	Ending Cash Balance - Available for Capital Projects		31,429,118.73
	Ending Balance Available for Operations and Capital Projects	\$	37,925,474.10

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.622 as of Sept 30, 2023.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	Prior Fiscal Years			CURRENT FISCAL YEAR			
	2020-21	2021-22	2022-23	2023-24			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	1,493,025	2,124,574	2,050,253	\$ 2,052,303	\$ 1,995,098	\$ (57,205)	-2.79%
August	1,669,386	1,637,692	1,848,761	1,850,610	1,894,187	43,577	2.35%
September	1,417,789	1,638,799	1,702,532	1,704,235	1,704,489	254	0.01%
October	1,609,453	1,919,542	1,857,650	1,859,508	1,828,102	(31,406)	-1.69%
November	1,437,716	1,649,471	1,871,323	1,873,194	1,896,677	23,483	1.25%
December	1,302,722	1,573,898	1,739,869		-	-	
January	1,388,858	1,555,927	1,599,634		-	-	
February	1,728,158	2,256,736	2,189,378		-	-	
March	1,292,553	1,529,499	1,622,972		-	-	
April	1,513,199	1,542,639	1,518,282		-	-	
May	1,632,214	1,972,403	1,807,486		-	-	
June	1,682,042	1,712,649	1,679,730		-	-	
Total	18,167,115	21,113,829	21,487,870	\$ 9,339,850	\$ 9,318,553	\$ (21,297)	-0.23%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 253,451,392



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended November 30, 2023

Summary of Quarterly Interest Receipts											
Fund	Subclass	Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Total Interest
			1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	
Date Received			7/21/2023	9/27/2023	10/20/2023						
4845	10000	Zoo Authority	593.77	18,475.88	643.11	-	-	-	-	-	\$ 19,712.76
4850	10000	FCZC - Operations	1,532.38	47,681.59	1,517.71	-	-	-	-	-	\$ 50,731.68
4850	42700	FCZC - CP	5,962.82	185,539.14	6,290.08	-	-	-	-	-	\$ 197,792.04
Total			\$ 8,088.97	\$ 251,696.61	\$ 8,450.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 268,236.48
For Fiscal Year Ending June 30, 2024											



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended November 30, 2023**

Cash Balance as of 11/30/2023 **\$ 31,429,119**

ENCUMBRANCES (earmarked projects, FY23-24 expenditures paid through claim 2023-08C):

Zooplex Construction - June 2020	463,699
Asia Construction -July 2020	1,657,514
Asia Design - December 2017	0
Zooplex Design- August 2017	105,573
African River - June 2016	2,830,343
Mixed Species Exhibit Design - June 2021	46,283
SLC Biotank Design - Jan 2022	879
Mixed Species Exhibit Construction - July 2022/Nov 2022	4,843,916
SLC Biotank/Chiller - Construction - June 2022	109,296
Conservation Building - Construction - Sept 2022	966,459
Energy Efficiency - June 2022	236,872
Total Encumbrances:	<u><u>\$ (11,260,834)</u></u>
TOTAL:	<u><u>\$ 20,168,285</u></u>



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended November 30, 2023**

Cash Balance as of 11/30/2023 **\$ 6,496,355**

ENCUMBRANCES (Remaining budgets, paid through claim 2023-09):

Animal	299,787
Veterinary	59,532
Utilities	65,819
Animal Feed	175,303
Interest/Bank Charges	70
Maintenance-General Equipment	20,640
Maint.-Water/Water Standby	0
Commissary	54,428
Maintenance	0
Medical, Dental & Lab Supplies	0
Total Encumbrances:	<u><u>\$ (675,579)</u></u>

TOTAL: **\$ 5,820,776**



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended November 30, 2023**

Cash Balance as of 11/30/2023 \$ 3,066,856

ENCUMBRANCES

(FY 23-24 Remaining budgets, ZA Claim paid through November 30, 2023):

Telephone Charges	250
Memberships	500
Office Expense	6,000
Postage	1,000
PeopleSoft Financials Charges	410
Professional & Specialized Ser	134,835
Data Processing Services	63
Publications & Legal Notices	500
Trans, Travel & Education	2,500

Total Encumbrances:	<u>\$ (146,058)</u>
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TOTAL:	<u><u>\$ 2,920,798</u></u>
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**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Quarter Ended December 31, 2023**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	5,378,227.45
	Total Proceeds Received:	\$	5,378,227.45
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		107,564.55
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		5,270,662.90
	Total Proceed Allocations	\$	5,378,227.45
Cash Balance by Fund			
Zoo Authority Fund >> Administrative Fund 2%			
	Beginning Cash Balance	\$	3,044,840.59
Receipts:	- Measure Z Sales Tax Proceeds		107,564.55
	- Interest Received		643.11
Disbursements:	- PeopleSoft Financial Charges		(157.97)
	- ITSD Data Processing Charges		(1,436.52)
	- ZA Staff Invoice Reimbursement for Professional Services		(52,054.38)
	Net Increase/(Decrease) to Cash		54,558.79
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	3,099,399.38
Trust Fund for FCZC Operations and Capital Projects 98%			
	Beginning Cash Balance	\$	36,553,147.92
>>> Operations Fund			
	Beginning Cash Balance		6,743,623.50
Receipts:	- Measure Z Sales Tax Proceeds		1,756,887.63
	- Interest Received		1,517.71
Disbursements:	- FCZC Operations Claim #2023-08		(792,061.87)
	- FCZC Operations Claim #2023-09		(673,455.11)
	- FCZC Operations Claim #2023-10		(482,008.61)
	- Wire Fees		(60.00)
	Net Increase/(Decrease) to Cash		(189,180.25)
	Ending Cash Balance - Available for Operations	\$	6,554,443.25
>>> Capital Facilities Project Fund			
	Beginning Cash Balance	\$	29,809,524.42
Receipts:	- Measure Z Sales Tax Proceeds		3,513,775.27
	- Interest Received		6,290.08
Disbursements:	- FCZC Capital Claim #2023-08C		(820,218.05)
	- FCZC Capital Claim #2023-09C		(2,196,958.01)
	- FCZC Capital Claim #2023-10C		(923,758.52)
	Net Increase/(Decrease) to Cash		(420,869.23)
	Ending Cash Balance - Available for Capital Projects		29,388,655.19
	Ending Balance Available for Operations and Capital Projects	\$	35,943,098.44
	Total Interest Received During the Quarter		8,450.90

By Staff _____

Date _____

Accepted _____

Date _____

*Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.622 as of Sept 30, 2023.



