



FRESNO COUNTY ZOO AUTHORITY

MEETING

9:00 am, Wednesday, January 29, 2014

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order

CHAIRMAN TOSTE CALLED THE MEETING TO ORDER AT 9:00 AM. A QUORUM OF MEMBERS JOHN GRAY, GERALD LYLES, RALPH WATERHOUSE, AND THE CHAIRMAN WERE PRESENT. MEMBERS HERZOG, STRATFORD AND SWEARENGIN WERE ABSENT.

CHAIRMAN TOSTE ANNOUNCED AN ADDENDUM TO THE AGENDA HAD BEEN APPROPRIATELY NOTICED AND WOULD BE HEARD AFTER ITEM 6, AND THAT OFFICERS WOULD BE ELECTED TODAY.

AMENDED AGENDA APPROVED – GL/RW -- 4 AYES, 0 OPPOSED; MEMBERS HERZOG, STRATFORD AND SWEARENGIN WERE ABSENT.

Nominations and election of 2014 Chair and Vice Chair

MEMBER HERZOG WAS NOMINATED FOR CHAIRMAN BY MEMBER GRAY. APPROVED GL/JG – 4 AYES, 0 OPPOSED; MEMBERS HERZOG, STRATFORD AND SWEARENGIN WERE ABSENT.

MEMBER TOSTE WAS NOMINATED FOR VICE CHAIRMAN BY MEMBER GRAY. APPROVED -- RW/JG 4 AYES, 0 OPPOSED; MEMBERS HERZOG, STRATFORD AND SWEARENGIN WERE ABSENT.

ALTERNATE MEMBER OLIVER BAINES ARRIVED.

2. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In

order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NO COMMENTS WERE RECEIVED.

3. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of Consent Calendar.

- A. Review and approve minutes of December 6, 2013
- B. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$26,284.66 for November and December 2013
- C. Receive Treasurer's Report for November and December 2013, and the quarter ended December 31, 2013.

APPROVED – RW/JG -5 AYES, 0 OPPOSED; MEMBERS HERZOG AND STRATFORD WERE ABSENT.

4. Receive Fresno Chaffee Zoo Director's Report

DIRECTOR SCOTT BARTON THANKED THE BOARD FOR THEIR SUPPORT IN MAKING 2013 A GREAT YEAR FOR THE ZOO. HE REPORTED THAT ATTENDANCE WAS 691,320, EXCEEDING BY 110,000 VISITORS THE RECORD BREAKING 2012 YEAR, AND ILLUSTRATING THE SUPPORT THE COMMUNITY HAS FOR MEASURE Z PROJECTS. THE GROUNDBREAKING FOR AFRICAN ADVENTURE, A PROJECT GENERATING TREMENDOUS EXCITEMENT IN THE COMMUNITY, WAS ON JANUARY 6. FOUR RARE MALAYAN TIGER CUBS WERE BORN JANUARY 5, AND VIEWING THEM ON A MEASURE Z-FUNDED MONITOR AT THE EXHIBIT IS VERY POPULAR. KING COBRA AND KOMODO DRAGON EXHIBITS WERE ALSO NEW IN 2013.

CITIZEN JOAN LEROUX ALSO ADDRESSED THE BOARD.

5. Receive Fresno Chaffee Zoo Finance Director's report

BRIAN GOLDMAN PRESENTED THE REPORT, INCLUDING ACCOUNTS RECEIVABLE, AND STATED THAT IT DID NOT INCLUDE END-OF-YEAR FIGURES. MEMBER LYLES ASKED FOR CLARIFICATION ON THE WATERLINE PROJECT COST.

CITIZEN JOAN LEROUX ALSO ADDRESSED THE BOARD.

- 6. Receive request from Fresno Chaffee Zoo Corporation to renew Measure Z, and direct Zoo Authority staff to work with Zoo Corporation staff to bring an amended Measure Z ordinance to the Authority Board for a first hearing at the next meeting

MR. BARTON UPDATED THE BOARD ON THE PROCESS AND TIMELINE FOR RENEWAL OF MEASURE Z; A VIGOROUS CAMPAIGN WILL BE RUN AND NO MEASURE Z FUNDS WILL BE USED FOR THE CAMPAIGN. THE ZOO'S OWN EARNED REVENUE WILL BE USED AND A SEPARATE 501(c)(4) FORMED TO RUN THE CAMPAIGN, BUT HE WILL REQUEST THAT THE AUTHORITY USE MEASURE Z FUNDS FOR THE COST OF PLACING THE RENEWAL ON THE BALLOT.

DIRECTION WAS GIVEN TO STAFF BY ACTING CHAIRMAN TOSTE TO WORK WITH FRESNO CHAFFEE ZOO CORPORATION STAFF TO DEVELOP ORDINANCE LANGUAGE FOR PRESENTATION AND VOTE AT THE NEXT MEETING, AND TO NOTIFY CHAIR AND VICE CHAIR WHEN MEETINGS ARE HELD WITH ZC AND ZA ON ITS DEVELOPMENT.

CITIZEN JOAN LEROUX AND RICHARD HARRIMAN ALSO ADDRESSED THE BOARD.

Addendum

Receive presentation on Fresno's Chaffee Zoo Corporation *Policy on the Procurement of Goods and Services, Including the Bidding & Selection Process for Construction Projects*, and direct staff to return at the next meeting with a resolution concurring with the Policy.

