



## **FRESNO COUNTY ZOO AUTHORITY MEETING**

**9:00 am, Wednesday, September 25, 2013**

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

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### **ACTION SUMMARY MINUTES**

#### 1. Call to Order

**CHAIRMAN PAUL TOSTE CALLED THE MEETING TO ORDER AT 9:00 A.M. A QUORUM OF MEMBERS OLIVER BAINES, JOHN GRAY, GERALD LYLES AND PAUL TOSTE WERE PRESENT; MEMBERS PETER HERZOG, KENT STRATFORD AND RALPH WATERHOUSE WERE ABSENT**

**CHAIRMAN TOSTE ANNOUNCED THAT MR. PETER HERZOG HAD BEEN APPOINTED TO THE BOARD. ALSO ANNOUNCED WERE ADDENDUMS A AND B TO BE HEARD AFTER ITEM 10.**

#### 2. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

**HELD – THERE WERE NO PUBLIC COMMENTS.**

#### 3. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent

Calendar. Items removed from the Consent Calendar may be heard immediately following approval of Consent Calendar.

- A. Review and approve minutes of May 29, 2013
- B. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$38,812.85 for May, June, July and August 2013
- C. Receive Treasurer's Reports for May, June, the Quarter ended June 30, 2013, July and August 2013

**ITEM 3A WAS PULLED FOR DISCUSSION BY MEMBER LYLES.**

**ITEMS 3B AND 3C – APPROVED- JG/GL – 5 AYES, 0 OPPOSED.**

**ITEM 3A WAS APPROVED AS CORRECTED -- GL/JG – 5 AYES, 0 OPPOSED.**

- 4. Receive Fresno Chaffee Zoo audit report from Moore, Grider & Co

**RECEIVED – NORA CROW OF MOORE GRIDER & CO. PRESENTED THE AUDIT. AN UNQUALIFIED OPINION WAS ISSUED; NO ACCOUNTING ISSUES WERE FOUND, NO MEASURE Z REIMBURSEMENTS WERE ALSO REIMBURSED BY AT THIRD PARTY, AND NO EXCEPTIONS TO THE ZOO AUTHORITY AGREEMENT WERE FOUND IN A REVIEW OF 75% OF MEASURE Z CLAIMS.**

- 5. Receive Fresno Chaffee Zoo Director's Report

**RECEIVED PRESENTATION FROM DIRECTOR SCOTT BARTON. FOR THE FIRST 12 MONTHS SINCE SEA LION COVE'S OPENING, ACTUAL COSTS WERE UNDER BUDGETED ESTIMATES, REVENUES WERE SUBSTANTIALLY OVER BUDGETED ESTIMATES, THE ACTUAL NET REVENUE WAS VERY POSITIVE (OVER ½ MILLION DOLLARS), AND HE NOTED THAT ATTENDANCE HAD INCREASED BY 28 PERCENT IN THE SAME PERIOD.**

**THE ZOO WAS ALSO MENTIONED IN SUNSET MAGAZINE'S AUGUST 2013 ISSUE UNDER *BEST OF THE WEST*, WHICH LISTED THE CHAFFEE ZOO AT NUMBER FIVE IN THE TOP ZOOS ON THE WEST COAST. IN ADDITION, THERE WERE VERY FAVORABLE REVIEWS OF THE ZOO AND STAFF ON BOTH THE YELP AND TRIP ADVISOR WEB SITES.**

**ICE CREAM ZOO FARI, DINO NIGHT AND SAFARI NIGHT WERE ALL VERY WELL ATTENDED AND VERY SUCCESSFUL. NEW BEHIND-THE-SCENES TOURS HAVE STARTED, AND NEXT SPRING VISITORS WILL BE ABLE TO SWIM WITH THE SEA LIONS. OVER ALL, THE ZOO IS VERY SUCCESSFUL AND THINGS ARE RUNNING SMOOTHLY.**