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended December 31, 2023**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,653,448.45
	Total Proceeds Received:	\$	1,653,448.45
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)	\$	33,068.97
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,620,379.48
	Total Proceed Allocations	\$	1,653,448.45
Cash Balance by Fund			
Zoo Authority Fund			
	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	3,066,855.59
Receipts:	- Measure Z Sales Tax Proceeds		33,068.97
Disbursements:	- PeopleSoft Financial Charges		(46.34)
Disbursements:	- ITSD Data Processing Charges		(478.84)
	Net Increase/(Decrease) to Cash		32,543.79
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	3,099,399.38
Trust Fund for FCZC Operations and Capital Projects			
	98%		
	Beginning Cash Balance	\$	37,925,474.10
	>>> Operations Fund		
	Beginning Cash Balance		6,496,355.37
Receipts:	- Measure Z Sales Tax Proceeds		540,126.49
Disbursements:	- FCZC Operations Claim #2023-10		(482,008.61)
Disbursements:	- Wire Fees		(30.00)
	Net Increase/(Decrease) to Cash		58,087.88
	Ending Cash Balance - Available for Operations	\$	6,554,443.25
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	31,429,118.73
Receipts:	- Measure Z Sales Tax Proceeds		1,080,252.99
Disbursements:	- FCZC Capital Claim #2023-09C		(2,196,958.01)
	- FCZC Capital Claim #2023-10C		(923,758.52)
	Net Increase/(Decrease) to Cash		(2,040,463.54)
	Ending Cash Balance - Available for Capital Projects		29,388,655.19
	Ending Balance Available for Operations and Capital Projects	\$	35,943,098.44
	Total Interest Received During the Month		-

By Staff _____

Date _____

Accepted _____

Date _____

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**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended November 30, 2023**

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Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,896,677.41
	Total Proceeds Received:	\$	1,896,677.41
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		37,933.55
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,858,743.86
	Total Proceed Allocations	\$	1,896,677.41
Cash Balance by Fund			
Zoo Authority Fund			
>> Administrative Fund		2%	
	Beginning Cash Balance	\$	3,039,832.61
Receipts:	- Measure Z Sales Tax Proceeds		37,933.55
Disbursements:	- PeopleSoft Financial Charges		(56.87)
	- ITSD Data Processing Charges		(478.84)
	- ZA Staff Invoice Reimbursement		(10,374.86)
	Net Increase/(Decrease) to Cash		27,022.98
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	3,066,855.59
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance	\$	37,560,423.40
>>> Operations Fund			
	Beginning Cash Balance		6,550,249.19
Receipts:	- Measure Z Sales Tax Proceeds		619,581.29
Disbursements:	- FCZC Operations Claim #2023-09		(673,455.11)
	- Wire Fees		(20.00)
	Net Increase/(Decrease) to Cash		(53,893.82)
	Ending Cash Balance - Available for Operations	\$	6,496,355.37
>>> Capital Facilities Project Fund			
	Beginning Cash Balance	\$	31,010,174.21
Receipts:	- Measure Z Sales Tax Proceeds		1,239,162.57
	- FCZC Capital Claim #2023-08C		(820,218.05)
	Net Increase/(Decrease) to Cash		418,944.52
	Ending Cash Balance - Available for Capital Projects		31,429,118.73
	Ending Balance Available for Operations and Capital Projects	\$	37,925,474.10

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.622 as of Sept 30, 2023.



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended October 31, 2023**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,828,101.59
	Total Proceeds Received:	\$	1,828,101.59
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		36,562.03
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,791,539.56
	Total Proceed Allocations	\$	1,828,101.59
Cash Balance by Fund			
Zoo Authority Fund >> Administrative Fund 2%			
	Beginning Cash Balance	\$	3,044,840.59
Receipts:	- Measure Z Sales Tax Proceeds		36,562.03
	- Interest Received		643.11
Disbursements:	- PeopleSoft Financial Charges		(54.76)
	- ITSD Data Processing Charges		(478.84)
	- ZA Staff Invoice Reimbursement for Professional Services		(41,679.52)
	Net Increase/(Decrease) to Cash		(5,007.98)
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	3,039,832.61
Trust Fund for FCZC Operations and Capital Projects 98%			
	Beginning Cash Balance	\$	36,553,147.92
>>> Operations Fund			
	Beginning Cash Balance		6,743,623.50
Receipts:	- Measure Z Sales Tax Proceeds		597,179.85
	- Interest Received		1,517.71
	- FCZC Operations Claim 2023-08		(792,061.87)
Disbursements:	- Wire Fees		(10.00)
	Net Increase/(Decrease) to Cash		(193,374.31)
	Ending Cash Balance - Available for Operations	\$	6,550,249.19
>>> Capital Facilities Project Fund			
	Beginning Cash Balance	\$	29,809,524.42
Receipts:	- Measure Z Sales Tax Proceeds		1,194,359.71
	- Interest Received		6,290.08
	Net Increase/(Decrease) to Cash		1,200,649.79
	Ending Cash Balance - Available for Capital Projects		31,010,174.21
	Ending Balance Available for Operations and Capital Projects	\$	37,560,423.40
	Total Interest Received During the Month		8,450.90

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 2.622 as of Sept 30, 2023.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	Prior Fiscal Years			CURRENT FISCAL YEAR			
	2020-21	2021-22	2022-23	2023-24			
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGETED TAX RECEIPTS	ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	1,493,025	2,124,574	2,050,253	\$ 2,052,303	\$ 1,995,098	\$ (57,205)	-2.79%
August	1,669,386	1,637,692	1,848,761	1,850,610	1,894,187	43,577	2.35%
September	1,417,789	1,638,799	1,702,532	1,704,235	1,704,489	254	0.01%
October	1,609,453	1,919,542	1,857,650	1,859,508	1,828,102	(31,406)	-1.69%
November	1,437,716	1,649,471	1,871,323	1,873,194	1,896,677	23,483	1.25%
December	1,302,722	1,573,898	1,739,869	1,741,609	1,653,448	(88,161)	-5.06%
January	1,388,858	1,555,927	1,599,634		-	-	
February	1,728,158	2,256,736	2,189,378		-	-	
March	1,292,553	1,529,499	1,622,972		-	-	
April	1,513,199	1,542,639	1,518,282		-	-	
May	1,632,214	1,972,403	1,807,486		-	-	
June	1,682,042	1,712,649	1,679,730		-	-	
Total	18,167,115	21,113,829	21,487,870	\$ 11,081,459	\$ 10,972,001	\$ (109,458)	-0.99%

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 255,104,840



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended December 31, 2023**

Summary of Quarterly Interest Receipts											
Fund	Subclass	Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Total Interest
			1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	1st Alloc.	2nd Alloc.	
Date Received			7/21/2023	9/27/2023	10/20/2023						
4845	10000	Zoo Authority	593.77	18,475.88	643.11	-	-	-	-	-	\$ 19,712.76
4850	10000	FCZC - Operations	1,532.38	47,681.59	1,517.71	-	-	-	-	-	\$ 50,731.68
4850	42700	FCZC - CP	5,962.82	185,539.14	6,290.08	-	-	-	-	-	\$ 197,792.04
Total			\$ 8,088.97	\$ 251,696.61	\$ 8,450.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 268,236.48
For Fiscal Year Ending June 30, 2024											



