



FRESNO COUNTY ZOO AUTHORITY

AGENDA

9:00 AM, Wednesday, October 28, 2020

**Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681**

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Due to the current Shelter-in-Place Order covering the State of California and Social Distance Guidelines issued by Federal, State, and Local Authorities, the Zoo Authority is implementing the following changes for attendance and public comment at all Board meetings until notified otherwise. The Board room will not be open to the public. Any member of the Zoo Authority Board may participate from a remote location by teleconference.

- **The meeting will be broadcasted and can be accessed at:
www.zooauthority.org/Home/BoardMeetings**

Written Comments

- **Members of the public are encouraged to submit written comments to:
ZooAuthority@co.fresno.ca.us. Comments should be submitted as soon as possible but not later than 15 minutes before start of meeting. You will need to provide the following information:**
 - **Board Meeting Date**
 - **Item Number**
 - **Comment (please limit to 250 words or less)**
- **Please submit a separate e-mail for each item you are commenting on.**
- **Please be aware that public comments received that do not specify a particular agenda item will be made part of the record of proceedings as a general public comment.**

- **If a written comment is received after the start of the meeting it will be made part of the record of proceedings, provided that such comments are received prior to the end of the Board meeting.**
- **Written comments will be provided to the Board members. Comments received during the meeting may not be distributed to Board members until after the meeting has concluded.**

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Public Comments
This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.
5. Consent Agenda
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.
 - a. Review and approve minutes of July 29, 2020
 - b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$4,700.21 for services through September 2020
 - c. Receive Treasurer's Reports for Months Ended July and August 2020
6. Receive Zoo Authority Year Ended June 30, 2020 financial statements with independent auditor's report from Brown Armstrong Accountancy Corporation
7. Receive Fresno Chaffee Zoo Director's report
8. Receive Fresno Chaffee Zoo Corporation September 2020 Year-to-Date Financial Report
9. Approve a request from Fresno's Chaffee Zoo Corporation to increase the 2020 Measure Z Operations Budget by \$1,500,000 to help address the shortfall in revenue related to COVID-19
10. Approve and authorize release of retention withheld on CLR Design, Inc. fee for Kingdoms of Asia (\$6,424)
11. Receive staff reports

12. Approve next meeting date

Dates include:

Wednesday, November 25, 2020
Wednesday, December 30, 2020

13. Chair's comments

14. Board Member comments

15. Adjourn

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, July 29, 2020

Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681

1. Call to Order

CHAIRMAN TOSTE CALLED THE MEETING TO ORDER AT 9:07 AM. A QUORUM WAS PRESENT WITH MEMBERS ROMAN, WATERHOUSE, AND ARIAS PRESENT.

2. Adopt Agenda

MEMBER WATERHOUSE MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER ROMAN. THE MOTION PASSED UNANIMOUSLY.

3. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NONE RECEIVED.

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

a. Review and approve minutes of July 29, 2020

b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$14,047.82 for services through June 2020

- c. Receive Treasurer's Reports for Quarter Ended June 2020

MEMBER WATERHOUSE MOVED FOR APPROVAL OF THE CONSENT AGENDA ITEMS. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.

5. Receive Fresno Chaffee Zoo Director's report
RECEIVED. DIRECTOR SCOTT BARTON REPORTED THAT THE ZOO IS OPEN IN COORDINATION WITH THE COUNTY PUBLIC HEALTH DEPARTMENT. ATTENDANCE IS LIGHT. STRONG PRESENCE ON SOCIAL MEDIA. INDOOR FACILITIES ARE CLOSED. CAPACITY IS 1300 WITH COVID PLAN.

6. Receive Fresno Chaffee Zoo Corporation June 2020 Board Financial Report
RECEIVED. LILY WACHTER REPORTED ON REVENUE SHORTFALL AND THAT THE PPP LOAN AND EXPENSE REDUCTIONS OFFSET MUCH OF THE SHORTFALL. REPORTED ON ATTENDANCE BEING DOWN AS COMPARED TO LAST YEAR. ADDITIONAL FUNDING MAY BE REQUIRED. IF SO, THE ASK WOULD OCCUR IN THE FALL.

7. Receive Fresno Chaffee Zoo Corporation 2019 Annual Audit from Moss Adams
RECEIVED.

8. Approve Fresno Chaffee Zoo Corporation's request for Measure Z funds totaling \$38,365,323 for construction of the Kingdoms of Asia/Orangutan project
DIRECTOR SCOTT BARTON REPORTED. PRESENTED A VIDEO OF THE PROJECT DESIGN. CONSTRUCTION TO START NEXT MONTH ASSUMING APPROVAL. ABOUT 22 MONTHS OF CONSTRUCTION.

MEMBER ARIAS MOVED FOR APPROVAL. SECONDED BY MEMBER ROMAN. THE MOTION PASSED UNANIMOUSLY.

9. Receive staff reports
NO REPORTS RECEIVED.

10. Approve next meeting date.

Dates include:

Wednesday, August 26, 2020

Wednesday, September 30, 2020

Wednesday, October 28, 2020

DIRECTOR SCOTT BARTON STATED THE AUGUST MEETING IS NOT NECESSARY. MEMBER ARIAS MOVED TO CANCEL THE AUGUST 26, 2020 MEETING. SECONDED BY MEMBER ROMAN. THE MOTION PASSED UNANIMOUSLY.

11. Chair's comments
IT IS EXCITING TO SEE THESE MAJOR PROJECTS AND CAN'T WAIT TO SEE IT. THE ZOO IS HANDLING COVID EXCELLENTLY.

12. Board Member comments
NO COMMENTS RECEIVED.

13. Adjourn

**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN TOSTE
ADJOURNED THE MEETING AT 9:51 AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, CA 93721, during regular business hours.

For further information, please contact Ron Alexander, Zoo Authority Coordinator, at 600-1710, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.



Invoice for Professional Services in Support of the Zoo Authority
Billing Hours and Expenses through September 2020

Invoice Number
01-ZOO-102820

October 28, 2020

TO: Zoo Authority Board
c/o County of Fresno
2281 Tulare St. Room 304
Fresno, CA 93721

Department / Title	Hours	Rates	Cost
<i>ACTTC FR&A</i>			
<i>Division Chief</i>	2.00	\$92.49	\$184.98
<i>Accounting & Finance Manager</i>	15.15	\$91.80	\$1,390.77
<i>Accountant II</i>	21.33	\$74.80	\$1,595.48
<i>Account Clerk I</i>	25.15	\$48.46	\$1,218.78
<i>County Counsel</i>			
<i>Deputy County Counsel</i>	2.20	\$141.00	\$310.20
Professional Services Total	65.83		\$4,700.21
Office Expense Total			\$0.00
Invoice Total			\$4,700.21



Invoice

FOR COUNTY USE ONLY

ACCOUNT	FUND	ORG	PROGRAM	SUBCLASS
4885	0001	0300	0	10000

BILL TO:

Email to:
ronalexander@fresnocountyca.gov

Invoice Date	Invoice Number	Due Date
8/10/2020	2108	9/10/2020

MAKE YOUR REMITTANCE PAYABLE TO:

FRESNO COUNTY TREASURER

AND SEND IT TO THE FOLLOWING ADDRESS:

Oscar J. Garcia, CPA
AUDITOR-CONTROLLER/TREASURER TAX
COLLECTOR - ADMINISTRATION DIVISION

PO BOX 1247
FRESNO, CA 93715-1247

PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK OR MONEY ORDER

DESCRIPTION	AMOUNT
ACTTC FR&A (04100300)	
FR&A Accounting Services for pay period ending 7/12/2020	\$ 89.94
FR&A Accounting Services for pay period ending 7/26/2020	\$ 260.34
CURRENT AMOUNT DUE	
Total Balance Due	\$ 350.28

JC
8/4/20



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended July 31, 2020**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds		\$ 1,493,024.77
	Total Proceeds Received:		\$ 1,493,024.77
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		29,860.50
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,463,164.27
	Total Proceed Allocations		\$ 1,493,024.77
Cash Balance by Fund			
Zoo Authority Fund	>> Administrative Fund	2%	
	Beginning Cash Balance		\$ 1,998,275.62
Receipts:	- Measure Z Sales Tax Proceeds		29,860.50
	- Interest Received		700.56
Disbursements:	- PeopleSoft Financial Charges		(28.42)
	- ZA Claim period ending 04/19/20, 5/3/20, 5/17/20 & 5/31/20		(3,160.17)
	Net Increase/(Decrease) to Cash		27,372.47
	Ending Cash Balance - Zoo Authority Administrative Fund		\$ 2,025,648.09
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance		\$ 52,092,103.24
	>>> Operations Fund		
	Beginning Cash Balance		7,519,734.85
Receipts:	- Measure Z Sales Tax Proceeds		487,721.42
	- Interest Received		2,559.50
Disbursements:	- FCZC Operations Claim #2019-04		(627,954.60)
	- Wire Fees		(10.00)
	Net Increase/(Decrease) to Cash		(137,683.68)
	Ending Cash Balance - Available for Operations		\$ 7,382,051.17
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance		\$ 44,572,368.39
Receipts:	- Measure Z Sales Tax Proceeds		975,442.85
	- Interest Received		15,397.47
	Net Increase/(Decrease) to Cash		990,840.32
	Ending Cash Balance - Available for Capital Projects		45,563,208.71
	Ending Balance Available for Operations and Capital Projects		\$ 52,945,259.88
	<i>Total Interest Received During the Month</i>		<i>18,657.53</i>

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 1.987 as of June 30, 2020.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2017-2018	2018-2019	2019-2020	BUDGETED TAX RECEIPTS	2020-21		
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS		ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 930,800	\$ 1,227,435	\$ 1,436,673	\$ 1,479,773	\$ 1,493,025	\$ 13,252	0.90%
August	1,241,000	928,052	1,123,640	1,089,931			
September	1,391,154	1,171,132	1,367,439	1,353,765			
October	933,300	1,619,199	1,571,111	1,618,244			
November	1,244,400	1,531,072	1,073,344	1,105,544			
December	1,452,570	1,392,262	1,194,027	1,182,087			
January	951,900	1,345,542	1,263,406	1,301,308			
February	1,269,200	1,118,789	1,707,967	1,690,887			
March	1,420,604	1,327,543	\$ 1,063,584	1,052,948			
April	865,400	1,318,821	1,031,402	1,062,344			
May	1,512,737	868,850	989,444	885,966			
June	1,103,925	1,263,124	1,105,857	1,262,998			
Total	\$ 14,316,990	\$ 15,111,821	\$ 14,927,894	\$ 15,085,795	\$ 1,493,025	\$ 13,252	\$ -

