



FRESNO COUNTY ZOO AUTHORITY MEETING

Wednesday, October 25, 2006

9:00 AM

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order by Chair Brina Harwood
CHAIR BRINA HARWOOD CALLED THE MEETING TO ORDER; JOHN GRAY, GERALD LYLES, KENT STRATFORD, PAUL TOSTE AND RALPH WATERHOUSE WERE PRESENT; ALAN AUTRY WAS ABSENT
2. Recognize Fresno County Employees' Retirement Association Staff
HELD
3. Public Comments
HELD
4. Review and approve minutes of July 26, 2006, meeting
APPROVED AS PRESENTED; GL/RW, AUTRY ABSENT
5. Receive presentation from Fresno County Auditor-Controller/Treasurer-Tax Collector on Fresno County Investment Policy
RECEIVED
6. Review and approve revised Procedures for Approving and Administering Measure Z Funds
APPROVED WITH CHANGES – FRESNO'S CHAFFEE ZOO CORPORATION SHALL PROVIDE MONTHLY FINANCIAL REPORTS TO ZOO AUTHORITY AND ADJUSTMENT SHALL BE MADE TO RECONCILE LINE ITEMS, SPECIFICALLY PAYROLL, AT END OF ZOO CORPORATION'S FISCAL YEAR; DIRECTED STAFF TO RESOLVE INCONSISTENCIES WHEN REFERENCING "THE ENTITY OPERATING CHAFFEE ZOO" OR "FRESNO'S CHAFFEE ZOO CORPORATION"; RW/GL, AUTRY ABSENT

7. Receive Fresno's Chaffee Zoo Corporation monthly financial reports
RECEIVED; AND REQUESTED ATTENDANCE REPORTS BE PROVIDED IN THE FUTURE

8. Review and approve Fresno's Chaffee Zoo Corporation 2007 budget
APPROVED 2007 ZOO CORPORATION OPERATIONS BUDGET AS PRESENTED FOR SPECIFIC LINE ITEMS TO BE PAID FROM MEASURE Z FUNDS WITH THE FOLLOWING MODIFICATION: \$250,000 FOR REPAIRS AND REPLACEMENTS (WHICH WOULD INVOLVE PREVAILING WAGE ITEMS) WILL BE DELETED AND REPLACED BY \$255,000 -- ALLOCATED AS TELEPHONE \$65,000, COMPUTERS/SOFTWARE \$60,000, AND INSURANCE \$130,000 -- CHANGING THE TOTAL MEASURE Z OPERATIONS FUNDS FROM \$3,645,800 TO \$3,650,800; GL/RW, AUTRY ABSENT

9. Receive report on and approve request for capital expenditure for development of Master Plan for Fresno's Chaffee Zoo
APPROVED REQUESTED AMOUNT OF \$387,855; RW/KS, AUTRY ABSENT

10. Discuss and approve policy for recognition of contributions to Zoo Authority
APPROVED AS RECOMMENDED; GL/RW, AUTRY ABSENT

11. Receive Treasurer's Report for the quarter ending September 30, 2006
RECEIVED

12. Approve reimbursement for \$13,176.36 for County staff time and invoices for \$123.75 for services for the quarter ending September 30, 2006
APPROVED AS RECOMMENDED; RW/PT, AUTRY ABSENT

13. Receive Administrator's Report
RECEIVED

14. Receive Counsel's Report
RECEIVED

15. Set tentative meeting schedule for 2007, and set next meeting in the FCERA Boardroom
**ADOPTED A MONTHLY MEETING SCHEDULE FOR 2007; GL/KS, AUTRY ABSENT
APPROVED NEXT MEETING DATE AS JANUARY 24, 2007; GL/KS, AUTRY ABSENT**

16. Board Member Comments
DISCUSSED MEMORIALIZING HANDLING OF UNALLOCATED FUNDS SO IT WOULD NOT NEED TO BE REVISITED WITH FUTURE CHANGES OF BOARD MEMBERSHIP

17. Adjournment
BOARD ORDER