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended Decemeber 31, 2023**

Cash Balance as of 12/31/2023 **\$ 29,388,655**

ENCUMBRANCES (earmarked projects, FY23-24 expenditures paid through claim 2023-10C):

Zooplex Construction - June 2020	326,471
Asia Construction -July 2020	49,544
Asia Design - December 2017	0
Zooplex Design- August 2017	105,573
African River - June 2016	2,830,343
Mixed Species Exhibit Design - June 2021	44,958
SLC Biotank Design - Jan 2022	879
Mixed Species Exhibit Construction - July 2022/Nov 2022	3,743,593
SLC Biotank/Chiller - Construction - June 2022	68,948
Conservation Building - Construction - Sept 2022	757,672
Energy Efficiency - June 2022	212,137

Total Encumbrances:	<u><u>\$ (8,140,118)</u></u>
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TOTAL:	<u><u>\$ 21,248,537</u></u>
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**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended Decemeber 31, 2023**

Cash Balance as of 12/31/2023 **\$ 6,554,443**

ENCUMBRANCES (Remaining budgets, paid through claim 2023-10):

Animal	0
Veterinary	4,727
Utilities	0
Animal Feed	144,927
Interest/Bank Charges	40
Maintenance-General Equipment	17,911
Maint.-Water/Water Standby	0
Commissary	25,936
Maintenance	0
Medical, Dental & Lab Supplies	0
Total Encumbrances:	<u><u>\$ (193,541)</u></u>

TOTAL: \$ 6,360,902



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended Decemeber 31, 2023**

Cash Balance as of 12/31/2023 \$ 3,099,399

ENCUMBRANCES

(FY 23-24 Remaining budgets, ZA Claim paid through December 31, 2023):

Telephone Charges	250
Memberships	500
Office Expense	6,000
Postage	1,000
PeopleSoft Financials Charges	363
Professional & Specialized Ser	134,835
Data Processing Services	(415)
Publications & Legal Notices	500
Trans, Travel & Education	2,500

Total Encumbrances:	<u>\$ (145,533)</u>
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TOTAL:	<u><u>\$ 2,953,866</u></u>
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AGENDA ITEM 7

DATE: January 31, 2024

TO: Fresno County Zoo Authority Board

FROM: Jon Forrest Dohlin, Chief Executive Officer
Fresno Chaffee Zoo Corporation

SUBJECT: Zoo Director's Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Director's report.



AGENDA ITEM 8

DATE: January 31, 2024

TO: Fresno County Zoo Authority Board

FROM: Nora Crow, Chief Financial Officer
Fresno Chaffee Zoo Corporation

SUBJECT: November 2023 Year-to-Date Financial Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Corporation's November 2023 Year-to-Date Financial Report and December 2023 Early Insights.

ATTACHMENTS:

November 2023 Financial Report



Financial Report

November 2023 YTD

December 2023 Early Insights

Summary

November 2023

Key Takeaway: Attendance was the highest on record for the month of November; Illuminature started off strong with 8,605 guests for first 5 nights of event

- \$15,671,018 self-generated revenue YTD (3% below budget)
- \$23,814,152 total expenses (5% below budget)
- \$8,143,134 operating deficit (less than budgeted deficit of \$8,781,393)
- **\$559,666 operating deficit with Measure Z support (budgeted deficit of \$1,176,403)**
- **\$10,842,268 net surplus – MZ Capital Funds, Depreciation, Investment Income/Interest**
- *\$5,053,936 net deficit, including capital expenditures*

December 2023 Preliminary:

Key Takeway: Attendance exceeded budget for the month, and was the highest attended December on record; Illuminature attendance was 57,086 guests

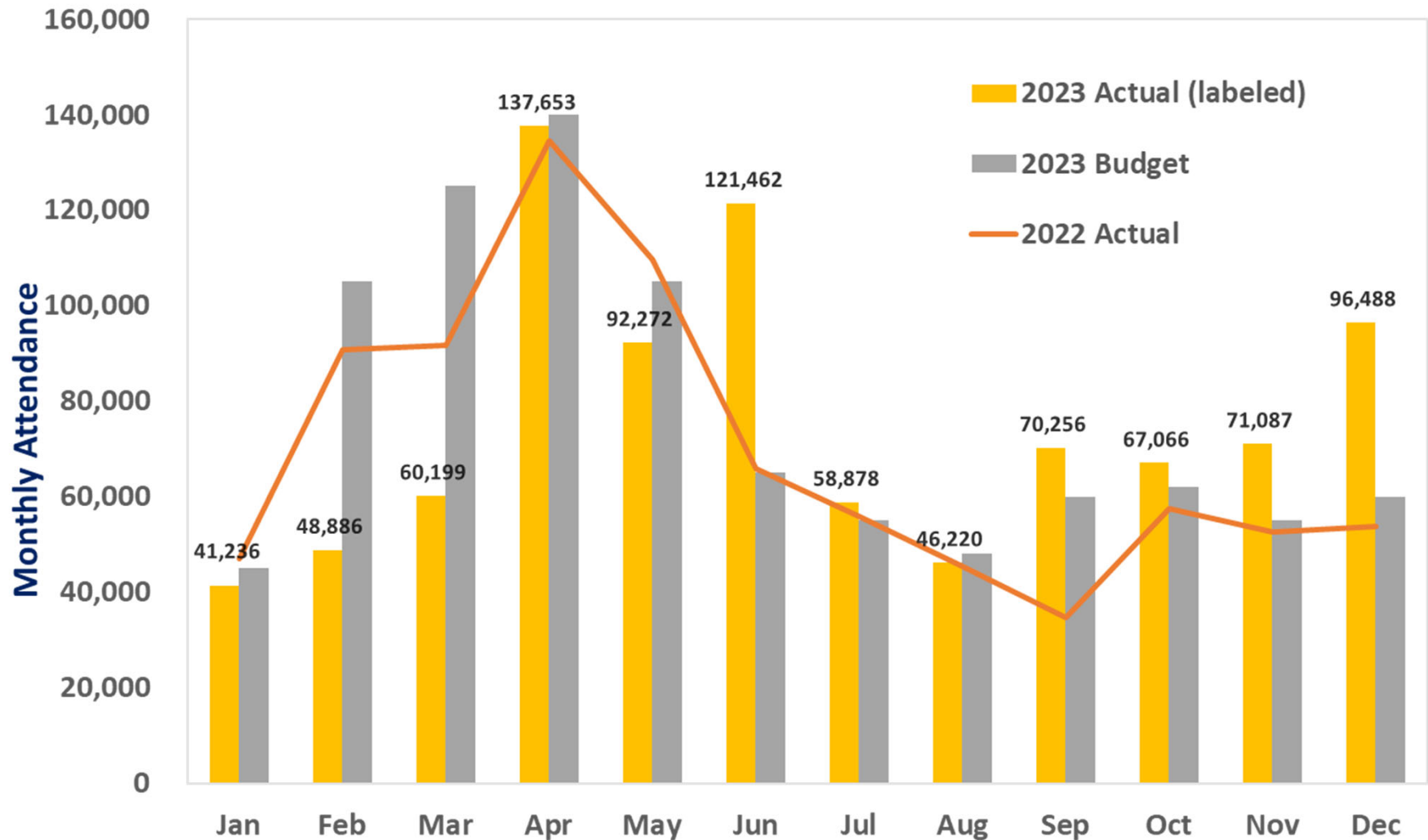
- \$16.7m self generated revenue YTD (5% below budget)
- \$25.7m total expenses (7% below budget)
- \$9.0m operating deficit (less than budgeted deficit of \$10.2m)
- \$1.4m operating deficit with Measure Z support (budgeted deficit of \$2.5m)
- \$10.0m net surplus – MZ Capital Funds, Depreciation, Investment Income/Interest