**MEMBER LYLES INQUIRED ABOUT THE SAFETY OF HAVING THE PUBLIC INTERACT WITH THE ANIMALS; DIRECTOR BARTON INFORMED THE BOARD OF ALL OF THE MEASURES THAT HAVE BEEN TAKEN TO ENSURE THE SAFETY OF THE PUBLIC AND STAFF. MEMBER GREY INQUIRED ABOUT THE STATUS OF THE AFRICA PROJECT**

**AND WAS INFORMED THAT THEY ARE WAITING ON THE NATIONAL PARKS SERVICE FOR THE OKAY TO MOVE FORWARD.**

6. Receive Fresno Chaffee Zoo Finance Director's Report

**RECEIVED – DIRECTOR OF FINANCE BRIAN GOLDMAN PRESENTED THE REPORTS. THROUGH THE END OF AUGUST, THERE WAS A SURPLUS OF \$1.3 MILLION. ATTENDANCE IS WELL AHEAD OF PROJECTIONS. PERSONNEL AND OPERATING EXPENSES ARE UNDER BUDGET. REVENUES AND SELF-GENERATING REVENUE FIGURES ARE WELL AHEAD OF PROJECTIONS. FINANCIALLY, THE ZOO IS DOING VERY WELL, EXCEEDING PROJECTIONS AND MAKING GREAT PROGRESS.**

**THE BOARD REQUESTED THAT THE 2015 BUDGET INCLUDE TWO VERSIONS, ONE WITH MEASURE Z FUNDS AND ONE WITHOUT.**

7. Approve Fresno Chaffee Zoo Corporation request to roll over Measure Z Capital funds totaling \$345,284.98

**APPROVED- OB/JG – 5 AYES, 0 OPPOSED**

8. Approve Fresno Chaffee Zoo Corporation request for 2013 Operating adjustment of \$55,000 from Salary-Animal to Salary-Education

**APPROVED – OB/GL – 5 AYES, 0 OPPOSED (NOTE: THIS ITEM WAS HEARD BEFORE ITEM 7.)**

9. Review and approve first draft Fiscal Year 2012-13 annual report and provide direction to staff

**REVIEWED- COORDINATOR CATHY CROSBY PRESENTED. THE BOARD WAS VERY PLEASED WITH THE DRAFT OF THE ANNUAL REPORT. THERE WERE NO CHANGES OR CORRECTIONS.**

10. Next Meeting Date

Reaffirm adopted meeting date of Wednesday, November 27, 2013, or set new meeting date

Next reserved meeting date: Wednesday, October 30, 2013

**ADOPTED THE NEXT MEETING DATE OF WEDNESDAY, OCTOBER 30, 2013 AND REAFFIRM THE DATE OF NOVEMBER 27, 2013 AS THE MEETING DATE AFTER.– JG/OB – 5 AYES, 0 OPPOSED**

ADDENDUM A – CHAIR'S COMMENTS

**RECEIVED -- CHAIRMAN PAUL TOSTE THANKED COORDINATOR CATHY CROSBY AND COUNTY STAFF THAT SUPPORT THE ZOO AUTHORITY FOR ALL OF THEIR HARD WORK ON THE ANNUAL REPORT. HE ALSO PRAISED THE NEW BEHIND-THE-SCENES EXPERIENCES. CHAIRMAN TOSTE THOUGHT IT WAS A GREAT WAY TO SHOW OFF THE ZOO AND BOND WITH THE ANIMALS.**

ADDENDUM B – BOARD MEMBER COMMENTS

**RECEIVED- MEMBER BAINS WAS VERY PLEASED WITH THE JOB THAT EVERYONE HAS DONE TO MAKE THE ZOO A SUCCESS. MEMBER GREY IS LOOKING FORWARD TO MOVING FORWARD WITH THE NEXT PROJECT.**

11. Adjourn

**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN TOSTE ADJOURNED THE MEETING.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 6<sup>th</sup> Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org).

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.