



FRESNO COUNTY ZOO AUTHORITY MEETING

Wednesday, April 29, 2009

9:00 AM

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order by Chair John Gray
CHAIRMAN GRAY CALLED THE MEETING TO ORDER; MEMBERS RALPH WATERHOUSE, PAUL CLARK, GERALD LYLES, AND PAUL TOSTE WERE PRESENT; MEMBER ASHLEY SWEARENGIN ARRIVED AFTER VOTE ON ITEM 3A AND LEFT AFTER VOTE ON ITEM 9C; MEMBER KENT STRATFORD WAS ABSENT
2. Public Comments
HELD
3. Consent Agenda
 - A. Review and approve minutes of February 25, 2009
APPROVED FEBRUARY 25, 2009 MINUTES – PT/GL, AS AND KS ABSENT
 - B. Review and approve payment of invoices to County of Fresno in the amount of \$22,133.56 for professional and specialized services for January, February and March 2009.
APPROVED WITH NOTATION ON THE INVOICE TO CLARIFY THAT BILLING FOR JANUARY COUNTY COUNSEL TIME IS INCLUDED – PT/RW, KS ABSENT
 - C. Receive Treasurer's Reports for February, March, and Quarter ended March 31, 2009.
RECEIVED, -- KS ABSENT
4. Receive Fresno Chaffee Zoo Director's report
RECEIVED – FRESNO CHAFFEE ZOO CORPORATION (FCZC) CHAIRMAN COLIN DOUGHERTY REPORTED ON THE COMPLETION OF THE RENOVATION OF THE MATUS HOUSE IN THE TROPICAL TREASURES EXHIBIT, THE CONTINUED SUCCESS OF STING RAY BAYAND A NUMBER OF PUBLIC EVENTS, AND THE IMMINENT

ARRIVAL OF NEW DIRECTOR SCOTT BARTON. FCZC DIRECTOR OF FINANCE BRIAN GOLDMAN CONFIRMED THE POSTING OF THE MASTER PLAN ON THE ZOO WEB SITE.

5. Receive Fresno Chaffee Zoo monthly financial reports
RECEIVED, -- KS ABSENT

6. Approve Fresno Chaffee Zoo request for reimbursement for prior year capital project expenses (EIR) billed retroactively by the vendor to be paid from the 2009 capital projects budget (\$100,464.31).

APPROVED WITH THE STIPULATION THAT FRESNO CHAFFEE ZOO PROVIDE INVOICES FROM THE VENDOR WITH ITEMIZED STAFF, HOURS AND DATES -- PT/GL, KS ABSENT

7. Approve revision of the 2009 FCZC Trust Fund budgets to include interest revenue as follows:

- Operations: \$99,960
- Capital Projects: \$824,436

APPROVED, -- RW/PC, KS ABSENT

8. Approve the Zoo Authority administrative budget for FY 2009 -2010, or direct staff to return with a revised recommended budget based on Board direction.

CONTINUED UNTIL NEXT MEETING WITH DIRECTION TO STAFF TO RETURN WITH A REVISED BUDGET WITH NO INCREASE OVER 2008-09 BUDGET, EXCEPT FOR A 10% INCREASE IN PROFESSIONAL AND SPECIALIZED SERVICES.

9. Receive Treasurer's update of the Procedures for Approving and Administering Measure Z Funds, and adoption of a capital projects policy.

RECEIVED, -- KS ABSENT

a. Approve revision to Procedures for Approving and Administering Measure Z Funds.
CONTINUED UNTIL NEXT MEETING – CONSENSUS OF BOARD

b. Direct staff to form a committee to develop a recommended policy that defines "capital improvement projects" allowed for funding with Measure Z funds.

APPROVED WITH DIRECTION TO STAFF TO FORM COMMITTEE COMPRISED OF MEMBERS WATERHOUSE AND TOSTE, AND STAFF, AND TWO CHAFFEE ZOO BOARD MEMBERS, ZOO DIRECTOR AND STAFF, AND TO RETURN WITH DRAFT POLICY IN ACCORD WITH MEASURE Z ORDINANCE. – PT/AS, KS ABSENT

c. Direct staff to issue a legal opinion regarding Measure Z funding of personal property (such as furniture, computers, etc.) when it is part of a new or remodeled building, structure, or exhibit.

APPROVED, -- AS, KS ABSENT

10. Receive Counsel's Report
RECEIVED, -- AS AND KS ABSENT

11. Receive Administrator's Report
RECEIVED, -- AS AND KS ABSENT

12. Set next meeting date

Available dates include: Wednesday, May 27, 2009
 Wednesday, June 24, 2009
 Wednesday, July 29, 2009

CONFIRMED NEXT MEETING FOR JUNE 24, 2009; CANCELLED MAY 27 2009 DATE -- PT/GL, AS AND KS ABSENT

13. Chair's comments

CHAIRMAN GRAY COMPLEMENTED STAFF FOR EFFORTS ON CAPITAL PROJECTS POLICY AND REVISION TO PROCEDURES.

14. Board Member comments

MEMBER TOSTE COMPLEMENTED STAFF FOR EFFORTS ON CAPITAL PROJECTS POLICY AND REVISION TO PROCEDURES.

15. Adjournment

MEETING AJOURNED AT 10:53 AM.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 262-4385.

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.