2023 – Attendance

November 2023 = 71,087 (135% of 2022, 129% of budget)

November 2023 YTD attendance = 815,215 (104% of 2022, 94% of budget)

December 2023 YTD attendance = 911,703 (109% of 2022, 99% of budget)



Nov. '23 YTD – Variance Analysis vs. Budget

Summary	FY 23 Actual	FY 23 Budgeted	FY 23 Diff.	% Diff.	FY 22 Actual	FY 22 Diff.	% Diff.
Attendance	815,215	865,000	(49,785)	(6%)	785,453	29,762	4%
Revenue	\$15,671,018	\$16,190,028	(\$519,010)	(3%)	\$13,606,566	\$2,064,452	15%
Personnel Expenses	\$14,496,395	\$14,799,806	(\$303,411)	(2%)	\$11,150,778	\$3,345,617	30%
Other Expenses	\$9,317,757	\$10,171,615	(\$853,858)	(8%)	\$7,876,890	\$1,440,867	18%
Operations Surplus (Deficit)	(\$8,143,134)	(\$8,781,393)	\$638,259	7%	(\$5,421,102)	(\$2,722,032)	(50%)
Measure Z Operating	\$7,583,467	\$7,604,990	(\$21,523)	(0%)	\$6,560,955	\$1,022,513	16%
Operations + MZ Surplus (Deficit)	(\$559,666)	(\$1,176,403)	\$616,737	52%	\$1,139,853	(\$1,699,519)	nm
Other Non-Operating	\$11,401,934	\$993,171	\$10,408,763	nm	\$9,300,577	\$2,101,357	23%
Net Surplus (Deficit)	\$10,842,268	(\$183,232)	\$11,025,500	nm	\$10,440,430	\$401,838	4%

Revenue - Selected Detail	FY 23 Actual	FY 23 Budgeted	FY 23 Diff.	% Diff.	FY 22 Actual	FY 22 Diff.	% Diff.
Admissions	\$5,022,876	\$5,838,750	(\$815,874)	(14%)	\$4,520,377	\$502,499	11%
Membership	\$2,357,006	\$2,314,375	\$42,631	2%	\$2,063,375	\$293,631	14%
Food Services/Gift Shop	\$1,732,835	\$1,807,850	(\$75,015)	(4%)	\$1,451,919	\$280,916	19%
Special Exhibit	\$608,720	\$891,000	(\$282,280)	(32%)	\$1,116,873	(\$508,153)	(45%)
Grants/Fundraising, ex-bequest	\$434,292	\$550,000	(\$115,708)	(21%)	\$289,961	\$144,330	50%
Bequest - unrestricted	-	nm	nm	nm	nm	nm	nm
Other	\$5,515,290	\$4,788,053	\$727,237	15%	\$4,164,061	\$1,351,229	32%
Revenue	\$15,671,018	\$16,190,028	(\$519,010)	(3%)	\$13,606,566	\$2,064,452	15%

Expenses - Selected Detail	FY 23 Actual	FY 23 Budgeted	FY 23 Diff.	% Diff.	FY 22 Actual	FY 22 Diff.	% Diff.
Personnel - Animal/Vet.	\$5,063,022	\$5,170,886	(\$107,864)	(2%)	\$4,150,281	\$912,741	22%
Personnel - Education	\$2,297,620	\$1,999,748	\$297,872	15%	\$1,597,309	\$700,311	44%
Personnel - Maint./Hort.	\$1,587,417	\$1,727,117	(\$139,700)	(8%)	\$1,144,277	\$443,140	39%
Personnel - Other	\$5,548,336	\$5,902,055	(\$353,719)	(6%)	\$4,258,912	\$1,289,424	30%
Animal Services	\$576,619	\$702,412	(\$125,793)	(18%)	\$589,511	(\$12,891)	(2%)
Special Exhibit	\$447,488	\$203,824	\$243,664	120%	\$566,689	(\$119,201)	(21%)
Utilities	\$1,038,057	\$1,034,000	\$4,057	0%	\$886,033	\$152,023	17%
Repairs & Replacements	\$547,902	\$854,098	(\$306,196)	(36%)	\$415,484	\$132,418	32%
Contracted/Prof. Services	\$1,167,039	\$1,320,222	(\$153,183)	(12%)	\$1,293,258	(\$126,219)	(10%)
Conservation	\$300,132	\$308,173	(\$8,041)	(3%)	\$192,911	\$107,221	56%
Accumulated Op Ex - Other	\$5,240,521	\$5,748,886	(\$508,365)	(9%)	\$3,933,004	\$1,307,517	33%
Operating Expenses	\$23,814,152	\$24,971,421	(\$1,157,269)	(5%)	\$19,027,668	\$4,786,484	25%

Per Capita Spending on Grounds (1 of 3)

Price Reference

Selected Ticket Prices	Non-Member					Member				
	2023	2022	2021	2020	2019	2023	2022	2021	2020	2019
Adult Ticket	\$14.95	\$14.95	\$14.95	\$14.95	\$12.95	-	-	-	-	-
Child Ticket	\$8.95	\$8.95	\$8.95	\$8.95	\$7.95	-	-	-	-	-
Giraffe Feeding	\$6.00	\$5.00	\$5.00	\$3.00	\$3.00	\$5.00	\$4.00	\$3.00	\$3.00	\$3.00
Stingray Bay Admission	\$5.00	\$4.00	\$4.00	\$2.00	\$2.00	-	-	-	-	-
Stingray Bay Feeding	\$2.00	\$2.00	\$2.00	\$2.00	\$1.00	\$2.00	\$2.00	\$2.00	\$2.00	\$1.00
Adult Zoorassic Park		\$6.00	\$6.00	\$5.00	\$4.00		\$5.00	\$5.00	\$5.00	\$4.00
Child Zoorassic Park		\$5.00	\$5.00	\$4.00	\$3.00		\$4.00	\$4.00	\$4.00	\$3.00
Butterfly Garden	\$5.00					\$4.00				

Note: Additional prices/discounts offered for seniors, groups, total experience ticketholders, etc. Free attendance includes babies, complimentary ticketholders, etc. Members can purchase Zoorassic Park season passes.