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 184,857,050



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended July 31, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc August	Interest Received
4845	10000	Zoo Authority	700.56	-	\$ 700.56
4850	10000	FCZC - Operations	2,559.50	-	\$ 2,559.50
4850	42700	FCZC - CP	15,397.47	-	\$ 15,397.47
Total			\$ 18,657.53	\$ -	\$ 18,657.53
July to August					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20 \$ 45,563,209

DEDUCTIONS (earmarked projects, FY20-21 expenditures paid through claim 2019-06C):

2018 Warthog Exhibit - May 2018	189,440
2018 South Corridor Infrastructure - February 2018	213,120
2018 Asian Exhibits - December 2017	1,776,730
2018 Belmont Basin Relief Line - August 2017	-
2018 Animal Nutrition Center - August 2017	358,260
2018 Prgm Animal Holding Facility - August 2017	54,630
2017 Orangutan Exhibit - May 2017	24,320
2017 Water Play Area - January 2017	92,260
2016 African River - June 2016	3,552,770
2016 Dino Dig Expansion - June 2016	154,220

Total Deductions: \$ (6,415,750)

TOTAL: \$ 39,147,459



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20 **\$ 7,382,051**

DEDUCTIONS (Remaining budgets, paid through claim 2019-04):

2019 Animal	1,665,327
2019 Veterinary	176,170
2019 Utilities	240,980
2019 Animal Feed	287,377
2019 Interest/Bank Charges	(10)
2019 Exhibit Maintenance & Renovations	38,130
2019 Water Quality Supplies	44,041
2019 Visitor Services	228,064
2019 Maintenance	338,550
2019 Education	272,282
2019 Maintenance-Buildings & Ground	115,726
2019 Medical, Dental & Lab Supplies	13,070

Total Deductions:

\$ (3,419,707)

TOTAL:

\$ 3,962,344



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20 \$ 2,025,648

DEDUCTIONS

(FY 20-21 Remaining budgets, paid through claim ZA Claim 05/31/2020):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	800
2019 Professional Services	134,530
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (147,580)

TOTAL:

\$ 1,878,068



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2017-2018	2018-2019	2019-2020	BUDGETED TAX RECEIPTS	2020-21		BUDGET TO ACTUAL VARIANCE
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS		ACTUAL TAX RECEIPTS		
July	\$ 930,800	\$ 1,227,435	\$ 1,436,673	\$ 1,479,773	\$ 1,493,025	\$ 13,252	0.90%
August	1,241,000	928,052	1,669,386	1,089,931	\$ 1,669,386	\$ 579,455	53.16%
September	1,391,154	1,171,132	1,367,439	1,353,765			
October	933,300	1,619,199	1,571,111	1,618,244			
November	1,244,400	1,531,072	1,073,344	1,105,544			
December	1,452,570	1,392,262	1,194,027	1,182,087			
January	951,900	1,345,542	1,263,406	1,301,308			
February	1,269,200	1,118,789	1,707,967	1,690,887			
March	1,420,604	1,327,543	\$ 1,063,584	1,052,948			
April	865,400	1,318,821	1,031,402	1,062,344			
May	1,512,737	868,850	989,444	885,966			
June	1,103,925	1,263,124	1,105,857	1,262,998			
Total	\$ 14,316,990	\$ 15,111,821	\$ 15,473,640	\$ 15,085,795	\$ 3,162,411	\$ 592,707	\$ -

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 187,072,182



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended August 31, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc August	Interest Received
4845	10000	Zoo Authority	700.56	-	\$ 700.56
4850	10000	FCZC - Operations	2,559.50	-	\$ 2,559.50
4850	42700	FCZC - CP	15,397.47	-	\$ 15,397.47
Total			\$ 18,657.53	\$ -	\$ 18,657.53
July to August					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 \$ 46,414,180

DEDUCTIONS (earmarked projects, FY20-21 expenditures paid through claim 2020-03C):

2018 Warthog Exhibit - May 2018	189,440
2018 South Corridor Infrastructure - February 2018	181,872
2018 Asian Exhibits - December 2017	1,606,622
2018 Belmont Basin Relief Line - August 2017	-
2018 Animal Nutrition Center - August 2017	341,187
2018 Prgm Animal Holding Facility - August 2017	44,168
2017 Orangutan Exhibit - May 2017	13,903
2017 Water Play Area - January 2017	92,260
2016 African River - June 2016	3,552,384
2016 Dino Dig Expansion - June 2016	154,220

Total Deductions:

\$ (6,176,056)

TOTAL:

\$ 40,238,124



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 **\$ 7,868,734**

DEDUCTIONS (Remaining budgets, paid through claim 2020-05):

2019 Animal	1,665,327
2019 Veterinary	176,170
2019 Utilities	240,980
2019 Animal Feed	266,864
2019 Interest/Bank Charges	(30)
2019 Exhibit Maintenance & Renovations	36,710
2019 Water Quality Supplies	38,474
2019 Visitor Services	228,064
2019 Maintenance	338,550
2019 Education	272,282
2019 Maintenance-Buildings & Ground	89,732
2019 Medical, Dental & Lab Supplies	7,934

Total Deductions: \$ (3,361,057)

TOTAL: \$ 4,507,677



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 \$ 2,058,971

DEDUCTIONS

(FY 20-21 Remaining budgets, paid through claim ZA Claim 05/31/2020):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	735
2019 Professional Services	134,530
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions: \$ (147,515)

TOTAL: \$ 1,911,456



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended July 31, 2020**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,493,024.77
Total Proceeds Received:		\$	1,493,024.77
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		29,860.50
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,463,164.27
Total Proceed Allocations		\$	1,493,024.77
Cash Balance by Fund			
Zoo Authority Fund	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	1,998,275.62
Receipts:	- Measure Z Sales Tax Proceeds		29,860.50
	- Interest Received		700.56
Disbursements:	- PeopleSoft Financial Charges		(28.42)
	- ZA Claim period ending 04/19/20, 5/3/20, 5/17/20 & 5/31/20		(3,160.17)
	Net Increase/(Decrease) to Cash		27,372.47
Ending Cash Balance - Zoo Authority Administrative Fund		\$	2,025,648.09
Trust Fund for FCZC Operations and Capital Projects			
		98%	
	Beginning Cash Balance	\$	52,092,103.24
	>>> Operations Fund		
	Beginning Cash Balance		7,519,734.85
Receipts:	- Measure Z Sales Tax Proceeds		487,721.42
	- Interest Received		2,559.50
Disbursements:	- FCZC Operations Claim #2019-04		(627,954.60)
	- Wire Fees		(10.00)
	Net Increase/(Decrease) to Cash		(137,683.68)
Ending Cash Balance - Available for Operations		\$	7,382,051.17
	>>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	44,572,368.39
Receipts:	- Measure Z Sales Tax Proceeds		975,442.85
	- Interest Received		15,397.47
	Net Increase/(Decrease) to Cash		990,840.32
Ending Cash Balance - Available for Capital Projects			45,563,208.71
Ending Balance Available for Operations and Capital Projects		\$	52,945,259.88
Total Interest Received During the Month			18,657.53

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 1.987 as of June 30, 2020.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2017-2018	2018-2019	2019-2020	BUDGETED TAX RECEIPTS	2020-21		
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS		ACTUAL TAX RECEIPTS	BUDGET TO ACTUAL VARIANCE	
July	\$ 930,800	\$ 1,227,435	\$ 1,436,673	\$ 1,479,773	\$ 1,493,025	\$ 13,252	0.90%
August	1,241,000	928,052	1,123,640	1,089,931			
September	1,391,154	1,171,132	1,367,439	1,353,765			
October	933,300	1,619,199	1,571,111	1,618,244			
November	1,244,400	1,531,072	1,073,344	1,105,544			
December	1,452,570	1,392,262	1,194,027	1,182,087			
January	951,900	1,345,542	1,263,406	1,301,308			
February	1,269,200	1,118,789	1,707,967	1,690,887			
March	1,420,604	1,327,543	\$ 1,063,584	1,052,948			
April	865,400	1,318,821	1,031,402	1,062,344			
May	1,512,737	868,850	989,444	885,966			
June	1,103,925	1,263,124	1,105,857	1,262,998			
Total	\$ 14,316,990	\$ 15,111,821	\$ 14,927,894	\$ 15,085,795	\$ 1,493,025	\$ 13,252	\$ -

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 184,857,050



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended July 31, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc August	Interest Received
4845	10000	Zoo Authority	700.56	-	\$ 700.56
4850	10000	FCZC - Operations	2,559.50	-	\$ 2,559.50
4850	42700	FCZC - CP	15,397.47	-	\$ 15,397.47
Total			\$ 18,657.53	\$ -	\$ 18,657.53
July to August					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20		\$ 45,563,209
 DEDUCTIONS (earmarked projects, FY20-21 expenditures paid through claim 2019-06C):		
2018 Warthog Exhibit - May 2018	189,440	
2018 South Corridor Infrastructure - February 2018	213,120	
2018 Asian Exhibits - December 2017	1,776,730	
2018 Belmont Basin Relief Line - August 2017	-	
2018 Animal Nutrition Center - August 2017	358,260	
2018 Prgm Animal Holding Facility - August 2017	54,630	
2017 Orangutan Exhibit - May 2017	24,320	
2017 Water Play Area - January 2017	92,260	
2016 African River - June 2016	3,552,770	
2016 Dino Dig Expansion - June 2016	154,220	
 Total Deductions:		 <u>\$ (6,415,750)</u>
 TOTAL:		 <u><u>\$ 39,147,459</u></u>



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20 **\$ 7,382,051**

DEDUCTIONS (Remaining budgets, paid through claim 2019-04):

2019 Animal	1,665,327
2019 Veterinary	176,170
2019 Utilities	240,980
2019 Animal Feed	287,377
2019 Interest/Bank Charges	(10)
2019 Exhibit Maintenance & Renovations	38,130
2019 Water Quality Supplies	44,041
2019 Visitor Services	228,064
2019 Maintenance	338,550
2019 Education	272,282
2019 Maintenance-Buildings & Ground	115,726
2019 Medical, Dental & Lab Supplies	13,070

Total Deductions:

\$ (3,419,707)

TOTAL:

\$ 3,962,344



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended July 31, 2020**

Cash Balance as of 07/31/20 \$ 2,025,648

DEDUCTIONS

(FY 20-21 Remaining budgets, paid through claim ZA Claim 05/31/2020):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	800
2019 Professional Services	134,530
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (147,580)

TOTAL:

\$ 1,878,068



**Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended August 31, 2020**

Summary of Measure Z Proceeds			
Tax Proceeds Received:			
-	Measure Z - Sales Tax Proceeds	\$	1,669,386.48
	Total Proceeds Received:	\$	1,669,386.48
Tax Proceeds Allocated:			
-	Allocation to Zoo Authority Fund (2%)		33,387.73
-	Allocation to Trust Fund for Operations and Capital Projects (98%)		1,635,998.75
	Total Proceed Allocations	\$	1,669,386.48
Cash Balance by Fund			
Zoo Authority Fund	>> Administrative Fund	2%	
	Beginning Cash Balance	\$	2,025,648.09
Receipts:	- Measure Z Sales Tax Proceeds		33,387.73
Disbursements:	- PeopleSoft Financial Charges		(64.43)
	Net Increase/(Decrease) to Cash		33,323.30
	Ending Cash Balance - Zoo Authority Administrative Fund	\$	2,058,971.39
Trust Fund for FCZC Operations and Capital Projects			
	98%		
	Beginning Cash Balance	\$	52,945,259.88
	>>> Operations Fund		
	Beginning Cash Balance		7,382,051.17
Receipts:	- Measure Z Sales Tax Proceeds		545,332.92
Disbursements:	- FCZC Operations Claim #2020-05		(58,629.74)
	- Wire Fees		(20.00)
	Net Increase/(Decrease) to Cash		486,683.18
	Ending Cash Balance - Available for Operations	\$	7,868,734.35
	>>> Capital Facilities Project Fund		
	Beginning Cash Balance	\$	45,563,208.71
Receipts:	- Measure Z Sales Tax Proceeds		1,090,665.83
Disbursements:	- FCZC Capital Claim 2020-03C		(239,694.13)
	Net Increase/(Decrease) to Cash		850,971.70
	Ending Cash Balance - Available for Capital Projects		46,414,180.41
	Ending Balance Available for Operations and Capital Projects	\$	54,282,914.76
	<i>Total Interest Received During the Month</i>		-

By Staff _____

Date _____

Accepted _____

Date _____

* Interest receipts are recorded in the month received rather than in the month earned and were calculated on an annual percentage rate of 1.987 as of June, 2020.



Fresno County Zoo Authority

SUMMARY OF MEASURE Z SALES TAX PROCEEDS

	PRIOR FISCAL YEARS				CURRENT FISCAL YEAR		
	2017-2018	2018-2019	2019-2020	BUDGETED	2020-21		BUDGET TO ACTUAL VARIANCE
	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS	ACTUAL TAX RECEIPTS		ACTUAL TAX RECEIPTS		
July	\$ 930,800	\$ 1,227,435	\$ 1,436,673	\$ 1,479,773	\$ 1,493,025	\$ 13,252	0.90%
August	1,241,000	928,052	1,669,386	1,089,931	\$ 1,669,386	\$ 579,455	53.16%
September	1,391,154	1,171,132	1,367,439	1,353,765			
October	933,300	1,619,199	1,571,111	1,618,244			
November	1,244,400	1,531,072	1,073,344	1,105,544			
December	1,452,570	1,392,262	1,194,027	1,182,087			
January	951,900	1,345,542	1,263,406	1,301,308			
February	1,269,200	1,118,789	1,707,967	1,690,887			
March	1,420,604	1,327,543	\$ 1,063,584	1,052,948			
April	865,400	1,318,821	1,031,402	1,062,344			
May	1,512,737	868,850	989,444	885,966			
June	1,103,925	1,263,124	1,105,857	1,262,998			
Total	\$ 14,316,990	\$ 15,111,821	\$ 15,473,640	\$ 15,085,795	\$ 3,162,411	\$ 592,707	\$ -

TOTAL MEASURE Z PROCEEDS FROM INCEPTION \$ 187,072,182



Fresno County Zoo Authority
Treasurer's Report
Unaudited Cash Basis
For the Month Ended August 31, 2020

Summary of Quarter Four Interest Receipts					
Fund	Subclass	Description	1st Alloc. July	2nd Alloc August	Interest Received
4845	10000	Zoo Authority	700.56	-	\$ 700.56
4850	10000	FCZC - Operations	2,559.50	-	\$ 2,559.50
4850	42700	FCZC - CP	15,397.47	-	\$ 15,397.47
Total			\$ 18,657.53	\$ -	\$ 18,657.53
July to August					



**Fresno County Zoo Authority
Capital Projects Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 \$ 46,414,180

DEDUCTIONS (earmarked projects, FY20-21 expenditures paid through claim 2020-03C):

2018 Warthog Exhibit - May 2018	189,440
2018 South Corridor Infrastructure - February 2018	181,872
2018 Asian Exhibits - December 2017	1,606,622
2018 Belmont Basin Relief Line - August 2017	-
2018 Animal Nutrition Center - August 2017	341,187
2018 Prgm Animal Holding Facility - August 2017	44,168
2017 Orangutan Exhibit - May 2017	13,903
2017 Water Play Area - January 2017	92,260
2016 African River - June 2016	3,552,384
2016 Dino Dig Expansion - June 2016	154,220

Total Deductions: \$ (6,176,056)

TOTAL: \$ 40,238,124



**Fresno County Zoo Authority
Operations Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 **\$ 7,868,734**

DEDUCTIONS (Remaining budgets, paid through claim 2020-05):

2019 Animal	1,665,327
2019 Veterinary	176,170
2019 Utilities	240,980
2019 Animal Feed	266,864
2019 Interest/Bank Charges	(30)
2019 Exhibit Maintenance & Renovations	36,710
2019 Water Quality Supplies	38,474
2019 Visitor Services	228,064
2019 Maintenance	338,550
2019 Education	272,282
2019 Maintenance-Buildings & Ground	89,732
2019 Medical, Dental & Lab Supplies	7,934

Total Deductions: \$ (3,361,057)

TOTAL: \$ 4,507,677



**Fresno County Zoo Authority
Administration Fund Cash Flow
For the Month Ended August 31, 2020**

Cash Balance as of 08/31/20 \$ 2,058,971

DEDUCTIONS

(FY 20-21 Remaining budgets, paid through claim ZA Claim 05/31/2020):

2019 Telephone Charges	250
2019 Memberships	500
2019 Office Expense	6,000
2019 Postage	1,000
2019 PeopleSoft Financials Charges	735
2019 Professional Services	134,530
2019 Data Processing Services	1,500
2019 Publications & Legal Notices	500
2019 Trans, Travel & Education	2,500

Total Deductions:

\$ (147,515)

TOTAL:

\$ 1,911,456



AGENDA ITEM 6

DATE: October 28, 2020

TO: Fresno County Zoo Authority Board

FROM: Eric Xin, Partner, Brown Armstrong Accountancy Corporation

SUBJECT: Zoo Authority Year Ended June 30, 2020 Financial Statements and Auditor's Report

RECOMMENDED ACTION:

Receive Zoo Authority Year Ended June 30, 2020 financial statements with independent auditor's report from Brown Armstrong Accountancy Corporation.

DISCUSSION:

The office of the Auditor/Controller–Treasurer/Tax Collector prepares the Authority's Financial Statements at the end of each fiscal year. These financial statements are audited by an external certified public accountant or firm (independent auditor). The annual audit will be conducted in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The report issued by the independent auditor as well as the related financial statements will be presented to the Authority Board and the general public at an Authority publicly noticed meeting.

ATTACHMENTS:

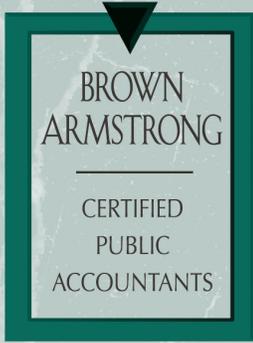
Year Ended June 30, 2020 Financial Statements and Auditor's Report

**FRESNO COUNTY ZOO AUTHORITY
FINANCIAL STATEMENTS WITH
INDEPENDENT AUDITOR'S REPORT**

For the Year Ended June 30, 2020

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Fresno County Zoo Authority
Fresno, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the general fund, and the aggregate remaining fund information of the Fresno County Zoo Authority (the Authority), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the general fund, and the aggregate remaining fund information of the Authority, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2020, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
October 13, 2020

FRESNO COUNTY ZOO AUTHORITY
Management's Discussion and Analysis
For the Year Ended June 30, 2020

This section of the Fresno County Zoo Authority (Authority) financial report presents a discussion and analysis of the Authority's financial performance during the fiscal year ended June 30, 2020. Please read the information contained in this discussion and analysis in conjunction with the Authority's basic financial statements following this section.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the Authority exceeded liabilities and deferred inflows of resources (referred to as net position) at the end of the 2019-2020 fiscal year by \$2,054,009. This amount is considered restricted net position.
- Liabilities of the Authority totaled \$17,237 at June 30, 2020. This amount primarily consists of expenses related to professional and specialized services provided by the County of Fresno.
- The Authority's total net position increased by \$257,743 during fiscal year 2019-2020.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Authority's basic financial statements. The Authority's basic financial statements are comprised of three components: 1) **Government-wide** financial statements; 2) **Fund** financial statements, and 3) **Notes** to the basic financial statements. Required Supplementary Information (RSI) is included in addition to the basic financial statements.

Government-wide Financial Statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business. Therefore, the statements are reported using the accrual basis of accounting. Please refer to Note 1, for further information on the accrual basis of accounting.

The *statement of net position* presents information on all of the Authority's assets and deferred outflows of resources, along with its liabilities and deferred inflows of resources, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

The *statement of activities* presents information showing how net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of these government-wide financial statements distinguish functions of the Authority that are principally supported by intergovernmental revenues and sales taxes (*governmental activities*) from other functions that are intended to recover all, or a portion, of their costs through user fees and charges (*business-type activities*). The governmental activities of the Authority are general government activities only. During the fiscal year reported, the Authority did not have any business-type activities.

The government-wide financial statements can be found on pages 7-8 of this report.

Funds are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The Authority, like other state and local governments, uses fund accounting to ensure and demonstrate finance-related legal compliance. The *fund financial statements* are reported using the modified accrual basis of accounting, which was designed to reflect budgetary processes used by governments. See Note 1-C for further information regarding the modified

**FRESNO COUNTY ZOO AUTHORITY
Management's Discussion and Analysis
For the Year Ended June 30, 2020**

accrual basis of accounting. The Authority's funds can be divided into two categories: governmental funds (General Fund) and fiduciary funds (private-purpose trust funds).