DIRECTOR BARTON EXPLAINED A MINOR CHANGE TO THE POLICY THAT ALLOWS THE CHOICE OF SPECIALIZED ARTISANS WHERE THERE ARE ARTISTIC COMPONENTS TO PROJECTS, SUCH AS THE SEA LION COVE ROCK WORK DETAIL OF SEA STARS AND MUSSELS OR SCULPTURES.

COMMENTS WERE RECEIVED FROM MS LEROUX.

7. Approve Fresno Chaffee Zoo request for 2014 Measure Z Operating funds totaling \$3,928,683 for reimbursement of the Animal, Education, Maintenance, and Visitor Services Departments Salary and Benefits, and Bank Fees to wire reimbursement funds to the Zoo

APPROVED – RW/JG -5 AYES, 0 OPPOSED; MEMBERS HERZOG AND STRATFORD WERE ABSENT.

MEMBERS DIRECTED THAT IN THE FUTURE, TREASURER JEFF BLANKS PROVIDE REPORTS WITH REVENUE PROJECTIONS COMPARED TO THE ZOO CORPORATION'S BUDGET, AND ZOO CORPORATION PROJECTS' COSTS COMPARED WITH FUNDS THAT THE ZOO AUTHORITY HAS APPROVED FOR PROJECTS.

PUBLIC COMMENTS WERE ALSO RECEIVED BY MS LEROUX.

8. Approve Fresno Chaffee Zoo request for 2014 Measure Z Capital funds totaling \$20,250 for animal acquisitions and transportation, and bank fees for reimbursement of capital claims

APPROVED – RW/JG -5 AYES, 0 OPPOSED; MEMBERS HERZOG AND STRATFORD WERE ABSENT.

MR. GOLDMAN CLARIFIED THAT THE ZOO AUTHORITY'S POLICY REQUIRES A CAPITAL FUNDS REQUEST FOR ANIMAL ACQUISITIONS AND TRANSPORTATION.

AT 10:15 AM, Mr. BAINES EXCUSED HIMSELF FROM THE MEETING.

9. Receive staff report on budgeted administrative hours to date and provide direction to staff **BOARD COORDINATOR CATHY CROSBY UPDATED MEMBERS, AND DIRECTION WAS RECEIVED FROM CHAIRMAN TOSTE FOR FUTURE UPDATES AS NEEDED, AND HE STATED THAT THE ADMINISTRATIVE BUDGET COULD BE ADJUSTED, IF NECESSARY. MS CROSBY ALSO INFORMED THE MEMBERS THAT BOARD CLERK CHRISTINA CHAPARRO WAS LEAVING TO PURSUE HER MASTER'S DEGREE, AND REQUESTED DIRECTION FROM MEMBERS TO PREPARE A CERTIFICATE OF APPRECIATION TO**

PRESENT TO HER. VICE CHAIRMAN GRAY ASKED AND THE CHAIRMAN CONFIRMED THAT A CERTIFICATE WOULD BE PREPARED.

MR. HARRIMAN ASKED ABOUT BOARD MEMBER TERMS, AS SHOWN ON THE BOARD'S WEBSITE. MS. CROSBY CONFIRMED THAT MEMBERS LYLES AND STRATFORD HAD BEEN RE-APPOINTED, BUT MR. WATERHOUSE WAS STILL AWAITING THE BOARD OF SUPERVISORS' ACTION ON HIS APPOINTMENT.

10. Reaffirm next meeting dates or set new date(s).
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| Adopted meeting dates | February 26, 2014
March 26, 2014 |
| Reserved meeting dates | April 30, 2014
May 28, 2014 |

MR BARTON STATED THAT THEY HOPED TO BRING THE ORDINANCE LANGUAGE FOR A FIRST READING IN FEBRUARY, AND HAVE THE SECOND READING AND MAKE A REQUEST FOR THE WATER PLAY AREA IN MARCH. ACTING CHAIRMAN TOSTE ASKED AND COUNSEL KELLEY CONFIRMED THAT A MARCH 12 MEETING DATE WOULD ALLOW SUFFICIENT TIME BETWEEN MEETINGS.

REAFFIRMED FEBRUARY 26, 2014 AND APPROVED MARCH 12, 2014 MEETING DATES – RW/JG - 4 AYES, 0 OPPOSED; MEMBERS BAINES, HERZOG AND STRATFORD WERE ABSENT.

11. Chair's comments

ACTING CHAIRMAN TOSTE STATED HOW MUCH HE ENJOYED PRESENTING THE ANNUAL REPORT TO THE BOARD OF SUPERVISORS, AND ATTENDING THE GROUNDBREAKING FOR AFRICAN ADVENTURE. HE COMPLEMENTED MR. BARTON, AND WAS PLEASED TO BE A PART OF SUCH A POSITIVE AND UNIFYING COMMUNITY EVENT.

12. Closed Session
Conference With Legal Counsel – Anticipated Litigation (Government Code section 54956.9(d)(2)) (1 case).

CLOSED SESSION WAS CALLED AT 10:27 BY THE CHAIRMAN. THE MEETING RESUMED AT 10:54 AM, AT WHICH TIME THE CHAIRMAN STATED THERE WAS NO REPORTABLE ACTION.

13. Adjourn

APPROVED -- RW/JG -- 4 AYES, 0 OPPOSED; MEMBERS BAINES, HERZOG AND STRATFORD WERE ABSENT.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 6th Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org.

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.