Per Capita Spending on Grounds (2 of 3)

	Nov 2023	Oct 2023	Sept 2023	August 2023	Nov 2022
Attendance	71,087	67,066	70,256	46,220	52,519
General Admission	32,099	27,399	39,729	24,992	20,218
Total Experience GA	10,831	9,654	14,003	8,937	7,109
Members	20,578	17,995	24,396	19,648	13,801
Programs & Events (P&E)	18,410	21,672	6,131	1,580	18,500
Giraffe Feeding					
Attendance	20,890	18,022	21,261	16,190	13,890
Total Experience	10,831	9,654	14,003	8,937	7,109
Revenue	\$84,375	\$82,771	\$97,412	\$76,136	\$56,403
Capture Rate	29%	27%	30%	35%	26%
Capture Rate, ex. P&E	33%	33%	27%	30%	34%
Average Revenue	\$4.04	\$4.59	\$4.58	\$4.70	\$4.06
Stingray Bay					
Attendance	20,700	16,887	22,074	16,108	12,883
Total Experience	10,831	9,654	14,003	8,937	7,109
Revenue	\$54,065	\$47,305	\$59,634	\$40,574	\$30,222
Capture Rate	29%	25%	31%	35%	25%
Capture Rate, ex. P&E	39%	37%	34%	36%	38%
Average Revenue	\$2.61	\$2.80	\$2.70	\$2.52	\$2.35
Special Exhibit					
Attendance	0	11,822	15,635	11,353	0
Total Experience	10,831	9,654	14,003	8,937	7,109
Revenue	\$0	\$53,241	\$73,000	\$52,475	\$0
Capture Rate	0%	18%	22%	25%	0%
Capture Rate, ex. P&E	0%	26%	24%	25%	0%
Average Revenue	\$0.00	\$4.50	\$4.67	\$4.62	\$0.00

Per Capita Spending on Grounds (3 of 3)

	Nov 2023	Oct 2023	Sept 2023	August 2023	Nov 2022
General Admission	32,099	27,399	39,729	24,992	20,218
Total Experience GA	10,831	9,654	14,003	8,937	7,109
	34%	35%	35%	36%	35%
Members	20,578	17,995	24,396	19,648	13,801
Attendance ex P&E	52,677	45,394	64,125	44,640	34,019
Giraffe	20,890	18,022	21,261	16,190	13,890
Stingray	20,700	16,887	22,074	16,108	12,883
Special Exhibit	-	11,822	15,635	11,353	-
P&E attendance	18,410	21,672	6,131	1,580	18,500
Total attendance	71,087	67,066	70,256	46,220	52,519
Admissions	\$372,942	\$328,900	\$480,676	\$281,538	\$254,597
Food	\$79,169	\$99,591	\$102,209	\$62,145	\$54,056
Gift Shop	\$38,808	\$41,457	\$51,179	\$30,917	\$40,086
Giraffe	\$84,375	\$82,771	\$97,412	\$76,136	\$56,403
Stingray	\$54,065	\$47,305	\$59,634	\$40,574	\$30,222
Special Exhibit	\$0	\$53,241	\$73,000	\$52,475	\$0
Revenue sub-total	\$629,359	\$653,265	\$864,110	\$543,785	\$435,364
Admissions	\$7.08	\$7.25	\$7.50	\$6.31	\$7.48
Food	\$1.50	\$2.19	\$1.59	\$1.39	\$1.59
Gift	\$0.74	\$0.91	\$0.80	\$0.69	\$1.18
Giraffe	\$1.60	\$1.82	\$1.52	\$1.71	\$1.66
Stingray	\$1.03	\$1.04	\$0.93	\$0.91	\$0.89
Special Exhibit	-	\$1.17	\$1.14	\$1.18	-
Per capita (GA & members)	\$11.95	\$14.39	\$13.48	\$12.18	\$12.80
Admissions	\$5.25	\$4.90	\$6.84	\$6.09	\$4.85
Food	\$1.11	\$1.48	\$1.45	\$1.34	\$1.03
Gift	\$0.55	\$0.62	\$0.73	\$0.67	\$0.76
Giraffe	\$1.19	\$1.23	\$1.39	\$1.65	\$1.07
Stingray	\$0.76	\$0.71	\$0.85	\$0.88	\$0.58
Special Exhibit	-	\$0.79	\$1.04	\$1.14	-
Per capita (all attendance)	\$8.85	\$9.74	\$12.30	\$11.77	\$8.29

FCZC Balance Sheet – November 2023

	November 2023	November 2022
ASSETS		
Current Assets		
Cash	\$1,958,798	\$2,548,888
Short Term Investments-Retention	\$487,892	\$2,648,534
Accounts Receivable	\$5,964,777	\$6,496,303
Prepaid Expenses	\$441,697	\$363,460
Total Current Assets	\$8,853,164	\$12,057,186
Other Assets		
Long Term Investments	\$17,858,256	\$17,412,313
Buildings, Equipment, Vehicles, and Furniture (net)	\$4,296,376	\$4,209,842
Exhibits	\$62,021,333	\$54,812,117
Construction in Progress	\$55,601,091	\$52,222,131
Goodwill	\$58,644	\$70,180
Beneficial Use of Land	\$5,212,326	\$5,299,901
Total Other Assets	\$145,048,026	\$134,026,483
TOTAL ASSETS	\$153,901,190	\$146,083,669
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Accrued Liabilities	\$4,952,984	\$3,968,497
Deferred Revenue	\$2,180,160	\$1,391,260
Retention Payable	\$744,416	\$2,727,455
Long-Term Liabilities	\$112,727	\$179,488
Total Liabilities	\$7,990,288	\$8,266,701
Net Assets (Equity)		
Fund Balance-Without donor restriction	\$129,291,134	\$121,589,219
Fund Balance-With donor restriction	\$6,429,694	\$6,256,637
Fund Balance-Permanently Restricted	\$73,380	\$77,183
Fund Balance-Board Designated	\$10,116,694	\$9,893,928
Total Net Assets (Equity)	\$145,910,902	\$137,816,968
TOTAL LIABILITIES AND NET ASSETS	\$153,901,190	\$146,083,669