Statement of Net Position (condensed)

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Assets:		
Current assets	\$ 2,071,246	\$ 1,807,794
Total assets	<u>\$ 2,071,246</u>	<u>\$ 1,807,794</u>
Liabilities:		
Current liabilities	\$ 17,237	\$ 11,528
Total liabilities	<u>\$ 17,237</u>	<u>\$ 11,528</u>
Net position:		
Restricted	\$ 2,054,009	\$ 1,796,266
Total net position	<u>\$ 2,054,009</u>	<u>\$ 1,796,266</u>

Statement of Activities (condensed)

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Revenues:		
General revenues	\$ 350,134	\$ 326,459
Total revenues	<u>\$ 350,134</u>	<u>\$ 326,459</u>
Expenditures:		
Governmental activities	\$ 92,391	\$ 124,953
Total expenditures	<u>\$ 92,391</u>	<u>\$ 124,953</u>
Net position beginning	\$ 1,796,266	\$ 1,594,760
Change in net position	257,743	201,506
Net position ending	<u>\$ 2,054,009</u>	<u>\$ 1,796,266</u>

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Authority's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Authority's near-term financing decisions. Both, the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The Authority's General Fund budgetary comparison schedule is presented in Required Supplementary Information. The Authority adopts an annual

**FRESNO COUNTY ZOO AUTHORITY
Management's Discussion and Analysis
For the Year Ended June 30, 2020**

appropriated budget for its General Fund. A budgetary comparison schedule is thus provided for the General Fund to demonstrate compliance with this budget.

The Authority reports one individual major governmental fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance.

The governmental fund financial statements can be found on pages 9-10 of this report.

Fiduciary funds are used to account for resources held by the Authority in a trustee or agency capacity for others (i.e., Fresno Chaffee Zoo). Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Authority's own programs. The type of fiduciary funds used by the Authority can be further classified as a *private-purpose trust funds*. There are two basic financial statements used to report information on fiduciary funds: the statement of fiduciary net position (required for all fiduciary funds) and the statement of changes in fiduciary net position (required for all fiduciary funds except agency funds).

The fiduciary fund financial statements can be found on pages 11-12 of this report.

Notes to the Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes can be found on pages 13-19 of this report.

Required Supplementary Information is presented for the budgetary comparison schedule of the General Fund, which is presented immediately following the notes to the basic financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Authority, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$2,054,009 at the close of fiscal year 2019-2020. The Authority has no investments in capital assets.

Governmental activities: Governmental activities increased the Authority's net position by \$257,743 during fiscal year 2019-2020. The key element of this increase relates to sales tax revenue exceeding total expenditures by \$218,209.

FINANCIAL ANALYSIS OF THE AUTHORITY FUNDS

As noted earlier, the Authority uses **fund accounting** to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The general government functions are contained in the General Fund. The focus of the Authority's governmental fund is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Authority's financing requirements.

At June 30, 2020, the Authority's governmental fund reported a fund balance of \$2,054,009, an increase of \$257,743 in comparing to the balance of \$1,796,266 reported at June 30, 2019.

**FRESNO COUNTY ZOO AUTHORITY
Management's Discussion and Analysis
For the Year Ended June 30, 2020**

Revenues for the governmental fund totaled \$350,134 in fiscal year 2019-2020. Revenue was primarily comprised from Measure Z sales tax (89%). The remaining 11% was interest.

Expenditures for governmental funds totaled \$92,391 in fiscal year 2019-2020.

GENERAL FUND BUDGETARY HIGHLIGHTS

During the 2019-2020 fiscal year, actual revenues were above those estimated in the final budget by \$9,944 due to a net increase in interest revenue. Actual expenditures were below current year budgeted amounts by \$76,809. This difference in expenditures is primarily due to the consolidation of certain positions and a more efficient delegation of professional service hours provided by the County of Fresno.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Authority's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Fresno County Auditor-Controller's Office, 2281 Tulare Street, Fresno, California 93721.

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BASIC FINANCIAL STATEMENTS

**FRESNO COUNTY ZOO AUTHORITY
STATEMENT OF NET POSITION
June 30, 2020**

	Governmental Activities
ASSETS	
Cash and investments	\$ 1,998,276
Interest receivable	9,722
Due from other governments	63,248
Total assets	2,071,246
 LIABILITIES	
Accrued liabilities	17,237
Total liabilities	17,237
 NET POSITION	
Restricted	2,054,009
Total net position	\$ 2,054,009

The accompanying notes are an integral part of this statement

**FRESNO COUNTY ZOO AUTHORITY
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2020**

Functions/Programs	<u>Expenses</u>	<u>Program Revenues - Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Net Expenses and Changes in Net Position of Governmental Activities</u>
Governmental activities-				
General government	\$ 92,391	\$ -	\$ -	\$ (92,391)
Total	<u>\$ 92,391</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (92,391)</u>

General revenues:

Sales tax	310,600
Interest	<u>39,534</u>
Total general revenues	<u>350,134</u>
Change in net position	<u>257,743</u>
Net position - beginning	<u>1,796,266</u>
Net position - ending	<u>\$ 2,054,009</u>

The accompanying notes are an integral part of this statement

**FRESNO COUNTY ZOO AUTHORITY
BALANCE SHEET
GOVERNMENTAL FUND
June 30, 2020**

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>General Fund</u>
Cash and investments	\$ 1,998,276
Interest receivable	9,722
Due from other governments	63,248
Total assets	<u>2,071,246</u>
Deferred outflows of resources	-
Total assets & deferred outflows of resources	<u>\$ 2,071,246</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	
Liabilities:	
Accrued liabilities	\$ 17,237
Total liabilities	<u>17,237</u>
Deferred inflows of resources	<u>-</u>
Fund balance:	
Restricted	<u>2,054,009</u>
Total fund balance	<u>2,054,009</u>
Total liabilities, deferred inflows of resources, and fund balance	<u>\$ 2,071,246</u>
Reconciliation of the Balance Sheet to the Statement of Net Position	
Total fund balance - governmental fund	\$ 2,054,009
Differences	<u>-</u>
Net position - governmental activities	<u>\$ 2,054,009</u>

The accompanying notes are an integral part of this statement

**FRESNO COUNTY ZOO AUTHORITY
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – GOVERNMENTAL FUND
For the Year Ended June 30, 2020**

REVENUES	General Fund
Measure Z sales tax	\$ 310,600
Interest	39,534
Total revenues	350,134
EXPENDITURES	
Current:	
Office expense	-
Postage	-
PeopleSoft charges	628
Professional and specialized services	91,763
Total expenditures	92,391
Excess of revenues over expenditures	257,743
Net change in fund balance	257,743
FUND BALANCE	
Fund balance - beginning	1,796,266
Fund balance - ending	\$ 2,054,009

**Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balance to the Statement of Activities**

Net change in fund balance - governmental fund	\$ 257,743
Differences	-
Change in net position - governmental activities	\$ 257,743

The accompanying notes are an integral part of this statement

**FRESNO COUNTY ZOO AUTHORITY
STATEMENT OF FIDUCIARY NET POSITION
PRIVATE-PURPOSE TRUST FUNDS
June 30, 2020**

	<u>Operations</u>	<u>Capital Projects</u>	<u>Total</u>
ASSETS			
Cash and investments	\$ 7,519,735	\$ 44,572,368	\$ 52,092,103
Due from other governments	1,022,723	2,076,439	3,099,162
Interest receivable	35,522	213,695	249,217
Total assets	<u>8,577,980</u>	<u>46,862,502</u>	<u>55,440,482</u>
LIABILITIES			
Due to non-profit	139,552	239,694	379,246
Total liabilities	<u>139,552</u>	<u>239,694</u>	<u>379,246</u>
NET POSITION			
Held in trust for operations	8,438,428	-	8,438,428
Held in trust for capital projects	-	46,622,808	46,622,808
Total net position	<u>\$ 8,438,428</u>	<u>\$ 46,622,808</u>	<u>\$ 55,061,236</u>

The accompanying notes are an integral part of this statement

**FRESNO COUNTY ZOO AUTHORITY
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
PRIVATE-PURPOSE TRUST FUNDS
June 30, 2020**

	<u>Operations</u>	<u>Capital Projects</u>	<u>Total</u>
ADDITIONS			
Measure Z sales tax	\$ 4,237,559	\$ 10,981,833	\$ 15,219,392
Interest	155,576	843,674	999,250
Reimbursements	-	34,147	34,147
Total additions	<u>4,393,135</u>	<u>11,859,654</u>	<u>16,252,789</u>
DEDUCTIONS			
Disbursements to non-profit	<u>4,003,126</u>	<u>1,350,447</u>	<u>5,353,573</u>
Total deductions	<u>4,003,126</u>	<u>1,350,447</u>	<u>5,353,573</u>
Change in net position	390,009	10,509,207	10,899,216
Net position held in trust - beginning	<u>8,048,419</u>	<u>36,113,601</u>	<u>44,162,020</u>
Net position held in trust - ending	<u>\$ 8,438,428</u>	<u>\$ 46,622,808</u>	<u>\$ 55,061,236</u>

The accompanying notes are an integral part of this statement

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NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Fresno County Zoo Authority (Authority) was created by the approval of Measure Z by the voters of Fresno County (County) in November 2004. Measure Z authorized the imposition of a 0.1% sales and use tax (the sales tax) in the County for 10 years. The Authority may spend up to 2% of the revenue for its own administrative expenses. The remaining 98% of the revenue must be used exclusively for the support of zoos, zoological facilities, and related zoological purposes within the County. Of this 98%, at least 2/3 must be spent on capital improvement projects, and up to 1/3 may be spent on operations and maintenance of the facilities. The 0.1% sales tax commenced April 1, 2005, expired on April 30, 2015, and on November 4, 2014, the measure was approved by the voters for an additional ten years.

The basic financial statements of the Authority include all of its financial activities. The Authority is the sole independent agency responsible for administering Measure Z funds and is governed by a seven-member board consisting of six qualified electors (Fresno County voters) and the City of Fresno Mayor. The six qualified electors are appointed by the Fresno County Board of Supervisors.

B. Basis of Presentation

Government-wide Financial Statements

The statement of net position and the statement of activities report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. The Authority does not have any business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, then unrestricted resources as they are needed.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements

The fund financial statements provide information about the Authority's individual funds including governmental and fiduciary funds. Separate statements for each fund category are presented. The balance sheet and statement of revenues, expenditures, and changes in fund balance focus on the presentation of the major governmental fund, the General Fund. These two statements are used to report information regarding the Authority's own operations and programs (up to 2% of Measure Z sales tax revenue). The statement of fiduciary net position and the statement of changes in fiduciary net position provide information regarding the 98% of sales tax proceeds and related disbursements, which are exclusively restricted for the support of zoos, zoological facilities, and related zoological purposes within the County. Disbursements of Measure Z funds during fiscal year ended June 30, 2020, were made to the Fresno's Chaffee Zoo Corporation (the entity operating the Fresno Chaffee Zoo).

The Authority reports the following major governmental fund:

- The *General Fund* is used to account for the revenue (up to 2% of Measure Z sales tax revenue) and expenditures necessary to carry out basic operating activities of the Authority. Activities of the General Fund include professional and specialized services required for the administration of Measure Z funds.

