



FRESNO COUNTY ZOO AUTHORITY MEETING

9:00 am, Wednesday, May 30, 2012

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order by Chairman John Gray

ACTING CHAIRMAN JOHN GRAY CALLED THE MEETING TO ORDER AT 9:00 AM. A QUORUM OF MEMBERS OLIVER BAINS, JOHN GRAY GERALD LYLES, KENT STRATFORD, AND PAUL TOSTE WERE PRESENT. CHAIRMAN PAUL CLARK AND VICE CHAIRMAN RALPH WATERHOUSE WERE ABSENT.

2. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Time will be made available for comments from the public for each item on the Agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD

3. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of Consent Calendar.

- A. Review and approve minutes of March 28, 2012
- B. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$22,684.27 for March and April 2012
- C. Approve Treasurer's Reports for March, Quarter ended March 31, 2012, and April 2012

APPROVED WITH CORRECTIONS: - PT/OB – VOTE 5 AYES, 0 OPPOSED

4. Receive Fresno Chaffee Zoo 2011 audit report from Moore, Grider & Co.

RECEIVED – AUDIT MANAGER NORA CROW OF MOORE GRIDER AND CO. REVIEWED THE FINANCIAL STATEMENTS. SHE INFORMED THE BOARD THAT AN UNQUALIFIED OPINION HAD BEEN ISSUED, AND THERE WERE NO SIGNIFICANT ISSUES FOUND DURING THE COURSE OF THE AUDIT.

PUBLIC COMMENT WAS RECEIVED FROM CITIZEN JOAN LE ROUX AND DENISE HURST, CPA, OF MOORE GRIDER & CO.

5. Fresno Chaffee Zoo Director's report

RECEIVED – DIRECTOR SCOTT BARTON REPORTED THAT LAST YEAR MARKED RECORD ATTENDANCE AT THE ZOO, WHEN APPROXIMATELY 512, 000 PEOPLE VISITED, AND THAT ATTENDANCE IS 9% AHEAD OF PROJECTIONS FOR THIS YEAR. SEA LION COVE IS AHEAD OF SCHEDULE AND ON BUDGET, AND RIBBON CUTTING IS TENTATIVELY SCHEDULED FOR AUGUST 27, 2012. THE AFRICA EXHIBIT DESIGN IS APPROXIMATELY 1/3 COMPLETED, WITH GROUND BREAKING EXPECTED NEXT YEAR. MR. BARTON INFORMED THE BOARD THAT AT THEIR REQUEST HE COULD REPORT AGAIN ON THE ZOO'S SUSTAINABILITY.

PUBLIC COMMENT WAS RECEIVED FROM CITIZEN JOAN LE ROUX.

6. Receive Fresno Chaffee Zoo Treasurer's reports for the months of March and April 2012

RECEIVED- FRESNO CHAFFEE ZOO DIRECTOR OF FINANCE BRIAN GOLDMAN PRESENTED THE FINANCIAL REPORTS AND HIGHLIGHTED THE EXCELLENT ATTENDANCE AND SELF-GENERATING REVENUE FIGURES THAT ARE WELL AHEAD OF PROJECTIONS. GOING BACK AT LEAST 11 YEARS, THIS PAST MEMORIAL DAY WEEKEND MARKED THE BEST ATTENDANCE (12,000) WEEKEND THAT THE ZOO HAS HAD. MEMBERSHIP IS ALSO THE HIGHEST EVER AT 11,600.

MR. GOLDMAN ALSO RESPONDED TO WHICH ZOO STAFF COSTS ARE PAID BY MEASURE Z FUNDS.

7. Approve Zoo Authority Draft Administrative Budget for Fiscal Year 2012-13

JEFFERY BLANKS INTRODUCED HIMSELF AND MARC YOUNG AS THE BOARD'S NEWLY APPOINTED TREASURER AND ACCOUNTANT, AND PRESENTED THE DRAFT ADMINISTRATIVE BUDGET FOR FY 2012/13. MR. BLANKS AND COUNSEL REDMOND RESPONDED TO MEMBER CONCERNS ABOUT STAFF POSITIONS AND HOURS.

APPROVED – PT/GL - VOTE 5 AYES, 0 OPPOSED

8. Receive staff reports

RECEIVED - TREASURER JEFFERY BLANKS REPORTED THAT THE WINNING BID FOR THE COUNTY OF FRESNO'S EXTERNAL AUDITOR WENT TO BROWN ARMSTRONG, CPAs, AND THAT IT WOULD BE MOST AFFORDABLE FOR THE ZOO AUTHORITY TO PIGGY-BACK ON THE COUNTY'S CONTRACT FOR THEIR AUDIT.

COORDINATOR CATHY CROSBY ASKED FOR DIRECTION FROM THE BOARD TO BEGIN WORK ON THE 2011-12 ANNUAL REPORT, AND WILL PREPARE A FIRST DRAFT FOR NEXT MEETING. SHE REPORTED ON THE SMOOTH REVIEW PROCESS OF ZOO CLAIMS AND THEIR POSTING ON THE WEB SITE; AND INQUIRED HOW THE BOARD PREFERRED TO RECEIVE THEIR AGENDA PACKETS. MS. CROSBY ALSO INFORMED THE BOARD THAT THEIR NEXT MEETING WOULD MARK THE AUTHORITY'S 50TH.

THE BOARD DIRECTED MS. CROSBY TO BEGIN WORK ON THE ANNUAL REPORT.

9. Discuss Board meeting calendar and approve quarterly meeting schedule.

AFTER DISCUSSION, CONSENSUS OF MEMBERS WAS TO TABLE ITEM UNTIL THE NEXT MEETING WHEN ABSENT MEMBERS COULD PROVIDE COMMENTS.

10. Set next meeting date. Reserved meeting dates include:
 - Wednesday, June 27, 2012
 - Wednesday, July 25, 2012
 - Wednesday, August 29, 2012
 - Wednesday, September 26, 2012

APPROVED HOLDING THE NEXT REGULAR MEETING WEDNESDAY, SEPTEMBER 26, 2012. JG/KS - VOTE 5 AYES, 0 OPPOSED

11. Chair's comments

HELD – NONE

12. Board Member comments

HELD – MEMBER BAINS THANKED MR. BARTON AND ZOO STAFF FOR THE PRESENTATION AND TOUR ON A RECENT VISIT TO ZOO.

13. Adjournment

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, ACTING CHARIMAN JOHN GRAY ADJOURNED THE MEETING AT 9:57 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 6th Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org.

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.