FCZC Balance Sheet – December 2023

	December 2023	December 2022
ASSETS		
Current Assets		
Cash	\$2,635,845	\$1,075,375
Short Term Investments-Retention	\$623,195	\$2,694,662
Accounts Receivable	\$2,745,423	\$5,900,675
Prepaid Expenses	\$599,754	\$372,775
Total Current Assets	\$6,604,217	\$10,043,487
Other Assets		
Long Term Investments	\$18,801,323	\$16,928,701
Buildings, Equipment, Vehicles, and Furniture (ne	\$4,402,949	\$4,229,253
Exhibits	\$62,021,333	\$66,485,638
Construction in Progress	\$55,965,629	\$40,392,655
Goodwill	\$58,644	\$69,219
Beneficial Use of Land	\$5,212,326	\$5,299,901
Total Other Assets	\$146,462,204	\$133,405,367
TOTAL ASSETS	\$153,066,421	\$143,448,854
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Accrued Liabilities	\$3,714,077	\$3,899,936
Deferred Revenue	\$2,265,889	\$1,393,035
Retention Payable	\$675,280	\$2,745,989
Long-Term Liabilities	\$108,301	\$176,880
Total Liabilities	\$6,763,547	\$8,215,840
Net Assets (Equity)		
Fund Balance-Without donor restriction	\$129,158,567	\$119,268,976
Fund Balance-With donor restriction	\$6,434,152	\$6,268,877
Fund Balance-Permanently Restricted	\$71,439	\$74,130
Fund Balance-Board Designated	\$10,638,716	\$9,621,030
Total Net Assets (Equity)	\$146,302,874	\$135,233,014
TOTAL LIABILITIES AND NET ASSETS	\$153,066,421	\$143,448,854

DRAFT – subject to
final month-end
and audit
adjustments



AGENDA ITEM 9

DATE: January 31, 2024

TO: Fresno County Zoo Authority Board

FROM: Jon Forrest Dohlin, Chief Executive Officer
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to Release Retention for New England Sheet Metal and Mechanical Co.
for Sea Lion Cove Chillers

RECOMMENDED ACTION:

Approve and authorize release of retention withheld on construction work provided by New England Sheet Metal and Mechanical Co., related to Sea Lion Cove Chillers (\$48,893.64).

DISCUSSION:

In accordance with the Retention Policy Adopted September 30, 2015, and Revised January 30, 2019, retention of 5% was withheld on the Construction work provided by New England Sheet Metal and Mechanical Co., as related to the Sea Lion Cove Chillers capital project.

Upon completion of a Fresno Chaffee Zoo project, the Zoo Corporation may request the release of any retention fund withheld for the project.

Prior to releasing any Retention Funds from the Escrow Account, ZooCorp shall request the release at an Authority Board meeting, at the same time presenting written certification that all conditions of the Escrow Agreement have been met, that the construction project is final and complete in accordance with the construction contract, and that the release of funds in the Escrow Account is appropriate. If applicable, such written certification shall include certification from the project architect or lead engineer that the project has been completed in accordance with the plans and specifications.

Attached is a notice of completion of the Sea Lion Cover Chillers and final retention release totaling \$48,893.64.

Fresno's Chaffee Zoo Corporation Board of Directors approved this request at their meeting on January 18, 2024.

ATTACHMENTS:

Certificate of Substantial Completion
Notice of Completion
Application and Certificate for Payment



**Sea Lion Cove Chillers
Contractor Retention Release**

January 15, 2024

Fresno County Zoo Authority

RE: New England Sheet Metal and Mechanical Co. Retention Release

In reference to the above mentioned project we have verified that all work has been completed per contract documents and all applicable codes. The authority's having jurisdiction including the project architect have also signed off the completion of work, this along with the notice of completion have been provided.

We are requesting the full release of retention.

Please contact me if you have any questions.

Respectfully,

Jesse Santiago
Construction Project Manager
JSantiago@fresnochaffeezoo.org



December 15, 2023

21150
S

Mr. Jesse Santiago
Fresno Chaffee Zoo
894 W Belmont Ave
Fresno, CA 93728

Subject: FCZ Sea Lion Cove
Chiller Addition

Dear Mr. Santiago:

We have reviewed the subject project close-out documents and do not take exception to the items submitted. All LEG required closeout documents have been received for this project.

Sincerely,
Lawrence Engineering Group

A handwritten signature in black ink that reads 'Jose S. Jaime' in a cursive script.

Jose S. Jaime
Construction Administration

Attachments:

(1) .pdf includes: Letter from Water Treatment Company (NET)

APPLICATION FOR PAYMENT



To: Fresno Chaffee Zoo Corp.
894 W. Belmont Avenue
Fresno, CA 93728
Attn: Patrisia Y. Casas

Project: Sea Lion Cove Chiller
Addition

Invoice No. 32.2212.11 RET
Invoice Date: 11/14/2023
Period: 10/1/2022 - 10/31/2022

From: New England Sheet Metal and Mechanical Co.
P.O. Box 27409
Fresno, California 93729-7409

NESM Project No.: 32.2212
Contract No. 00500
Contract Date: 7/18/2022

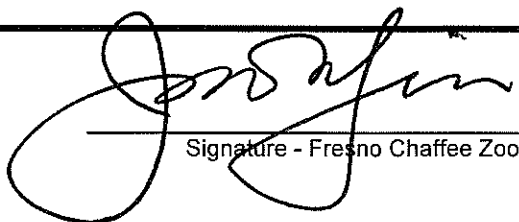
CONTRACTOR'S APPLICATION FOR PAYMENT

1	Original Contract Sum	\$ 889,000.00
2	Net Change By Change Orders	\$ 88,872.84
3	Contract Sum To Date	\$ 977,872.84
4	Total Completed And Stored To Date	\$ 977,872.84
5	Retention: 0%	\$ -
6	Total Earned Less Retention	\$ 977,872.84
7	Less Previous Application For Payment	\$ 928,979.20
8	Total Amount Due This Period	\$ 48,893.64
9	Balance To Finish, Including Retention	\$ -

CHANGE ORDER SUMMARY

Total Previous Applications	\$ 88,872.84
Total Approved This Application	\$ -
Totals	\$ 88,872.84