The Authority reports the following fiduciary funds:

- The *Private-Purpose Trust Funds* are used to account for the portion of Measure Z sales tax proceeds (and related disbursements), exclusively restricted for the support of zoos, zoological facilities, and related zoological purposes within the County (no less than 98% of total Measure Z proceeds). During the fiscal year ended June 30, 2020, disbursements of Measure Z funds were made to the Fresno's Chaffee Zoo Corporation (FCZC), which is the entity operating the Fresno Chaffee Zoo.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under the accrual basis of accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due and payable.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities, and Net Position or Fund Balance

Cash and Investments

Investments for the Authority are reported at fair value.

Due from Other Governments

Due from other governments represent sales tax receipts in the months subsequent to the Authority's fiscal year-end relating to the prior year's sales activity. The Authority has contracted with the California State Board of Equalization for collection and distribution of the 0.1% sales tax. The Board of Equalization receives an administrative fee for providing this service. The Authority records sales tax revenues net of such fees.

Accrued Liabilities

The Authority has agreements with the County, whereby the County provides legal, accounting and other professional and technical services. Accrued liabilities reported on the financial statements of the Authority primarily consist of professional and specialized services provided by the County.

Net Position

The classification of net position into three components – net investment in capital assets, restricted net position, and unrestricted net position – is required by GASB Statement No. 34 (and subsequently GASB Statement No. 63). These classifications are defined as follows:

- Net Investment in Capital Assets – This category consists of capital assets, net of accumulated depreciation and reduced by outstanding balances of debt issued to finance the acquisition, improvement, or construction of those assets.
- Restricted – This category consists of constraints placed on net position use through external constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislations.
- Unrestricted – This category represents funds which are undesignated and available for general operations.

Use of Management Estimates

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A reconciliation of the total fund balance for the governmental fund to the total net position of governmental activities has been prepared as part of the basic financial statements. However, no differences were reported between total fund balance and total net position for the fiscal year ended June 30, 2020.

A reconciliation of the total net change in fund balance for the governmental fund to the total change in net position of governmental activities has been prepared as part of the basic financial statements. However, no differences were reported between total net change in fund balance and total change in net position for the fiscal year ended June 30, 2020.

NOTE 3 – CASH, INVESTMENTS, AND DEPOSITS

The Authority, under contract, maintains specific cash deposits and investments with the Fresno County Auditor-Controller/Treasurer-Tax Collector, and participates in the common investment pool of the County. The County is restricted by State code in the types of investments in which it can engage.

NOTE 4 – BUDGET/DISBURSEMENTS

The Authority adopts an annual appropriated budget for its General Fund which is approved by its board members. A budgetary comparison schedule is thus provided for the General Fund to demonstrate compliance with this budget.

Measure Z-funded line items of Fresno’s Chaffee Zoo Corporation’s (FCZC) operating and capital projects budgets for calendar years 2019 and 2020 were approved by the Authority’s board members. FCZC is the entity operating the Fresno Chaffee Zoo and functions separately from the Authority, operating on a calendar year basis (ending December 31). The Authority’s oversight of FCZC extends only to the administration of Measure Z funds.

During fiscal year ended June 30, 2020, disbursements totaling \$5,353,573 were made to FCZC: \$4,003,126 for operations and \$1,350,447 for capital projects.

Undistributed sales tax revenue net of expenses incurred during the fiscal year are classified as “net position held in trust” in the statement of fiduciary net position. The balance reported at June 30, 2020, is as follows:

Held in Trust For:	
Operations	\$ 8,438,428
Capital projects	46,622,808
Total	\$ 55,061,236

NOTE 5 – LIABILITIES

Liabilities of the Authority totaled \$17,237 at June 30, 2020. This amount primarily consisted of expenses related to professional and specialized services provided by the County of Fresno.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 6 - FUND BALANCE

In the fund financial statements, governmental funds report fund balance as nonspendable, restricted, committed, assigned or unassigned based primarily on the extent to which the Authority is bound to honor constraints on how specific amounts can be spent.

- **Nonspendable-** Amounts that are not in spendable form (such as inventory) or are required either legally or contractually to be maintained intact.
- **Restricted-** Amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional or enabling legislation.
- **Committed-** Amounts constrained to specific purposes by the Authority itself, using the Authority's highest level of decision-making authority (the Board of Directors). To be reported as committed, amounts cannot be used for any other purpose unless the Authority takes the same highest level action to remove or change the constraint. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.
- **Assigned-** Amounts the Authority *intends* to use for a specific purpose. Intent can be expressed by the Authority at either the highest level of decision-making authority or by an official or body to which the Authority delegates the authority. This is also the classification for residual funds.
- **Unassigned-** The residual classification for the Authority's General Fund that includes amounts not contained in the other classifications. In other funds, the unassigned classification is used only if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes.

The Authority establishes and modifies or rescinds fund balance commitments by passage of an ordinance or policy. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget as a designation or commitment of the fund, such as approved construction contracts. Assigned fund balance is established by the Authority through adoption or amendment of the budget or future year budget plan as intended for a specific purpose.

When both restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, followed by the unrestricted committed, assigned and unassigned resources as they are needed.

The Authority's General Fund balance of \$2,054,009 is considered restricted. This is because the monies are derived from Measure Z and are required to be spent in a manner that is consistent with the limitations placed on its use.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 7 – RECENTLY RELEASED STANDARDS BY GASB

During the fiscal year ending June 30, 2020, the Authority implemented the following standards:

GASB Statement No. 95 – *Postponement of the Effective Dates of Certain Authoritative Guidance*. The requirements of this statement are effective immediately. The Authority will implement GASB Statements No. 84, 87, 89, 90, 91, 92, and 93 in accordance with the postponed effective dates as state in GASB Statement No. 95.

Recently released GASB standards affecting future years are as follows:

GASB Statement No. 84 – *Fiduciary Activities*. The requirements of this statement are effective for periods beginning after December 15, 2019. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 87 – *Leases*. The requirements of this statement are effective for periods beginning after June 15, 2021. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The provisions of GASB Statement No. 89 are effective for financial statements beginning after December 15, 2020. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 90 – *Majority Equity Interests – An Amendment of GASB Statements No. 14 and No. 61*. The provisions of GASB Statement No. 90 are effective for financial statements beginning after December 15, 2019. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 91 – *Conduit Debt Obligations*. The provisions of GASB Statement No. 91 are effective for financial statements beginning after December 15, 2021. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 92 – *Omnibus 2020*. The requirements of this statement are effective for reporting periods beginning after June 15, 2021. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 93 – *Replacement of Interbank Offered Rates*. The provisions of GASB Statement No. 93 are effective for financial statements beginning after June 15, 2021. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The provisions of GASB Statement No. 94 are effective for financial statements beginning after June 15, 2022. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*. The provisions of GASB Statement No. 96 are effective for financial statements beginning after June 15, 2022. The Authority has not fully judged the effect of the implementation of this statement as of the date of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

GASB Statement No. 97 – *Certain Component Units Criteria, and Accounting and Financial Reporting of Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment to GASB Statement No. 14 and 84 and a supersession of GASB Statement No. 32.* The requirements in paragraph 4 as it applies to defined contribution plans, defined OPEB plans, and other employee benefit plans, and paragraph 5 are effective immediately. All other requirements are applicable for reporting periods beginning after June 15, 2020. The Corporation has not fully judged the effect of the implementation of this standard on the financial statements.

NOTE 8 – SUBSEQUENT EVENTS

In compliance with accounting standards, management has evaluated events that have occurred after year-end to determine if these events are required to be disclosed in the basic financial statements. Events were considered through October 05, 2020, which is the date of issuance of the Authority's independent auditor's report.

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) pandemic. In response, the County of Fresno, followed by the Governor of California, issued a Shelter at Home order effective March 19, 2020, requiring non-essential businesses to temporarily close to the public. At the current time, management is unable to quantify the potential effects of this pandemic on future financial statements.

REQUIRED SUPPLEMENTARY INFORMATION
(Other than MD&A)

**FRESNO COUNTY ZOO AUTHORITY
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
For the Year Ended June 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Resources:				
Sales tax	\$ 315,190	\$ 315,190	\$ 310,600	\$ (4,590)
Interest	25,000	25,000	39,534	14,534
Total resources	<u>340,190</u>	<u>340,190</u>	<u>350,134</u>	<u>9,944</u>
Charges to appropriations:				
Current:				
Office expenses	6,000	6,000	-	6,000
Professional and specialized services	156,150	156,150	91,763	64,387
Postage	1,000	1,000	-	1,000
Data processing services	1,500	1,500	-	1,500
Memberships	500	500	-	500
Transportation, travel, and education	2,500	2,500	-	2,500
Publications and legal notices	500	500	-	500
Telephone	250	250	-	250
PeopleSoft charges	800	800	628	172
Contingencies	-	-	-	-
Total charges to appropriations	<u>169,200</u>	<u>169,200</u>	<u>92,391</u>	<u>76,809</u>
Change in net position	<u>\$ 170,990</u>	<u>\$ 170,990</u>	257,743	<u>\$ 86,753</u>
NET POSITION				
Net position - beginning			<u>1,796,266</u>	
Net position - ending			<u>\$ 2,054,009</u>	

The accompanying note is an integral part of this schedule

**NOTE TO BUDGETARY COMPARISON SCHEDULE
GENERAL FUND**

Budgets and Budgetary Data

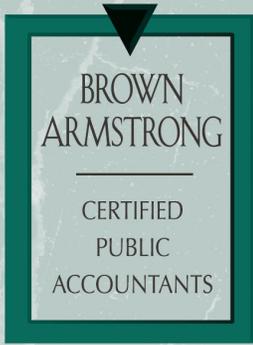
The Authority adopts a legal annual operating budget for its General Fund. All budget transfers and expenditures are approved by the Authority's Board of Directors or by the Authority Administrator prior to disbursement. The legal level of budgetary control is at the object level. The final budget revenue and expenditure amounts represent the original budget modified by any amendments and adjustments that have occurred during the year. The Authority uses an encumbrance system as an extension of normal budgetary accounting. Under the encumbrance system, the expenditure of monies is encumbered in order to reserve that portion of applicable appropriations. Encumbrances are combined with expenditures for budgetary comparison purposes. Unencumbered appropriations lapse at year-end; encumbered appropriations at year-end are carried forward in the ensuing new fiscal year's budget but are kept separate from the new fiscal year's budget. The encumbrances are reported as prior budget year appropriations on all financial reports but are available for expenditure in the new fiscal year.

A budgetary comparison schedule for the General Fund is presented on Page 20. Its purpose is to demonstrate compliance with the approved budget for fiscal year 2019-2020. Actual expenditures appearing on the schedule are presented using the accrual basis of accounting.

