



**FRESNO COUNTY ZOO AUTHORITY**

**ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, January 25, 2017**

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

1. Call to Order

**CHAIRMAN MICHELLE ROMAN CALLED THE MEETING TO ORDER AT 9:05 AM. A QUORUM WAS PRESENT INCLUDING THE CHAIRMAN AND MEMBERS GERALD LYLES, KENT STRATFORD, PAUL TOSTE AND RALPH WATERHOUSE. MEMBERS HERZOG AND BRAND, AND ALTERNATE MEMBER BAINES WERE ABSENT.**

0:00:23

2. Nominations and election of 2016 Chairman and Vice Chairman

**MEMBER ROMAN WAS NOMINATED FOR CHAIRMAN BY MEMBER TOSTE AND SECONDED BY MEMBER LYLES. APPROVED UNANIMOUSLY; MEMBERS HERZOG AND BRAND, AND ALTERNATE MEMBER BAINES WERE ABSENT.**

**MEMBER TOSTE WAS NOMINATED FOR VICE CHAIRMAN BY MEMBER LYLES AND SECONDED BY MEMBER WATERHOUSE. APPROVED UNANIMOUSLY; MEMBERS HERZOG AND BRAND, AND ALTERNATE MEMBER BAINES WERE ABSENT.**

0:02:05

3. Recognition of outgoing Board Member Ashley Swearengin

**CHAIRMAN ROMAN MENTIONED THE EFFORT TO PRESENT A PLAQUE TO OUTGOING MEMBER MAYOR SWEARENGIN AT CITY HALL IN EARLY JANUARY THAT UNFORTUNATELY WAS UNSUCCESSFUL. MS SWEARENGIN WAS NOT ABLE TO ATTEND TODAY'S MEETING, BUT THE PLAQUE WILL BE PRESENTED TO HER AT A LATER DATE.**

0:03:06

4. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium.

Before beginning comments, please state for the record your name and affiliation, if any.

**HELD, NONE RECEIVED.**

0:03:41

5. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

**MEMBER TOSTE MOVED FOR APPROVAL. SECONDED BY MEMBER WATERHOUSE, THE MOTION PASSED UNANIMOUSLY AND WITHOUT COMMENT. MEMBERS HERZOG AND BRAND, AND ALTERNATE MEMBER BAINES WERE ABSENT.**

- a. Review and approve minutes of December 14, 2016
- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$19,750,06 for November and December 2016
- c. Receive Treasurer's Reports for November, December, and Quarter Ending December 2016

0:04:27

Mr. Herzog arrived during Item 6.

6. Receive report from Fresno County Employee's Retirement Association Administrator Donald Kendig on the status of the Association's new building

**RECEIVED; MR. KENDIG REPORTED ON CONSTRUCTION AND THE EXPECTED AMENITIES FOR THEIR OFFICES NEAR PALM AND NEES AVENUES IN THE PINEDALE AREA CHAIRMAN ROMAN THANKED MR. KENDIG FOR FCERA'S GENEROSITY ALLOWING THE AUTHORITY TO USE THEIR CURRENT AND FUTURE FACILITIES.**

0:24:19

7. Fresno Chaffee Zoo Director's report

**RECEIVED; IN THE ABSENCE OF DIRECTOR SCOTT BARTON, CHIEF FINANCIAL OFFICER BRIAN GOLDMAN REPORTED THAT THE FINAL ATTENDANCE FIGURE FOR CALENDAR YEAR 2016 WAS A RECORD 964,000; AND IN THE 12-MONTH PERIOD OF OCTOBER 2015-SEPTEMBER 2016, ATTENDANCE WAS 1,020,000. THE LION CUB IS DOING WELL AND WILL BE ON EXHIBIT WITH WARMER WEATHER. A 60-POUND RHINO WAS BORN YESTERDAY AND IS ALSO DOING WELL. REQUESTS FOR ARCHITECTS' PROPOSALS FOR THE DESIGN OF THE ASIA AREA HAVE BEEN RECEIVED AND ARE BEING CONSIDERED BY THE SELECTION COMMITTEE FOR INVITATIONS TO PRESENT DESIGNS. OTHER PROJECTS IN VARIOUS STAGES, INCLUDING THE WATER PLAY AREA, STORM DRAIN AND AFRICAN RIVER. MR. GOLDMAN SAID HE WAS WORKING ON ACCOUNTING FOR THE MONEY IN THE CONTINGENCY FUND WAS SPENT FOR AFRICAN ADVENTURE WITH THE PROJECT MANAGER.**