JPS
11/14/23


Signature - Fresno Chaffee Zoo

11/14/23
Date

Signature - Lawrence Engineering Group

Date

Project: Sea Lion Cove Chiller Addition

Invoice No. 32.2212.11 RE Invoice Date: 11/14/2023

Period: 1/0/1900

Schedule of Values

Item #	Description of Work	Scheduled Values	Work Completed			Materials Stored & Used Prior + Current	Total Completed and Stored To Date	%	Balance To Finish	Retainage
			From Previous Application(s)	This Period	Total To Date					
1.0	Mechanical Equipment	\$ 49,531.00	\$ 49,531.00	\$ -	\$ 49,531.00		\$ 49,531.00	100.00%	\$ -	\$ -
2.0	CHW Piping	\$ 120,909.00	\$ 120,909.00	\$ -	\$ 120,909.00		\$ 120,909.00	100.00%	\$ -	\$ -
3.0	Material	\$ 136,849.00	\$ 136,849.00	\$ -	\$ 136,849.00		\$ 136,849.00	100.00%	\$ -	\$ -
4.0					\$ -		\$ -		\$ -	\$ -
5.0	IEC	\$ 96,625.00	\$ 96,625.00	\$ -	\$ 96,625.00		\$ 96,625.00	100.00%	\$ -	\$ -
6.0	Bedard Controls	\$ 80,125.00	\$ 80,125.00	\$ -	\$ 80,125.00		\$ 80,125.00	100.00%	\$ -	\$ -
7.0	Cencal Earthwork / Demo	\$ 370,820.00	\$ 370,820.00	\$ -	\$ 370,820.00		\$ 370,820.00	100.00%	\$ -	\$ -
8.0	Insulation	\$ 20,181.00	\$ 20,181.00	\$ -	\$ 20,181.00		\$ 20,181.00	100.00%	\$ -	\$ -
9.0	Fencing	\$ 13,960.00	\$ 13,960.00	\$ -	\$ 13,960.00		\$ 13,960.00	100.00%	\$ -	\$ -
10.0					\$ -		\$ -	#DIV/0!	\$ -	\$ -
11.0					\$ -		\$ -	#DIV/0!	\$ -	\$ -
12.0	Totals	\$ 889,000.00	\$ 889,000.00	\$ -	\$ 889,000.00	\$ -	\$ 889,000.00	100.00%	\$ -	\$ -
Change Orders										
13.0	CO #01 -Biotank Changes & Chiller Yard Layout	\$ 84,316.55	\$ 84,316.55	\$ -	\$ 84,316.55		\$ 84,316.55	100.00%	\$ -	\$ -
14.0	CO #02- PCCO #2 Cor No.2 Extend Overhead	\$ 4,303.47	\$ 4,303.47	\$ -	\$ 4,303.47		\$ 4,303.47	100.00%	\$ -	\$ -
15.0	CO #03 - PCCO #3-Revision per Owner	\$ (30,733.59)	\$ (30,733.59)	\$ -	\$ (30,733.59)		\$ (30,733.59)	100.00%	\$ -	\$ -
16.0	CO #4- PCCO#4-Extend manhole and concrete floor.	\$ 6,359.09	\$ 6,359.09	\$ -	\$ 6,359.09		\$ 6,359.09	100.00%	\$ -	\$ -
17.0	CO #5 - COR No. 6- Supplemental OT	\$ 11,280.30	\$ 11,280.30	\$ -	\$ 11,280.30		\$ 11,280.30	100.00%	\$ -	\$ -
18.0	CO #6- COR No. 7 -Sand Blast & Paint	\$ 13,347.02	\$ 13,347.02	\$ -	\$ 13,347.02		\$ 13,347.02	100.00%	\$ -	\$ -
19.0	Totals	\$ 88,872.84	\$ 88,872.84	\$ -	\$ 88,872.84	\$ -	\$ 88,872.84	100.00%	\$ -	\$ -
Grand Total										
		\$ 977,872.84	\$ 977,872.84	\$ -	\$ 977,872.84	\$ -	\$ 977,872.84	100.00%	\$ -	\$ -

Recording Requested By:

Fresno Chaffee Zoo Corporation

When Recorded Mail To:

Name Jesse Santiago
Street Address 1250 W Olive Ave
City & State Fresno, CA 93728



2024-0003356

FRESNO County Recorder
Paul Dictos, CPA

Tuesday, Jan 16, 2024 11:36:43 AM

Titles: 1 Pages: 2
Fees: \$97.00
CA SB2 Fee: \$75.00
Taxes: \$0.00
Total: \$97.00
J.S.

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

(CA Civil Code §§ 8180-8190, 8100-8118, 9200-9208)

NOTICE IS HEREBY GIVEN THAT:

- The undersigned is an owner of an interest of estate in the hereinafter described real property, the nature of which interest or estate is:
Jesse Santiago, Project Manager (e.g. fee, leasehold, joint tenancy, etc.)
- The full name and address of the undersigned owner or reputed owner and of all co-owners or reputed co-owners are:

Name	Street and No.	City	State
Fresno Chaffee Zoo Corporation	1250 W Olive Ave	Fresno	CA
- The name and address of the direct contractor for the work of improvement as a whole is:
New England Sheet Metal 2731 S Cherry Ave, Fresno, CA 93706
- This notice is given for (check one):
☒ Completion of the work of improvement as a whole.
☐ Completion of a contract for a particular portion of the work of improvement (per CA Civ. Code § 8186).
- If this notice is given only of completion of a contract for a particular portion of the work of improvement (as provided in CA Civ. Code § 8186), the name and address of the direct contractor under that contract is:
N/A
- The name and address of the construction lender, if any, is:
N/A
- On the 12th day of December, 2023, there was completed upon the herein described property a work of improvement as a whole (or a particular portion of the work of improvement as provided in CA Civ. Code § 8186) a general description of the work provided:
Fresno Chaffee Zoo Seal and Sea Lion Exhibit Water Chiller Addition - Record B22-05317
- The real property herein referred to is situated in the City of Fresno, County of Fresno
State of California, and is described as follows:
Fresno Chaffee Zoo Corporation
- The street address of said property is:
894 W Belmont Ave Fresno CA 93728
- If this Notice of Completion is signed by the owner's successor in interest, the name and address of the successor's transferor is:
N/A

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 1-16-24

By:

Signature of Owner or Owner's Authorized Agent

Jesse Santiago, Project Manager Chaffee Zoo

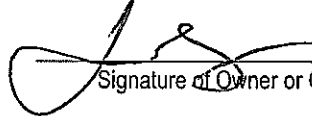
Print Name

VERIFICATION

I, Jesse Santiago, state: I am the Authorized Agent ("Owner", "President", "Authorized Agent", "Partner", etc.) of the Owner identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, 1-16-24 (date), at Fresno (City), CA (State).



Signature of Owner or Owner's Authorized Agent

PROOF OF SERVICE DECLARATION

I, _____, declare that I served copies of the above NOTICE OF COMPLETION, (check appropriate box):

- a. ☐ By personally delivering copies to _____ (name(s) and title(s) of person served) at _____ (address), on _____ (date), at _____ m. (time)
- b. ☐ By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier, addressed to each of the parties at the address shown above on _____ (date).
- c. ☐ By leaving the notice and mailing a copy in the manner provided in § 415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, _____ (date), at _____ (City), _____ (State).

(Signature of Person Making Service)

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA COUNTY OF _____

On _____ (date), before me, _____, Notary Public (name and title of officer) personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.



AGENDA ITEM 10

DATE: January 31, 2024

TO: Fresno County Zoo Authority Board

FROM: Jon Forrest Dohlin, Chief Executive Officer
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to Release Retention for Energy Efficiency Upgrades Project

RECOMMENDED ACTION:

Approve and authorize release of retention withheld on services related to Energy Efficiency Upgrades from Alliance Business Solutions, Inc., for a total of \$69,178.25.

DISCUSSION:

In accordance with the Retention Policy Adopted September 30, 2015, and Revised January 30, 2019, retention of 5% was withheld on the work provided by Alliance Business Solutions, Inc., as related to the Energy Efficiency Upgrades capital project.