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OTHER AUDITOR'S REPORT

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Fresno County Zoo Authority
Fresno, California

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We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the general fund, and the aggregate remaining fund information of Fresno County Zoo Authority (the Authority), as of and for the year ended June 30, 2020, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated October 13, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
October 13, 2020



AGENDA ITEM 7

DATE: October 28, 2020
TO: Fresno County Zoo Authority Board
FROM: Scott Barton, Director
Fresno Chaffee Zoo Corporation
SUBJECT: Zoo Director's Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Director's report.



AGENDA ITEM 8

DATE: October 28, 2020

TO: Fresno County Zoo Authority Board

FROM: Lily Wachter, Chief Financial Officer
Fresno Chaffee Zoo Corporation

SUBJECT: September 2020 Year-to-Date Financial Report

RECOMMENDED ACTION:

Receive Fresno Chaffee Zoo Corporation September 2020 Year-to-Date Financial Report.

ATTACHMENTS:

September 2020 Financial Report



Financial Report
September 2020 YTD Financial Report

Summary

September 2020

Key Takeaway: Improved attendance and strong support from members resulted in more than \$900,000 in revenue in September.

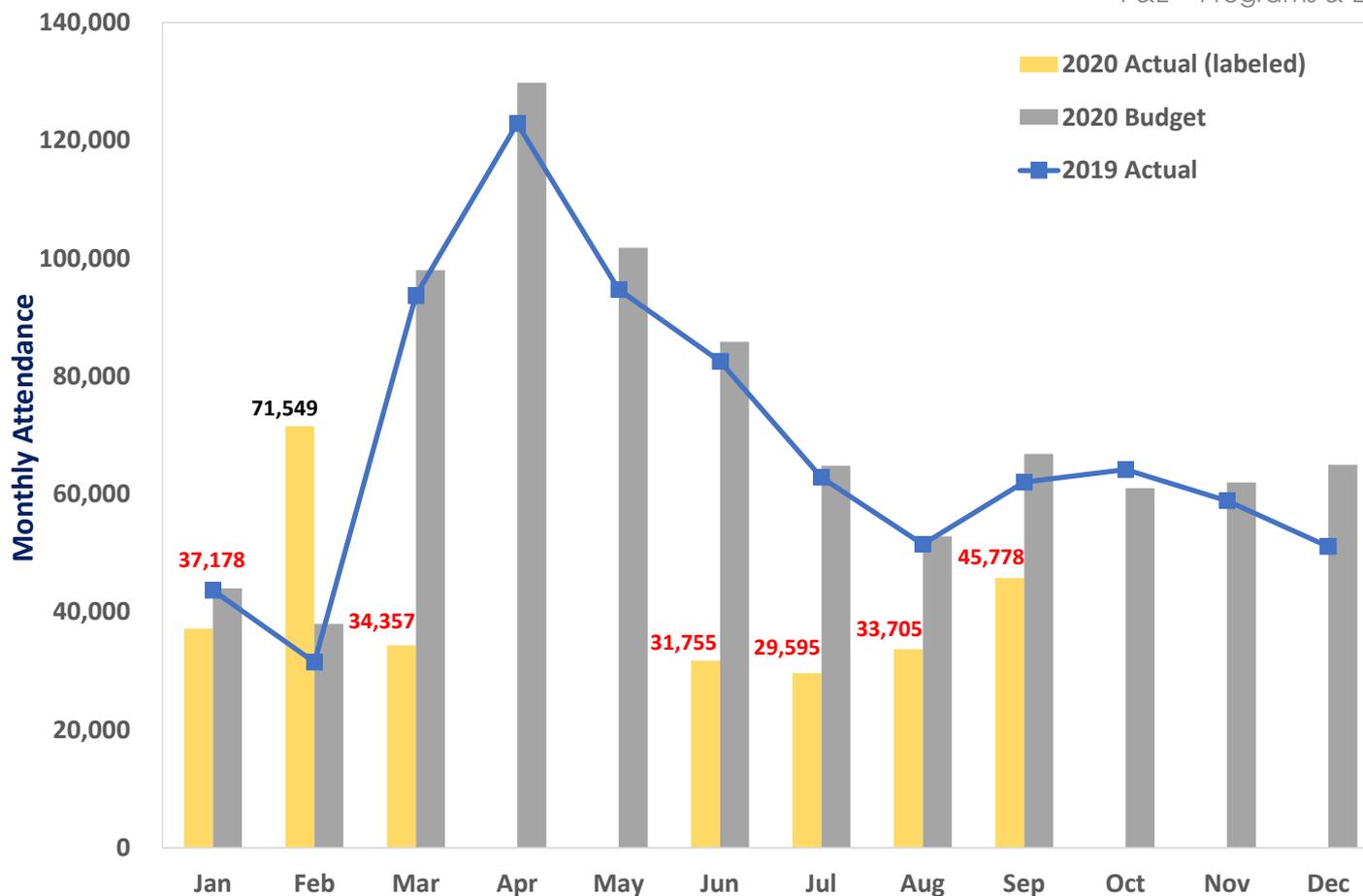
- \$4,978,002 self-generated revenue YTD (47% below budget)
- \$10,767,437 expenses (21% below budget)
- (\$5,789,435) operating income (40% below budget)
- (\$1,266,981) operating income with Measure Z support (15x budgeted deficit)
- \$585,220 net surplus, which includes:
 - \$4,023,881 Measure Z Capital Funds
 - (\$2,691,000) Depreciation
 - \$480,166 Investment income/interest income
 - \$39,154 Other

2020 – Attendance

September 2020 YTD attendance = 283,917 (38% of 2019)
 September 2020 = 45,778 (74% of 2019)

Vs. 2019	Jul	Aug	Sep
Total	47%	65%	74%
Ex P&E	51%	71%	81%

P&E = Programs & Events



Sep '20 YTD – Variance Analysis vs. Budget

Summary	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Attendance	283,917	562,332	(278,415)	(50%)	531,889	(247,972)	(47%)
Revenue	\$5,934,252	\$9,450,832	(\$3,516,580)	(37%)	\$8,440,085	(\$2,505,833)	(30%)
Personnel Expenses	\$7,221,205	\$8,295,683	(\$1,074,478)	(13%)	\$7,300,266	(\$79,061)	(1%)
Other Expenses	\$3,546,232	\$5,281,452	(\$1,735,220)	(33%)	\$4,752,660	(\$1,206,428)	(25%)
Operations Surplus (Deficit)	(\$4,833,185)	(\$4,126,303)	(\$706,882)	(17%)	(\$3,612,841)	(\$1,220,344)	(34%)
Measure Z Operating	\$3,566,204	\$4,048,990	(\$482,786)	(12%)	\$3,921,786	(\$355,582)	(9%)
Operations + MZ Surplus (Deficit)	(\$1,266,981)	(\$77,313)	(\$1,189,668)	(1539%)	\$308,945	(\$1,575,926)	nm
Other Non-Operating	\$1,852,201	(\$2,411,260)	\$4,263,461	nm	\$2,039,715	(\$187,514)	(9%)
Net Surplus (Deficit)	\$585,220	(\$2,488,573)	\$3,073,793	nm	\$2,348,660	(\$1,763,440)	(75%)
Adjusted Revenue	\$4,978,002	\$9,450,832	(\$4,472,830)	(47%)	\$8,440,085	(\$3,462,083)	(41%)
Adjusted Operating Deficit	(\$5,789,435)	(\$4,126,303)	(\$1,663,132)	(40%)	(\$3,612,841)	(\$2,176,594)	(60%)

Revenue - Selected Detail	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Admissions	\$1,874,219	\$4,699,623	(\$2,825,404)	(60%)	\$3,535,323	(\$1,661,104)	(47%)
Membership	\$896,710	\$1,037,879	(\$141,169)	(14%)	\$1,328,001	(\$431,291)	(32%)
Food Services/Gift Shop	\$533,120	\$1,030,750	(\$497,630)	(48%)	\$980,322	(\$447,203)	(46%)
Dinosaur Exhibit	\$462,413	\$626,066	(\$163,653)	(26%)	\$504,973	(\$42,560)	(8%)
Grants/Fundraising, ex-bequest	\$198,768	\$87,500	\$111,268	127%	\$156,395	\$42,373	27%
Bequest - unrestricted	\$318,750	nm	nm	nm	nm	nm	nm
Bequest - board-designated	\$956,250	nm	nm	nm	nm	nm	nm
Other	\$694,022	\$1,969,014	(\$1,274,992)	(65%)	\$165,900	\$528,122	318%
Revenue	\$5,934,252	\$9,450,832	(\$3,516,580)	(37%)	\$6,670,914	(\$736,662)	(11%)

Adjusted revenue / operating deficit include unrestricted portion of bequest (\$318,750) but exclude board-designated portion (\$956,250)

Expenses - Selected Detail	Actuals	FY 20 Budgeted	FY 20 Diff.	% Diff.	FY 19 Actual	FY 19 Diff.	% Diff.
Personnel - Animal/Vet.	\$2,967,134	\$3,343,083	(\$375,949)	(11%)	\$2,979,514	(\$12,380)	(0%)
Personnel - Education	\$811,212	\$924,959	(\$113,747)	(12%)	\$890,377	(\$79,165)	(9%)
Personnel - Maint./Hort.	\$659,199	\$1,005,906	(\$346,707)	(34%)	\$698,348	(\$39,149)	(6%)
Personnel - Other	\$2,783,660	\$3,021,735	(\$238,075)	(8%)	\$2,732,027	\$51,633	2%
Animal Services	\$313,261	\$359,503	(\$46,242)	(13%)	\$347,039	(\$33,778)	(10%)
Dinosaur Exhibit	\$435,993	\$727,136	(\$291,143)	(40%)	\$579,607	(\$143,614)	(25%)
Utilities	\$598,347	\$708,500	(\$110,153)	(16%)	\$701,294	(\$102,947)	(15%)
Repairs & Replacements	\$309,349	\$315,213	(\$5,864)	(2%)	\$339,556	(\$30,207)	(9%)
Contracted/Prof. Services	\$548,449	\$477,409	\$71,040	15%	\$531,360	\$17,089	3%
Conservation	\$115	\$125,000	(\$124,885)	(100%)	-	\$115	nm
Other	\$1,328,512	\$2,568,691	(\$1,240,179)	(48%)	\$2,253,804	(\$925,292)	(41%)
Operating Expenses	\$10,767,437	\$13,577,135	(\$2,809,698)	(21%)	\$12,052,926	(\$1,285,489)	(11%)

FCZC Balance Sheet

	September 2020	September 2019
ASSETS		
Current Assets		
Cash	\$1,647,068	\$374,565
Short Term Investments-Retention	\$67,867	\$304,879
Accounts Receivable	\$4,913,856	\$1,217,406
Prepaid Expenses	\$267,953	\$321,794
Deferred Maintenance	\$72,402	\$174,151
Total Current Assets	\$6,969,146	\$2,392,795
Other Assets		
Long Term Investments	\$12,524,428	\$11,546,670
Buildings, Equipment, Vehicles, and Furniture (net)	\$3,719,113	\$3,663,562
Exhibits	\$63,166,249	\$61,194,698
Construction in Progress	\$7,994,938	\$8,803,151
Goodwill	\$115,366	\$115,366
Total Other Assets	\$87,520,094	\$85,323,446
TOTAL ASSETS	\$94,489,240	\$87,716,241
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts Payable and Accrued Liabilities	\$6,084,760	\$2,126,975
Line of Credit/Loan Account	\$1,028,289	\$86,195
Loan Account PPP	\$1,702,700	\$0
Retention Payable	\$132,156	\$290,610
Total Liabilities	\$8,947,905	\$2,503,780
Total Net Assets	\$85,541,335	\$85,212,461
TOTAL LIABILITIES AND NET ASSETS	\$94,489,240	\$87,716,241



AGENDA ITEM 9

DATE: October 28, 2020

TO: Fresno County Zoo Authority Board

FROM: Lily Wachter, Chief Financial Officer
Fresno Chaffee Zoo Corporation

SUBJECT: Amend 2020 Measure Z Operations Budget Due to COVID-19

RECOMMENDED ACTION:

Approve a request from Fresno's Chaffee Zoo Corporation to increase the 2020 Measure Z Operations Budget by \$1,500,000 to help address the shortfall in revenue related to COVID-19.