**AFTER COMMENTS FROM MEMBER TOSTE, ZOO CORP COUNSEL DOUG LARSON, ZOO CORP CHAIRMAN JOHN VALENTINO, AND AUTHORITY COUNSEL JANE SMITH, THE CHAIRMAN GAVE DIRECTION TO COUNSEL TO LOOK INTO WHETHER THE AUTHORITY IS ENTITLED TO SEE THE SETTLEMENT AGREEMENT.**

0:32:45

8. Receive Fresno's Chaffee Zoo Corporation Chief Financial Officer's report for November and December 2016

**RECEIVED; CHIEF FINANCIAL OFFICER BRIAN GOLDMAN REVIEWED THE DECEMBER REPORT, CLARIFYING THAT THE FIGURES ARE NOT YET FINAL, AND DO NOT REFLECT THE \$1.5M FOR SHARED COSTS THAT THE CITY OF FRESNO HAS RECENTLY REIMBURSED THE ZOO. WITH ATTENDANCE OVER 100,000 MORE THAN EXPECTED AND 19% HIGHER THAN IN**

**2015, SELF-GENERATED REVENUE WAS \$1.25M GREATER THAN BUDGETED, AND THE BUDGET SURPLUS WAS OVER \$2M. ADMISSIONS REVENUE WAS 69% GREATER AND GIRAFFE FEEDING AND CONCESSIONS WERE 120% AND 89% GREATER, RESPECTIVELY, THAN IN 2015. MR. GOLDMAN AND MEMBERS DISCUSSED THE \$1.5M FUNDS FROM THE CITY OF FRESNO FOR SHARED COSTS FOR INFRASTRUCTURE COMPLETED AND PLANNED WITHIN ROEDING PARK. ALISHA ANDERSON REPORTED ON THE SUCCESS OF THE CHRISTMAS ZOO LIGHTS. MEMBER LYLES ASKED ABOUT THE EFFECT OF THE FUTURE OLIVE AVENUE OVERPASS TO ACCOMMODATE HIGH SPEED RAIL AND ITS EFFECT ON THE ENTRANCE TO THE PARK.**

**PUBLIC COMMENT WAS RECEIVED FROM CITIZEN ALBERT SANCHEZ.**

0:44:05

9. Approve Fresno Chaffee Zoo fiscal year 2017 Measure Z Operating funds totaling \$4,522,000 for reimbursement of Animal and Veterinary salary and benefits, Animal Food, Utilities, and bank fees to wire reimbursement funds to the Zoo

**MR. GOLDMAN REVIEWED SOME OF THE ZOO'S HIGHLIGHTS FOR 2016, INCLUDING MEMBERSHIP REVENUE AND ATTENDANCE (OCTOBER 2015-SEPTEMBER 2016) THAT EXCEEDED ONE MILLION IN INCOME AND VISITORS; GROUP EVENT/FACILITY RENTAL REVENUE UP 84% AND CONCESSIONS PER CAPITA REVENUE UP 60% OVER 2015; AND THE EXPECTED IMPACT OF THE LION AND RHINO BIRTHS. THE 2017 BUDGET ANTICIPATES ATTENDANCE TO EQUAL 2016, AND THE ADDITION OF 6 FULL- AND 5 PART-TIME EMPLOYEES, FOR A TOTAL OF 142 AND 87, RESPECTIVELY. MEASURE Z FUNDS, AS A PERCENTAGE OF THE TOTAL OPERATING BUDGET, IS 2% LESS THAN LAST YEAR, WITH THE GOAL OF CONTINUING TO REDUCE DEPENDENCE ON MEASURE Z. COMMENTS WERE MADE BY MEMBERS TOSTE AND LYLES REGARDING THE MEASURE Z FUND BUDGET-TO-ACTUAL VARIANCES FOR SEPTEMBER AND DECEMBER FROM PAGE 3 OF ITEM 5C.2. AUTHORITY TREASURER MEGAN MARKS STATED SHE WAS MONITORING IT.**