Upon completion of a Fresno Chaffee Zoo project, the Zoo Corporation may request the release of any retention funds withheld for the project.

Prior to releasing any Retention Funds from the Escrow Account, ZooCorp shall request the release at an Authority Board meeting, at the same time presenting written certification that all conditions of the Escrow Agreement have been met, that the construction project is final and complete in accordance with the construction contract, and that the release of funds in the Escrow Account is appropriate. If applicable, such written certification shall include certification from the project architect or lead engineer that the project has been completed in accordance with the plans and specifications.

Attached is a notice of completion on the Energy Efficiency Upgrades project and final retention release of \$69,178.25.

Fresno's Chaffee Zoo Corporation Board of Directors approved this request at their meeting on January 18, 2024.

ATTACHMENTS:

Notice of Completion
Application and Certificate for Payment from Alliance Business Solutions, Inc.



ACCREDITED BY THE
**ASSOCIATION
OF ZOOS &
AQUARIUMS**

Energy Efficiency Upgrades Contractor Retention Release

January 23, 2024

Fresno County Zoo Authority

Re: Alliance Business Solutions Inc., Retention Release

In reference to the above mentioned project, we have verified that all work has been complete per contract documents and all applicable codes. The authorities having jurisdiction have also signed off the completion of work. The notice of completion has been provided.

We are requesting the full release of retention.

Please contact me if you have any questions.

Respectfully submitted,

Nora Crow
Chief Financial Officer
ncrow@fresnochaffeezoo.org

ADMINISTRATION
1250 West Olive Avenue
Fresno, CA 93728

MAIN ENTRANCE
894 West Belmont Avenue
Fresno, CA 93728

(559) 498-5910
fresnochaffeezoo.org

Fresno's Chaffee Zoo Corporation

894 West Belmont Ave

Fresno, CA 93728

(559) 498-5910

www.fresnochaffeezoo.org

g

Fresno's Chaffee Zoo Corporation

894 West Belmont Ave • Fresno, CA 93728

NOTICE OF COMPLETION

To: Alliance Building Solutions, Inc.

12520 High Bluff Drive, Ste 345

San Diego, CA 92130

Date: January 23, 2024

CONTRACT: Fresno Zoo - Energy Efficiency Project.

Bid File No. None

Project I.D. No. 5022-02

Amount of Contract: \$1,383,565.00

To Whom It May Concern:

Notice is hereby given that the Contract entered into between the **FRESNO' CHAFFEE ZOO CORPORATION,**
894 West Belmont Ave, Fresno, CA 93728 as Owner in fee, and Alliance Building Solutions, Inc., as
Contractor, for the following work:

Alliance Building Solutions, Inc.
12520 High Bluff Drive, Ste 345
San Diego, CA 92130

Fresno's Chaffee Zoo Corporation
894 West Belmont Ave
Fresno, CA 93728

Date of Completion: January 15, 2024

was duly approved by action at a meeting of the Board of Directors, January 18, 2024. Full completion and acceptance of the above-named work is hereby acknowledged.

Fresno's Chaffe Zoo Corporation

I certify under penalty or perjury that the foregoing is true and correct.



Nora Crow
Chief Financial Officer

1/23/24
Date

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

Page 1 of 1

TO OWNER:

Fresno's Chaffee Zoo Corporation

Fresno Chaffee Zoo

APPLICATION NO.: 13-RET

PERIOD TO: 1/15/2024

PROJECT NOS.:

FROM CONTRACTOR:

Alliance Building Solutions, Inc.
12520 High Bluff Drive Ste. 345
San Diego, CA 92130

RETENTION INVOICE

CONTRACT DATE: 7/6/2022

CONTRACT FOR: Fresno Chaffee Zoo - Energy Project

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: ALLIANCE BUILDING SOLUTIONS, INC.

By:

Tim Gray, CFO/COO

Date: 1/8/2024

1. ORIGINAL CONTRACT SUM \$ 1,383,565.00
2. Net Change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,383,565.00

4. TOTAL COMPLETED & STORED TO DATE \$ 1,383,565.00
(Column G on G703)

5. RETAINAGE:

a. 5 % of Completed Work \$ 69,178.25
(Columns D + E on G703)
b. 5 % of Stored Material \$ 0.00
(Column F on G703)
Total Retainage (Line 5a + 5b or

Total in Column I of G703) \$ 69,178.25 ✓ OK

6. TOTAL EARNED LESS RETAINAGE \$ 1,383,565.00
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 1,314,386.75
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 69,178.25

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

OK to Pay
NC 1/24/24

2500-00 0295 - Construction



RETENTION INVOICE

Project: Fresno Zoo
 Application No.: 13-RET
 Application Date: 1/8/2024
 Period To: 1/15/2024

A		B	C	D	E	F	G		H	I
				WORK COMPLETED						
ITEM NO.	EEM Category	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G/C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1	Fresno Chaffee Zoo									
2	Lighting	Interior/Exterior Fixture Retrofit	\$ 145,626.00	\$ 138,344.70	\$ 7,281.30	\$ -	\$ 145,626.00	100%	\$ -	\$ -
3	Mechanical	HVAC - Unit Replacements	\$ 494,689.00	\$ 469,954.55	\$ 24,734.45	\$ -	\$ 494,689.00	100%	\$ -	\$ -
4	Mechanical	Enclosure Heaters	\$ 2,744.00	\$ 2,606.80	\$ 137.20	\$ -	\$ 2,744.00	100%	\$ -	\$ -
5	Controls	Programmable T-Stats Control	\$ 66,573.00	\$ 63,244.35	\$ 3,328.65	\$ -	\$ 66,573.00	100%	\$ -	\$ -
6	Electrical	Transformers	\$ 328,042.00	\$ 311,639.90	\$ 16,402.10	\$ -	\$ 328,042.00	100%	\$ -	\$ -
7				\$ -						
8	Project Bond, Engineering, Mobilization			0						
9		Pre-Development & Mobilization	\$ 108,214.00	\$ 102,803.30	\$ 5,410.70	\$ -	\$ 108,214.00	100%	\$ -	\$ -
10		Bond, Insurance, & Engineering	\$ 237,677.00	\$ 225,793.15	\$ 11,883.85	\$ -	\$ 237,677.00	100%	\$ -	\$ -
11										
12		SUB-TOTAL	\$ 1,383,565.00	\$ 1,314,386.75	\$ 69,178.25	\$ -	\$ 1,383,565.00	100%	\$ -	\$ -
13										
14		Change Order Work								
15		Change Order No. 1	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
16		Change Order No. 2	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
17		Change Order No. 3	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
18		Change Order No. 4	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
19		Change Order No. 5	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
20		TOTAL	\$ 1,383,565.00	\$ 1,314,386.75	\$ 69,178.25	\$ -	\$ 1,383,565.00	100%	\$ -	\$ -

\$ 69,178.25