DISCUSSION:

The Need: The zoo's management team is committed to providing excellent animal care and a world-class experience for guests while supporting the staff of the Fresno Chaffee Zoo. This year, the team expects a major shortfall in revenue to result in a substantial operating deficit. Due to COVID-19, the zoo was closed for 89 days in the spring, when attendance is normally highest. The zoo reopened on June 12th, but with health and safety modifications including capacity limits, building and area closures, increased cleaning, and cancellation of in-person education programs and events.

The Plan: The zoo's plan for addressing the 2020 operating deficit is:

- \$1.7 million – Paycheck Protection Program (PPP) loan
- \$0.3 million – creative revenue generation through virtual education programs, school partnerships, caricatures, and other efforts
- \$2.0 million – expense savings (including \$0.8 million in the second half of 2020)
- \$1.0 million – margin loan balance
- \$1.0 million – other sources, including donations, virtual fundraisers (e.g. Safari Night), and the sale of investments
- \$6.0 million – sub-total
- **\$1.5 million – increase in Measure Z Operations Budget requested today**
- \$7.5 million – total estimated sources of cash to cover 2020 operating deficit

The Impact: As of 12/31/2019, Measure Z Funds available for operations totaled \$7,137,856. Over the years, this balance has increased as the zoo has generally been conservative in its annual operating budget requests relative to expected tax receipts and as interest has accrued on the balance. Assuming that calendar-year 2020 tax receipts are generally in line with expectations, this balance would be affected as follows:

- \$5.6 million – amount available for operations at 12/31/2020
- \$4.7 million – unallocated amount available for operations at 12/31/2020, including 2020 claims reimbursed in early 2021
- \$4.7 million – unallocated amount available for operations at 12/31/2021, assuming the zoo’s 2021 Measure Z Operations Budget request is approximately equal to 2021 tax receipts

The Budget: The zoo proposes to amend the 2020 Measure Z Operations Budget by increasing the allocation to certain existing line items and adding line items, as summarized in the table below. The zoo intends to reflect the amended budget beginning with its next monthly operations claim (2020-09).

Measure Z Operations Budget for 2020		Original	As Previously Amended	Proposed	Additions
Animal Care Salaries & Benefits	Original Line Item	\$3,811,000	\$2,870,000	\$2,870,000	-
Veterinary Salaries & Benefits	Original Line Item	\$390,000	\$290,000	\$310,000	\$20,000
Animal Feed	Original Line Item	\$405,000	\$405,000	\$405,000	-
Exhibit Maintenance & Renovations	Original Line Item	\$64,000	\$64,000	\$64,000	-
Water Quality Supplies	Original Line Item	\$60,000	\$60,000	\$60,000	-
Utilities (Gas & Electric)	Original Line Item	\$533,567	\$363,567	\$363,567	-
Education Salaries & Benefits	Previously Added	-	\$350,000	\$590,000	\$240,000
Maintenance/Horticulture Salaries & Benefits	Previously Added	-	\$402,000	\$456,000	\$54,000
Visitor Services/Security Salaries & Benefits	Previously Added	-	\$303,000	\$480,000	\$177,000
Maintenance Repairs	Previously Added	-	\$134,000	\$190,000	\$56,000
Veterinary Supplies	Previously Added	-	\$22,000	\$31,000	\$9,000
Administration Salaries & Benefits	New Line Item	-	-	\$265,000	\$265,000
Behind the Scenes Salaries & Benefits	New Line Item	-	-	\$20,000	\$20,000
Bird Show Salaries & Benefits	New Line Item	-	-	\$70,000	\$70,000
Information Technology Salaries & Benefits	New Line Item	-	-	\$29,000	\$29,000
Marketing (incl. Memb./Devt./Events) Salaries & Benefits	New Line Item	-	-	\$280,000	\$280,000
Dinosaur Exhibit Salaries, Benefits, Equipment, and Other Exp.	New Line Item	-	-	\$280,000	\$280,000
Wire Fees	Current Line Item	\$120	\$120	\$120	-
Total		\$5,263,687	\$5,263,687	\$6,763,687	\$1,500,000

ATTACHMENT(S):

PowerPoint Presentation



**Request to Increase
2020 Measure Z Operations Budget
Due to COVID-19**

Request

Recommended Action

- **Approve a request from Fresno's Chaffee Zoo Corporation to increase the 2020 Measure Z Operations Budget by \$1,500,000 to help address the shortfall in revenue related to COVID-19.**

Discussion

- **Zoo management team commitment**
 - Excellent animal care
 - World-class experience for guests
 - Support for zoo staff
- **Due to COVID-19, the zoo was closed for 89 days in the spring**
 - Peak season, when attendance is normally highest
- **Zoo reopened on June 12th, but with health and safety modifications**
 - Capacity limits
 - Building and area closures
 - Increased cleaning
 - Cancellation of in-person education programs and events



Overall financial plan for 2020 operations

Mix of financial resources will cover 2020 deficit

- **Self-generated:** New sources of revenue and targeted expense savings
- **Borrowing:** PPP loan and margin loan
- **Measure Z:** Operations Fund

Source of funds	Amount
Paycheck Protection Program (PPP) loan	\$1.7 million
Creative revenue (e.g. virtual programs, partnerships)	\$0.3 million
Expense savings	\$2.0 million
Margin loan balance	\$1.0 million
Other sources (e.g. donations, sale of investments)	\$1.0 million
Sub-total	\$6.0 million
Increase in 2020 Measure Z Operations Budget	\$1.5 million
Total estimated cash to cover 2020 operating deficit	\$7.5 million

Impact on Measure Z Operations Fund

Expect to maintain robust balance in Measure Z Operations Fund

- **Over the years, balance has increased**
 - Zoo has been conservative in its annual operating budget requests
 - Interest has accrued on the balance

Measure Z Operations Fund	Est. Balance
December 31, 2019	\$7.1 million
December 31, 2020 (estimated balance)	\$5.6 million
December 31, 2020 (estimated unallocated balance)	\$4.7 million
December 31, 2021 (estimated unallocated balance)	\$4.7 million

Notes:

- November and December operations claims typically fund in the next calendar year – this accounts for the difference between the year-end balance and the year-end unallocated balance.
- Unallocated balance at year-end 2021 is expected to be approximately equal to unallocated balance at year-end 2020, assuming the zoo's 2021 Measure Z Operations Budget request is approximately equal to 2021 tax receipts.

Proposed Amended Budget

Proposal

- Add line items
- Increase allocation to certain existing line items
- Begin with next monthly operations claim (2020-09)

Measure Z Operations Budget for 2020		Original	As Previously Amended	Proposed	Additions
Animal Care Salaries & Benefits	Original Line Item	\$3,811,000	\$2,870,000	\$2,870,000	-
Veterinary Salaries & Benefits	Original Line Item	\$390,000	\$290,000	\$310,000	\$20,000
Animal Feed	Original Line Item	\$405,000	\$405,000	\$405,000	-
Exhibit Maintenance & Renovations	Original Line Item	\$64,000	\$64,000	\$64,000	-
Water Quality Supplies	Original Line Item	\$60,000	\$60,000	\$60,000	-
Utilities (Gas & Electric)	Original Line Item	\$533,567	\$363,567	\$363,567	-
Education Salaries & Benefits	Previously Added	-	\$350,000	\$590,000	\$240,000
Maintenance/Horticulture Salaries & Benefits	Previously Added	-	\$402,000	\$456,000	\$54,000
Visitor Services/Security Salaries & Benefits	Previously Added	-	\$303,000	\$480,000	\$177,000
Maintenance Repairs	Previously Added	-	\$134,000	\$190,000	\$56,000
Veterinary Supplies	Previously Added	-	\$22,000	\$31,000	\$9,000
Administration Salaries & Benefits	New Line Item	-	-	\$265,000	\$265,000
Behind the Scenes Salaries & Benefits	New Line Item	-	-	\$20,000	\$20,000
Bird Show Salaries & Benefits	New Line Item	-	-	\$70,000	\$70,000
Information Technology Salaries & Benefits	New Line Item	-	-	\$29,000	\$29,000
Marketing (incl. Memb./Devt./Events) Salaries & Benefits	New Line Item	-	-	\$280,000	\$280,000
Dinosaur Exhibit Salaries, Benefits, Equipment, and Other Exp.	New Line Item	-	-	\$280,000	\$280,000
Wire Fees	Current Line Item	\$120	\$120	\$120	-
Total		\$5,263,687	\$5,263,687	\$6,763,687	\$1,500,000



AGENDA ITEM 10

DATE: October 28, 2020

TO: Fresno County Zoo Authority Board

FROM: Scott Barton, Executive Director
Fresno's Chaffee Zoo Corporation

SUBJECT: Request to Release Retention for CLR Design, Inc. fee for Kingdoms of Asia

RECOMMENDED ACTION:

Approve and authorize release of retention withheld on CLR Design, Inc. fee for Kingdoms of Asia (\$6,424).

DISCUSSION:

Upon completion of a Fresno Chaffee Zoo project, the Zoo Corporation may request the release of any retention funds withheld for the project. Prior to releasing any retention funds from the escrow account, ZooCorp shall request the release at an Authority Board meeting.

CLR has concluded their work for the bidding and permitting phase of the Kingdoms of Asia project. The contingency is five percent.