Vote 1:05

**MEMBER TOSTE MOVED FOR APPROVAL. SECONDED BY MEMBER WATERHOUSE, THE MOTION PASSED UNANIMOUSLY. MEMBERS BRAND AND ALTERNATE MEMBER BAINES WERE ABSENT.**

1:05:20 Member Stratford left the meeting during Item 56.

10. Approve Fresno's Chaffee Zoo Corporation request for FY 2017 Measure Z Capital funds totaling \$670,031.45, including \$488,510.05 for a Storm Drain Pipeline Extension and \$181,521.40 for infrastructure work for the future Water Play Area

**MR. GOLDMAN PRESENTED THE REQUEST FOR TWO SEPARATE BUT RELATED PROJECTS TO BEGIN NEXT WEEK AND TO BE DONE CONCURRENTLY FOR COST SAVINGS AND EFFICIENCY. HOWEVER, BASED ON A RECENT CITY OF FRESNO REIMBURSEMENT FOR 65.6% OF THE COSTS FOR THE STORM DRAIN PIPELINE EXTENSION SHARED WITH THE ZOO, THAT ACTUAL COST WAS NOW \$168,047.05, REVISING THE TOTAL REQUESTED AMOUNT TO \$349,568.45.**

**AFTER QUESTIONS AND DISCUSSION BY MEMBERS LYLES, TOSTE AND HERZOG REGARDING PONDING BASINS, PARKING, A PEDESTRIAN CROSSING AT BELMONT, CONTRACTS, LINE ITEMS, CONTINGENCY AND RETENTION FUNDS, MEMBER LYLES MOVED FOR APPROVAL OF THE REVISED REQUEST FOR \$349,568.45. SECONDED BY MEMBER HERZOG, THE MOTION PASSED. MEMBERS BRAND, STRATFORD AND ALTERNATE MEMBER BAINES WERE ABSENT.**

1:29:15

11. Receive staff reports

**RECEIVED; BOARD COORDINATOR CATHY CROSBY REPORTED THAT: ANNUAL REPORTS WOULD BE MAILED OUT TO CITY COUNCILS AND MEDIA THIS WEEK AND THE BOARD OF SUPERVISORS CHAIRMAN HAD REQUESTED THAT THE AUTHORITY'S ANNUAL REPORT BE PLACED ON THEIR REGULAR AGENDA. SHE REMINDED MEMBERS ABOUT COMPLETING FORM 700s AND AFFIDAVITS; AND CONGRATULATED MR HERZOG ON HIS RE-APPOINTMENT TO THE AUTHORITY BOARD.**

1:33:42

12. Approve next meeting date

Adopted dates include:

Wednesday, February 22, 2017

Wednesday, March 29, 2017

Wednesday, April 26, 2017

**AFTER DISCUSSION, MEMBER LYLES MOVED TO DELETE THE FEBRUARY MEETING AND MEET NEXT ON MARCH 29. SECONDED BY MEMBER WATERHOUSE, THE MOTION WAS UNANIMOUS. MEMBERS BRAND, STRATFORD AND ALTERNATE MEMBER BAINES WERE ABSENT.**

1:35:50

13. Chair's comments

**RECEIVED; CHAIRMAN ROMAN THANKED MEMBERS FOR RE-APPOINTING HER.**

1:36:10

14. Board Member comments

**HELD; NONE RECEIVED.**

1:36:19

15. Adjourn

**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, THE CHAIRMAN ADJOURNED THE MEETING AT 10:41 AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 6<sup>th</sup> Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.