ATTACHMENTS:

CLR Retention Release Invoice
Zoo Corp September Meeting Minutes



D E S I G N

EXHIBIT DESIGN • ARCHITECTURE • LANDSCAPE ARCHITECTURE

Fresno Chaffee Zoo
Rick Treach
894 West Belmont Avenue
Fresno, CA 93728

Invoice number 9903
Date 07/31/2020

Proj FCZ17ASI.01 FRESNO CHAFFEE ZOO ASIAN
ect EXHIBIT DD - CA

For the release of retainage associated with the Bidding/Permitting Phase of this exhibit.

Asian Exhibits

Invoice Summary

Description	Contract Amount	Percent Retainage	Fee Retainage	Incidental Retainage	Total Retainage Billed
BIDDING/PERMITTING	128,476.00	5%	6,423.80	0.00	6,423.80

Invoice total 6,423.80

Beneficiary Name: CLR Design, Inc.
Beneficiary Address: 833 Chestnut Street, Suite 909, Philadelphia, PA 19107
Beneficiary Bank: PNC Bank, N.A., Philadelphia, PA
Beneficiary Account: 8400633794
Beneficiary Routing #: 031000053

Fresno Chaffee Zoo
894 W. Belmont Avenue
Fresno, CA 93728

Fresno's Chaffee Zoo Corporation
Board of Directors Meeting
Minutes

Thursday, September 10, 2020
Zoom: <https://zoom.us/j/99520473264>

Board Members Present

- Mr. Oliver Baines, joined at 6:24 PM
- Dr. Ed Gonzalez, Vice Chair
- Mr. Babatunde Ilori
- Mr. Kyle Kirkland, Chair
- Mr. Rion Morgenstern, Treasurer
- Mr. Ross Parnagian
- Dr. Emy Phillips, Secretary
- Ms. Julie Vance

Board Members Absent

- Ms. Chelsea Cates

Board Advisors Present

- Mr. Scott Barton, CEO
- Mr. Doug Larsen, Legal Counsel
- Ms. Patty McLane, Docent President

Zoo Staff Present

- Ms. Alisha Anderson
- Mr. Luke Giffen
- Mr. Steven Gonzales-Warkentin
- Ms. Laura Martina
- Mr. Amos Morris
- Ms. Lyn Myers
- Dr. Shannon Nodolf
- Mr. Jesse Santiago
- Dr. Lily Wachter
- Mr. Dean Watanabe

Guest Speakers Present

- Mr. Robert Golden, Golden Charter Academy

The meeting commenced at 5:31 PM

Item 01: Roll Call

Mr. Gonzales-Warkentin called the roll and established that a quorum was present.

Item 02: Public Comment

Mr. Kirkland asked if any members of the public present wished to comment. Hearing none, he proceeded with the agenda.

Item 03: Approve Minutes from 7/23/2020 Board Meeting

Mr. Kirkland asked if there were any comments on or revisions to the draft minutes from the July 23rd Board Meeting. Hearing none, Mr. Morgenstern made a motion to accept the minutes as presented and Ms. Vance seconded. The motion passed unanimously.

Item 04: Approve Minutes from 8/27/2020 Special Board Meeting

Mr. Kirkland then asked if anyone had comments on or revisions to the August 27th Special Board Meeting minutes, as drafted. Hearing none, Dr. Gonzalez made a motion to accept the minutes as presented and Dr. Phillips seconded. The motion passed unanimously.

Item 05: Chair Report

Next, Mr. Kirkland provided a brief update on the progress of the Succession Planning Committee, which met earlier in the day. He stated that the search firm hired by the Zoo had identified eight candidates for the CEO position and the Committee would be interviewing the candidates in the following week.

Item 06: CEO Report

Mr. Barton stated that the Zoo had experienced strong attendance on recent weekends despite poor air quality from forest fires in the region.

Item 07: Approve Financial Report

Mr. Kirkland asked Dr. Wachter to present the year-to-date financial report. Dr. Wachter reported that self-generated revenue was 57% below budget for the year, while operating expenses was 22% below budget. She added that year-to-date attendance was 41% of 2019 attendance but August's attendance was 65% of the prior year and 71% if program and special event attendance is removed from 2019 numbers. Dr. Wachter noted that there seemed to be confusion in the market about whether or not the Zoo was open. Mr. Kirkland asked if the Zoo could increase advertising to reinforce the Zoo's brand and focus on increasing attendance.

Dr. Wachter then provided an update on the budget for the remainder of the year. She reported that self-generated revenue would likely be in the range of \$6-6.5 million for the year. The lower end of the range assumes weaker attendance and limited events, whereas the higher end assumes strong attendance and the return of onsite special events.

Mr. Kirkland thanked Dr. Wachter for the detail provided in the report. He also highlighted for the Board the substantial savings in utility costs for the year which currently reflect around \$100,000 in savings and informed that Board that the Finance Committee had voted to recommend that the Board accept the report as presented.

Ms. Vance made a motion to accept the Financial Report as presented and Dr. Gonzalez seconded. The motion passed unanimously.

Item 08: Approve Request for Additional 2020 Measure Z Funds for Operations

Dr. Wachter informed the Board that the Zoo staff would like to request an additional \$1.5 million in Measure Z funding from the Zoo Authority to cover the deficit that has been created as a result from Covid-19 losses. Mr. Kirkland stated that he thought the request was reasonable, noted that at least one Zoo Authority member had suggested the Zoo request additional funding, but suggested the Zoo anticipate possible objections to the request members of the Zoo Authority would react to such a request. He stated that the Finance Committee had reviewed the request and recommended that the Board approve it. He then made motion to approve Zoo Management to request up to \$1.5 million in Measure Z funds for Operations. Ms. Vance seconded the motion which then passed unanimously.

After the vote, Dr. Phillips voiced concern over the message the Zoo is sending by asking for these additional funds all the while posting requests for donations from the public via media channels. Dr. Wachter stated that all funds received from donation helped to reduce funding requests from the Zoo Authority.

Item 09: Approve Endowment Policy

Dr. Wachter reviewed the proposed endowment policy which had been circulated in Board materials stating that the policy reflected previous discussions with the Board on the matter. She stated that any restricted donations will be used in accordance to the donor's instruction. Any unrestricted donations or bequests will be deposited into the Board Endowment Fund unless the Board approves a request from Zoo management within 90 days of receipt of donation. Any unrestricted donations that are not from an estate of a decedent will be used for the Zoo's greatest need as determined by ZooCorp. Mr. Morgenstern stated that the policy as presented was consistent with discussions and very clear. Ms. Vance agreed and made a motion to accept the policy as presented and Mr. Morgenstern seconded. The motion passed unanimously.

Item 10: Receive Technology Update

Mr. Giffen gave a progress report on technology highlighting that the new web store has gone live and had greatly improved the visitor experience. He shared that the transition to Microsoft Office 365 was continuing with a focus on improving security.

Item 11: Approve Kingdoms of Asia Retention Item

Mr. Barton stated that one of the Zoo's design contractors, CLR, concluded their work for the bidding and permitting phase of the project and was seeking the release of retention funds in the amount of \$6,423.80. Mr. Santiago stated that the request was valid given the completion of that phase of the project. Dr. Gonzalez made a motion to approve the release of retention and Mr. Ilori seconded. The motion passed unanimously.

Item 12: Approve Internal Pest Control Position

Mr. Barton informed the Board that the Zoo uses an outside company for pest management and would like to increase the scope of service by moving to an internal full-time position. He stated that the staff member would be licensed and receive training along with guidance from the Zoo's veterinary department and that the position would be budget neutral

Dr. Gonzalez expressed his concern with approving a new position outside of the typical window for approval, which has been historically during the annual budget review. Mr. Morgenstern requested going forward, that job descriptions be included in the informational packets. He went on to agree that this position, with proper training and licensing, could provide a better service to the Zoo and made a motion to

approve the additional position to replace the current monthly service. Mr. Parnagian seconded the motion which then passed unanimously.

Item 13: Receive Nominating Committee Update and Approve Request to Expand Board

Dr. Gonzalez informed the Board that the Nominating Committee met the previous day and reviewed two applications that were received for the Board's upcoming vacancy at year-end. He said that both applicants would be interviewed with a final selection to be brought to the Board at either the October or November meeting. Dr. Gonzalez then asked the Board to consider for approval an expansion of the Board in 2021 by two seats, bringing the Board to eleven Directors.

Mr. Morgenstern expressed that the Board needs to be strategic in filling these two additional seats. Mr. Kirkland agreed stating that the Phoenix Philanthropy Group recommended targeting individuals in the community who could assist with the Zoo's development strategy. After further discussion Mr. Morgenstern made a motion to expand the Board by two members, prioritizing individuals who demonstrate expertise in development and fundraising. Mr. Baines seconded this motion, which then passed unanimously.

Item 14: Receive Development Committee Update

Mr. Kirkland provided a brief update on the Development Committee and noted that the Committee had appointed Mr. Parnagian as Chair. He informed the group that Zoo management was interviewing for a Development Assistant. He also stated that the Committee Charge had been updated with minor wording changes and would be circulated to the Board the following week.

Item 15: Receive Golden Charter Presentation

Next, Mr. Kirkland asked Dr. Gonzalez to introduce Mr. Robert Golden to present an opportunity to partner with a proposed charter school. Mr. Golden stated that he grew up in Fresno before going on to play football for the NFL for seven years. He shared he has since retired and moved back to the area to focus on the children of the community through opening a charter school.

Dr. Gonzalez stated that Mr. Golden had assembled a diverse team of educators and advisors that would seek charter through the Fresno Unified School District. They also seek a partnership with the Fresno Chaffee Zoo to create a unique learning environment focusing on three pillars of environmental stewardship, cultural diversity and social justice and place-based education.

Mr. Watanabe expressed that this partnership would help to rejuvenate the neighborhood and increase the diversity of partnerships for the Zoo. Mr. Kirkland stated that he, Dr. Gonzalez and Mr. Barton had met with Mr. Golden and discussed the importance of maintaining the quality of the Zoo's brand and discussed potential budgetary items.

Mr. Baines stated that his company would be assisting to fund the school and that he was in full support of the partnership with the Zoo. He continued by stating that Mr. Golden would need a memorandum of said partnership in order to request charter from the school district. Mr. Kirkland requested that Mr. Larsen draft the memorandum and suggested that the Board call a special Board meeting on the following Monday to consider the MOU.

Item 16: Old Business

Fresno Chaffee Zoo
894 W. Belmont Avenue
Fresno, CA 93728

No old business was presented.

Item 17: New Business

Mr. Barton informed the Board that the Zoo would be donating 500 tickets to the Red Cross for families who have been displaced by the wild fires in the area.

Mr. Kirkland asked if there were any other items for discussion. Hearing none, he adjourned the meeting at 8:18 PM.